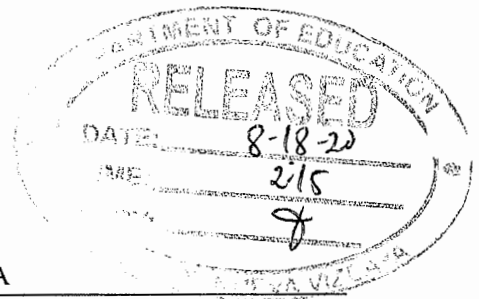




Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF NUEVA VIZCAYA

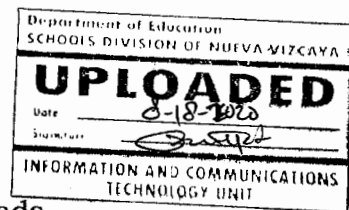


August 18, 2020

DIVISION MEMORANDUM
 No. **182**, s. 2020

REITERATION OF DO No. 13, S. 2020 AND DO No. 17, S. 2020 (READINESS ASSESSMENT CHECKLIST FOR LEARNING DELIVERY MODALITIES IN THE LCP OF PRIVATE SCHOOLS)

To: Office of the Assistant Schools Division Superintendent
 School Governance and Operations Division Chief
 Curriculum Implementation Division Chief
 Public Schools District Supervisors/ District-In-Charge
 Pre-Elementary, Elementary and Secondary Private School Heads
 All others concerned



1. To realize the successful implementation of the identified Learning Delivery Modalities (LDMs) contained in the Learning Continuity Plan (LCP) of Private Schools, DepEd R02, through this Division reiterates the submission of the requirements and the readiness checklist needed for each learning delivery modality as stipulated in DO No. 13, s. 2020 except those items identified in DO No. 17, s. 2020 which shall be submitted up to December 29, 2020.

2. Anent this, **online submission of scanned documents (as listed below) in pdf format to the link provided below** is encouraged to minimize travel of school personnel and to mitigate the spread of virus.

<https://tinyurl.com/URMaug18>

1. Documents to be submitted for Online Distance Learning (ODL)/ Blended Learning (F2F and ODL)

On or before August 24, 2020:

- A. Certification that the school has a Teacher Professional Development/Training Plan to Adequately prepare teachers and other relevant personnel for the implementation of Online Distance Learning.
- B. Certification of the existence of an Orientation-Training Plan for parents for the implementation of Online Distance Learning.
- C. Statement of Undertaking that tuition and other fees are properly consulted with parents.



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Email Address: nuevavizcaya@deped.gov.ph
Website: www.deped-nv.com.ph

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2. Documents to be submitted for Modular Distance Learning (MDL)/ Blended Learning (F2F and MDL)

On or before August 24, 2020:

- A. Certification that the school has a Teacher Professional Development/ Training Plan to adequately prepare teachers and other relevant personnel for the implementation of Modular Distance Learning'
- B. Certification of the existence of an Orientation-Training Plan for parents for the implementation of Modular Distance Learning.
- C. Statement of Undertaking that tuition and other fees are properly consulted with parents.

3. Documents to be submitted for TV/Radio-Based Instruction/Blended Learning (F2F and TV-RBI)

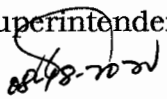
On or before August 24, 2020:

- A. Certification that the school has a Teacher Professional Development/Training Plan to adequately prepare teachers and other relevant personnel for the implementation of TV/Radio-Based Instruction.
- B. Certification of the existence of an Orientation-Training Plan for parents for the implementation of TV/Radio-Based Instruction.
- C. Statement of Undertaking that tuition and other fees are properly consulted with the parents.

- 3. Immediate dissemination of this Memorandum to all concerned is desired for information and compliance.



RACHEL R. LLANA, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent





Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY

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MEMORANDUM

To: Schools Division Superintendents
 Private School Administrators/Heads
 State/Local Universities and Colleges Heads
 All Others Concerned

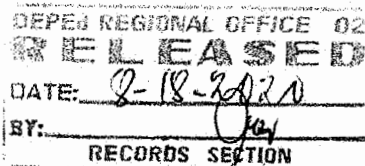
From: **ESTELA L. CARIÑO, EdD, CESO IV**
 Director IV/Regional Director

Date: August 17, 2020

Subject: **REITERATION OF DO No. 13, s. 2020 and DO No. 17, s. 2020
 (READINESS ASSESSMENT CHECKLIST FOR LEARNING DELIVERY
 MODALITIES IN THE LCP OF PRIVATE SCHOOLS)**

1. To realize the successful implementation of the identified Learning Delivery Modalities (LDMs) contained in the Learning Continuity Plan (LCP) of Private Schools, this Office reiterates the submission of the requirements and the readiness checklist needed for each learning delivery modality as stipulated in DO No. 13, s. 2020 except those items identified in DO No. 17, s. 2020 which shall be submitted up to December 29, 2020.
2. The documents under Item 1.b of DO No. 17, s. 2020, together with the Letter of Intent to implement a particular learning delivery modality/ies, shall be submitted to the Regional Office (RO) through the Schools Division Office (SDO) **on or before August 24, 2020**. These will serve as bases for the review and assessment by the RO and SDO Monitoring and Evaluation (M&E) Team and further validation during the on-site inspection subject to considerations of the COVID-19 situation of the community, following the minimum safety and health standards and protocols.
3. Attached are the documents to be submitted and the minimum requirements per Learning Modality or a combination thereof. Online submission of scanned documents in pdf format to the official email address of SDOs is encouraged to minimize travel of school personnel and to mitigate the spread of the virus. Similarly, SDOs can forward the documents of the private schools together with the indorsement letter to the email address of the Quality Assurance Division (qad.depdro2@gmail.com).
4. Immediate dissemination of this Memorandum to all concerned is desired for information and compliance.

QAD/lpl/jts



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
 Telephone Nos.: (078) 304-3855; (078) 396-9728
 Email Address: region2@deped.gov.ph
 Website: region2.deped.gov.ph



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(Attachment to URM – Reiteration of DO 13 & 17, s. 2020 dated August 17, 2020)

A. Documents to be Submitted for Online Distance Learning (ODL)/Blended Learning (F2F and ODL)

On or before August 24, 2020:

1. Certification that the school has a Teacher Professional Development/Training Plan to adequately prepare teachers and other relevant personnel for the implementation of Online Distance Learning.
2. Certification of the existence of an Orientation-Training Plan for parents for the implementation of Online Distance Learning.
3. Statement of Undertaking that tuition and other fees are properly consulted with the parents.

Up to December 29, 2020:

1. School's Omnibus Certificate of Compliance to the minimum requirements set by DepEd for Online Distance Learning as contained in the checklist.
2. Certification from the private school that it has IT infrastructure with technology support for the following:
 - a. internet service provider and its bandwidth;
 - b. web hosting service provider;
 - c. technical support for learners and other users (parents, guardians); and
 - d. its own Learning Management System or outsourced online system to support the learning modality.
3. Disclosure of essential e-learning applications (whether the school will use available applications like MS Office 365, Moodle, Google Suite for Education, and others, which are either outsourced or locally developed.
4. Statement of Undertaking signed by the school head/administrator that courseware for each learning area in different grade levels are available and ready for the school year. Courseware refers to a self-learning package in digital format provided to learners for independent study, and the set of educational materials in digital format for use of teachers in instruction delivery.
5. Statement that ensures accessibility of e-learning platform for users (admin, teacher, learners, parents).
6. Detailed discussion on Curricula Implementation, including a statement that it complies with the minimum requirement of DepEd in terms of learning competencies, time allotment, and promotion and retention.
7. Scanned copy of the permit to operate or government recognition.



Non-Negotiable Minimum Requirements for Online Distance Learning (ODL)/Blended Learning (F2F and ODL)

	Stakeholder	Area of Readiness	Particulars	Yes	No/None	Narrative
<i>Requirement that MUST be available</i>						
1	School	Platform & Support	The school has an educational platform or Learning Management System, either subscription-based or locally developed.			
2	School	Platform & Support	The school has the technical expertise to run & support the educational platform 24/7. Technical expertise can be in-house OR outsourced OR a combination, depending on the nature of the deployment. The more IN-HOUSE/locally developed is the hosted platform, the higher the degree of the technical support personnel required.			
3	School	Platform & Support	The school has email facility or domain name for all teachers and users. Note: The school can outsource.			
4	School	Platform & Support	The school has helpdesk personnel working under the platform managers whose main task will be to directly answer usage queries of both teachers and students.			
5	School	Content	The school has complete and appropriate content for Quarter 1 in the platform.			
6	School	Assessment	Together with the content, the school has proper assessments (e.g., quiz, exams) available in the platform. The same assessments should be regularly reviewed and updated.			
7	School	Teacher	The school has institutionalized the training and updating of teachers to be more technologically adept.			
8	School	Teacher	Teachers have access to device/s and connectivity at the school.			
9	Learners	Learners	The learners have access to the necessary resources (device, connectivity) to access the lessons.			
10	Learners	Parents	The parents have expressed willingness for the option of online distance learning for their children.			
<i>Requirements that should be addressed by the school as soon as possible</i>						
11	School	Governance	The school orients the teachers, parents and learners about the online learning policies and directions to ensure that everyone is properly informed and guided.			
12	School	Continuance	The school has a technology knowledge enhancement program wherein regular trainings or seminars are given to teachers, students and parents to make them embrace the technology.			
13	School	Teacher	The teachers are well oriented on DepEd policies relating to online distance			



			learning and to freely access the needed resources accorded by the Department like the DpeEd Commons and LRMS.			
14	Learners	Parents	The parents are willing to co-supervise and co-monitor the progress of the children's online learning.			

B. Documents to be Submitted for Modular Distance Learning (MDL)/Blended Learning (F2F and MDL)

On or before August 24, 2020:

1. Certification that the school has a Teacher Professional Development/Training Plan to adequately prepare teachers and other relevant personnel for the implementation of Modular Distance Learning.
2. Certification of the existence of an Orientation-Training Plan for parents for the implementation of Modular Distance Learning.
3. Statement of Undertaking that tuition and other fees are properly consulted with the parents.

Up to December 29, 2020:

1. School's Omnibus Certificate of Compliance to the minimum requirements set by DepEd for Modular Distance Learning as contained in the checklist.
2. Statement of Undertaking signed by the school head/administrator that learning materials in print/e-copy or courseware (for those with computers only) for each learning area in different grade levels are available and ready for the school year.
3. Detailed discussion on Curricula Implementation, including a statement that it complies with the minimum requirement of DepEd in terms of learning competencies, time allotment, and promotion and retention.
4. Scanned copy of the permit to operate or government recognition.

Non-Negotiable Minimum Requirements for Modular Distance Learning (MDL)/Blended Learning (F2F and MDL)

	Stakeholder	Area of Readiness	Particulars	Yes	No/None	Narrative
1	School	Governance	The school orients the teachers, parents and learners about the modular learning policies and directions to ensure that everyone is properly informed and guided.			
2	School	Content	The school has complete and appropriate content (Learning Modules/Self-Learning Modules in print and in e-copy for those with device) for Quarter 1 available for distribution to learners.			



3	School	Content	The school has available reference/supplementary materials for distribution to the learners.			
4	Learners	Parents	The parents have expressed willingness for the option of modular distance learning for their children.			
5	Learners	Parents	The parents are willing to co-supervise and co-monitor the progress of the children's modular learning.			

C. Documents to be Submitted for TV/Radio-Based Instruction/Blended Learning (F2F and TV-RBI)

On or before August 24, 2020:

1. Certification that the school has a Teacher Professional Development/Training Plan to adequately prepare teachers and other relevant personnel for the implementation of TV/Radio-Based Instruction.
2. Certification of the existence of an Orientation-Training Plan for parents for the implementation of TV/Radio-Based Instruction.
3. Statement of Undertaking that tuition and other fees are properly consulted with the parents.

Up to December 29, 2020:

1. School's Omnibus Certificate of Compliance to the minimum requirements set by DepEd for TV/Radio-Based Instruction as contained in the checklist.
2. Copy of the MOA/MOU between the private school and the television network and/or radio station.
3. Statement of Undertaking signed by the school head/administrator that video-taped/radio-based learning materials for each learning area in different grade levels are available and ready for the school year, as well as print/e-copy or courseware, whichever is applicable to complement TV/Radio-Based Instruction.
4. Detailed discussion on Curricula Implementation, including a statement that it complies with the minimum requirement of DepEd in terms of learning competencies, time allotment, and promotion and retention.
5. Scanned copy of the permit to operate or government recognition.

Non-Negotiable Minimum Requirements for TV/Radio-Based Instruction/Blended Learning (F2F and TV-RBI)

	Stakeholder	Area of Readiness	Particulars	Yes	No/None	Narrative
1	School	Governance	The school orients the teachers, parents and learners about the TV/Radio-Based			



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
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 Website: region2.deped.gov.ph



			Instruction policies and directions to ensure that everyone is properly informed and guided.			
2	School	Governance	The school has a MOA/MOU with a Television Network or Radio Station for the needed airtime/slot			
3	School	Content	The school has complete and appropriate content (Learning Modules/Self-Learning Modules in video format and radio-based lesson format/radio script as well as in print/e-copy for Quarter 1.			
4	School	Content	The school has available reference/supplementary materials for distribution to the learners.			
5	Parents	Learners	The parents ensure children's access to television and radio.			
6	Learners	Parents	The parents have expressed willingness for the option of TV/Radio-Based Instruction for their children.			
7	Learners	Parents	The parents are willing to co-supervise and co-monitor the progress of the children's learning as well as provide guidance to their children.			

