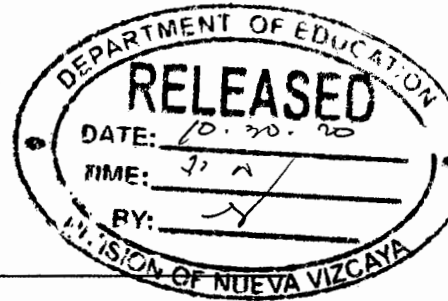




Republic of the Philippines  
**Department of Education**  
 REGION II – CAGAYAN VALLEY  
 SCHOOLS DIVISION OF NUEVA VIZCAYA



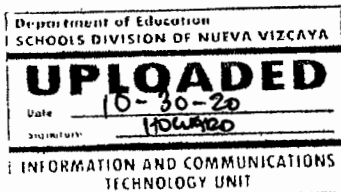
30 October 2020

DIVISION MEMORANDUM  
 No. 253, s. 2020

**ADDENDUM TO DIVISION MEMORANDUM NO. 250, S. 2020 ENTITLED,  
 "IMPLEMENTATION OF SDO ON WHEELS AT SANGGUIT ES, LAYA ES  
 AND CAPISAAN ES FOR THE MONTH OF NOVEMBER"**

TO: OIC-Assistant Schools Division Superintendent  
 Chief Education Supervisors (CID, SGOD)  
 B.A.L.I.T.A Section Heads  
 Public Schools District Supervisor/DICs  
 School Heads and Science Teachers (Elementary/Secondary)  
 All others concerned

1. The Schools Division of Nueva Vizcaya announces additional staff from the Curriculum Implementation Division in the Program Management Committee, being the host functional division for the third and fourth quarter conduct of the SDO on Wheels.
2. All SDO participants shall wear the blue anniversary shirt in Sangguit ES, CAVRAA green-yellow shirt in Laya ES and gray shirt in Capisaan ES.
3. Pull out time is 5:00 o'clock in the morning at the division office.
4. Attached is the Program Management Team, Working Committees and DM No. 250, s., 2020.
5. All provisions indicated in Division Memorandum No. 250, s. 2020 shall still be enforced.
6. For information, guidance and compliance.



Encl.:

Program Management Team  
 Working Committees

*[Signature]*  
**RACHEL R. LLANA PhD, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer In-Charge  
 Office of the Schools Division Superintendent *[Signature]*



**Address:** Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya  
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Doc Code:	FM-OSDS-SDS-001	Rev:	01
As of:	01-09-2020	Page:	1

**SDO ON WHEELS  
Third and Fourth Quarter of 2020**

**Host Functional Division:** CURRICULUM IMPLEMENTATION DIVISION

**Schedule:**

Date	School	District
November 4-5, 2020	Sanguit ES	Dupax Del Sur
November 10-11, 2020	Laya ES	Quezon
November 16-17, 2020	Capissaan ES	Kasibu East
December 3-4, 2020	Cawayan ES	Alfonso Castaneda
December 10-11, 2020	Bugkalot ES	Dupax Del Norte
December 17-18, 2020	Binalian ES	Kayapa East

**Over – all Program Management Committee**

Consultants	Dr. Rachel R. Llana, PhD., CESO VI Schools Division Superintendent
	Dr. Mary Julie A. Trus, PhD., CESE Assistant Schools Division Superintendent
Members	Evelyn V. Ramos, Chief CID
	Maricel S. Franco, EPS
	Edward Santiago, PSDS
	Maritess E. Vidad, AO V
	Atty. Julius Caesar G. Domingo, Legal Officer
	Emerson B. Balut, Division Accountant
	Adelwisa D. Obana, Cashier
	Jeassel J. Alayu, Budget Officer
Proponents	Ritzelle Nicolas, Budget Officer Staff
	Romulo S. Ancheta, Chief SGOD
	Nolimar M. Navarro, SEPS
	Roscoe N. Gacusana, SEPS
	Julius C. Calangan, EPS II



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Doc Code:	FM-OSDS-SDS-001	Rev:	01
As of:	01-09-2020	Page:	2



**SDO On WHEELS**  
**Third and Fourth Quarter of 2020**  
**Working Committees**

Committee	Chair	Co-chair and Members
Program	Anchor EPS	PSDS/DIC Bermelita Guillermo Yunima Batog Edgar Capuno
<b>Documentation</b>		
Terminal Report	Dindo John Moreno	Herminigildo Gandeza Chester Cortez Cristina Afalla Maricel Bata
Evaluation	Nolimar Navarro	Julius Calangan Emily Melad
Video Documentary Clips/Pictorials	Geepee Vidad	Herminigildo Gandeza
Supplies	Orlando Vicente	Roger Sebastian Darell John De Guzman
Finance	Emerson Balut	Marites Vidad Jeassel Alayu Ritzelle Nicolas Adelweisa Obana
In-Charge for Cash Advance/Liquidation	Orlando Vicente	Anchor EPS
Food and Accommodation	Anchor EPS	PSDS/DIC Rayda Joy Calansi Phoebe Acojido Bermelita Guillermo
Transportation	Orlando Vicente	PSDS/DIC Bermelita Guillermo Darell John De Guzman
Health and Wellness	Nimfa Norie Aquino <i>(In coordination with the HNU)</i>	Ma. Concepcion Absalon
Technical Committee (Hall preparation, decoration, sound and light)	Anchor EPS	PSDS/DIC
Program QUaME	Romulo Ancheta	Nolimar Navarro SGOD Staff CID (Darell John De Guzman)) OSDS (Kairee Bryce O. Carnate



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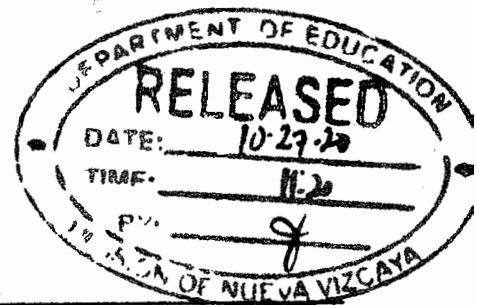
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Doc Code:	<b>FM-OSDS-SDS-001</b>	Rev:	<b>01</b>
As of:	<b>01-09-2020</b>	Page:	<b>3</b>





Republic of the Philippines  
**Department of Education**  
 REGION II - CAGAYAN VALLEY  
 SCHOOLS DIVISION OF NUEVA VIZCAYA



October 27, 2020

DIVISION MEMORANDUM

No. **250**, s. 2020

**IMPLEMENTATION OF SDO ON WHEELS AT SANGUIT ES, DUPAX DEL SUR, LAYA ES, QUEZON AND CAPISSAAN ES, KASIBU EAST FOR THE MONTH OF NOVEMBER**

To: Office of the Assistant Schools Division Superintendent  
 School Governance and Operations Division Chief  
 Curriculum Implementation Division Chief  
 Public Schools District Supervisors/District In-Charge of Villaverde & Diadi  
 Elementary and School Heads Concerned  
 All others concerned

- The SDO on Wheels will be resuming this November with the following schedules:  
 November 4 – 5, 2020 – Sanguit Elementary School, Dupax del Sur  
 November 10 – 11, 2020 – Laya Elementary School, Quezon  
 November 16 – 17, 2020 – Capissaan Elementary School, Kasibu East
- The objective of the project generally is to help the schools especially in the remote areas in terms of medical lectures and information campaign re Covid 19. Distribution of hygiene kit and protective gear such as alcohol and face masks will also be made.
- Relative to this, the CID will give a lecture on learning continuity plan while SGOD and OSDS section heads will give a 5-minute presentation for their lecture on teachers and parents welfare.
- The SMAN, SMME with the SGOD Chief go a day before the event in the selected schools to assist in the preparation of the venue and activities to be done on the said dates of implementation.
- The expenses incurred to these activities will be charged against the Gov. Padilla Grants and Aids 2020 subject to the usual accounting and auditing rules and regulations.

This memorandum shall serve as travel order for the concerned/involved personnel.

- For information, guidance and immediate compliance.

**RACHEL R. LLANA, PhD, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent



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Disc Code:	000-000-000-001	Rev:	01
Ac. off:	00-00-0000	Page:	3



**Working Committees for the "SDO on WHEELS"**  
Third and Fourth Quarter of 2020  
And School Year 2021 - 2022

**1. Program Management Committee:**

Dr. Rachel R. Llana, PhD, CESO VI	-	SDS, Consultant
Dr. Mary Julie A. Trus, PhD, CESE	-	ASDS, Consultant

**Members:**

Mrs. Evelyn V. Ramos	-	CID Chief
Mrs. Maritess E. Vidad	-	AO V
Atty. Julius Caesar G. Domingo	-	Attorney III
Emerson B. Balut	-	Accountant II
Adelwisa D. Obana	-	Cashier
Jeassel J. Alayu	-	Budget Officer III
Romulo S. Ancheta	-	SGOD, Chief, Program Proponent
Dr. Noli Mar M. Navarro	-	SEPS, SMME, Program Proponent
Dr. Roscoe N. Gacusana	-	SEPS, SMAN, Program Proponent
Julius C. Calangan	-	EPS II, Proponent

**Program In-Charge for 2020**

1 <sup>st</sup> Quarter	-	SGOD
2 <sup>nd</sup> Quarter	-	SGOD
3 <sup>rd</sup> Quarter	-	CID
4 <sup>th</sup> Quarter	-	CID

**Program In-Charge for 2021**

1 <sup>st</sup> Quarter	-	OSDS
2 <sup>nd</sup> Quarter	-	OSDS
3 <sup>rd</sup> Quarter	-	CID
4 <sup>th</sup> Quarter	-	SGOD