



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

21 July 2021

DIVISION MEMORANDUM
No. **255**, s. 2021

**8TH REGULAR DIVISION
MANAGEMENT COMMITTEE (MANCOM) MEETING**

To: Office of the Assistant Schools Division Superintendent
School Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
SDO EXECOM Members
All others concerned

1. With its commitment to continuously review and discuss updates, issues and concerns including essential feedbacks for service improvement, this Office announces the conduct of the **8th Regular Division Management Committee (ManCom) Meeting to be conducted virtually via Facebook Live Broadcast on August 3, 2021, Tuesday at 8:00 in the morning.**
2. The Virtual ManCom Meeting agenda and expected attendees are the following:
 - a. Agenda
 - ✓ Quality Management System (QMS) Updates
 - ✓ Basic Education Learning Continuity Plan (BE-LCP) Contingency Plan
 - ✓ Administrative Matters
 - ✓ Updates: CID, SGOD, OSDS, ASDS
 - ✓ SDS Hour
 - ✓ Other Matters
 - b. Expected participants
 - SDO : ExeCom Members & all Education Program Supervisors (EPSs)
 - District : PSDSs and DICs
 - School : Elementary and Secondary School Heads
4. All attendees are advised to ensure the observance and strict compliance to IATF and DOH protocols and guidelines.
5. The conference flow will be as follows:
 - a. Preliminaries
 - b. Certification of Quorum/Meeting Call to Order
 - c. Updates and Status on Agreements of the Previous Meeting
 - d. QMS Updates
 - e. BE-LCP Contingency Plan
 - f. Administrative Matters
 - g. Updates (CID, SGOD & OSDS)



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
Telephone Nos.: (078) 362-0106, 09171589946
Email Address: nuevavizcaya@deped.gov.ph
Website: www.deped-nv.com.ph

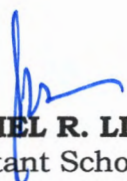
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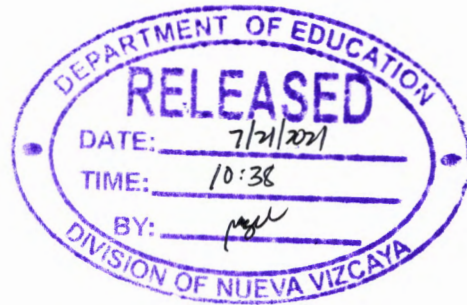




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- h. School Superintendent's Hour
 - i. Other Matters
6. For the Evaluation of the ManCom Meeting, the participants are requested to assess online using the link <https://tinyurl.com/SDONuevaVizcayaMeetingEval>.
7. The meals of the SDO Management Committee shall be charged against the Division MOOE subject to usual accounting guidelines, rules and regulations.
8. For information, guidance and compliance.


RACHEL R. LLANA, PhD., CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent



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