



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region 02
SCHOOLS DIVISION OFFICE OF NUEVA VIZCAYA
Bayombong
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DIVISION MEMORANDUM

No. 014 s. 2017

To : Public Schools District Supervisors
Principals In-Charge of the District
Secondary School Principals

From : **SAMUEL R. SOLIVEN, Ph. D.**
Officer-In-Charge
Office of the Schools Division Superintendent

Date : January 4, 2017

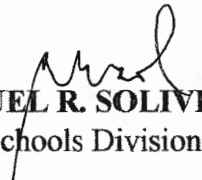
Subject : **USHERS & USHERETTES DURING THE 2nd REGIONAL BASIC EDUCATION RESEARCH CONFERENCE (RBERC)**

1. The Division of Nueva Vizcaya will host the Regional Basic Education Research Conference (RBERC) at Solano East Central School SPED Center, Solano, Nueva Vizcaya on January 12-14, 2017.
2. The selected DepEd Officials are the ushers and usherettes during the conduct of the above mentioned activity.
3. The matrix of schedule of ushering is attached herewith.
3. The following are the functions of the ushers and usherettes:
 - usher RD, ARD, SDS and ASDS and VIPs with their corresponding delegations;
 - update themselves of the different activities and venues to be able to give the correct information;
 - familiarize themselves with the location of CRs, canteen, clinic/medical team station, and other important establishments;
 - request supplies from the management such as tissues and bottles of alcohol. These should be available in the usherettes' quarter ready for use;
 - wear the official school uniform and DepEd ID. Sash or any identification will be prepared by Villaverde District headed by Dr. Evelyn Castaneto. The selected PSDS who will usher the socialization night will coordinate with Dr. Marivic Bacud regarding their attire; and
 - report to Solano East CS SPED Center on or before 7:00 O'clock AM to 5:00 o'clock PM on scheduled dates.
4. School heads of the different billeting quarters should also deploy ushers and usherettes to extend ready assistance to the delegations in their schools.
5. For your information, guidance and compliance.

Schedule of Ushers and Usherettes During the 2nd Regional Basic Education Research Conference (RBERC)

	Day 0	Day 1 & Day 2 January 12 – 13, 2017		Socialization Night January 13, 2017 5:30 PM and Day 3 January 14, 2017
	Chair: Ernesto Santiago Co-chair: Lourdes Jasmin	Chair: Marilyn Magno Co-chair: Noemi Bulan		Chair: Marivic C. Bacud Co-chair: Evelyn Castañeto
RD	Glenda B. Salunat	Marilyn Magno		Marivic C. Bacud
ARD	Alvin G. Culanag	Ronnie B. Bibas		Edward Santiago, Jonathan Fronda
Regional Office	Irene Bosque	Baby Juicy Corpuz		Dolores Catanauan
		SDS, ASDS	Delegation	SDS, ASDS Delegation
Batanes	Mary Ann dela Peña	Marites Villamor	Merlita Padilla	Aurafina Galindez
Cauayan	Evangeline E. Magno	Trinidad B. Logan	Celia Addun	Imelda S. Moreno
Isabela	Jackielyn Daulayan	Noemi L. Bulan	Felicidad Lasaten	Edward M Santiago
Cagayan	Dolores Baguidudol	Agnes D. Ilarde	Dolores Dodon	Mona Lisa A. Cabato
Quirino	Elnora Legaspi	Luviminda M. Cordero	Osmundo Espejo	Lina Pal-ec
Tuguegarao	Adelina Julian	Rodelia Yuzon	Victor Talleon	Singasing G. Valdez
Santiago	Mary Jane Tolentino	Lourdes P. Abansi	Glenda Salunat	Trecy Ucol
Nueva Vizcaya	Gladys Carag	Teresita M. Taboy	Ana Marie Jasmin	Cecinia B. Manzano
Congresswoman				Merlyn Abat
Governor		Robert Cutillion		Alvin G. Culanag
LGU Officials		Eloisa Ang, Elmar Ballalo		Cayetano Evangelista, Lourdes Jasmin

APPROVED:


SAMUEL R. SOLIVEN, Ph.D.
 OIC, Schools Division Superintendent
 1/13/17