



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

February 3, 2020

DIVISION MEMORANDUM
No. **26** s, 2020

**VIRTUAL SEMINAR-WORKSHOP ON SCHOOL PAPER MANAGEMENT FOR
NEW SCHOOL PAPER ADVISERS FOR THE NEW NORMAL**

1. This Office through the Curriculum Implementation Division (CID) shall conduct a Virtual Seminar-Workshop on School Paper Management for New School Paper Advisers for the New Normal on February 17,18,19, 2021 at 8:00 am to 5:00 pm. The link for the said webinar will be given upon filling the pre-registration by the participants.

Anent this, the pre-registration is via google form. The link for the said form is <https://forms.gle/N7Anwp4HbumSZT2RA> or tinyurl.com/35t8x4up.

2. The virtual seminar-workshop aims to :

- a. enhance the school paper advisers' basic journalistic skills in news writing, feature writing, editorial writing and cartooning, sports writing, copyreading and headline writing, photojournalism, radio broadcasting, collaborative lay-outing, column writing and science and health writing;
- b. enhance their skills in school paper management;
- c. improve their enthusiasm in journalism; and
- d. learn different techniques and strategies on how school paper advisers can moderate school papers during the new normal.

3. All participants are required to have their own laptops and draft stories during during the duration of the virtual seminar-workshop.

4. All expenses incurred in the conduct of this activity shall be charged to Division Journalism Trust Fund subject to proper accounting and auditing rules and regulations.



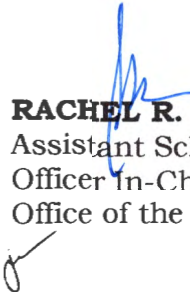
Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
Telephone Nos.: (078) 362-0106, 09171589946
Email Address: nuevavizcaya@deped.gov.ph
Website: www.deped-nv.com.ph

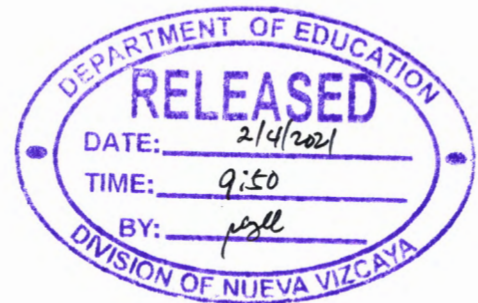
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5. Attached are the matrix of the activity and the list of resource speakers and facilitators for the said activity.

6. Immediate dissemination of this Memorandum is desired.


RACHEL R. LLANA, PhD, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge,
Office of the Schools Division Superintendent



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Enclosure 1

PROGRAM MATRIX

Time Frame	Day 1	Session Guide Tips
7:00 – 8:00	Registration	
8:00 – 8:30	Opening Program Singing of the National Anthem Opening Prayer Welcome Remarks Opening Remarks & Statement of Objectives Introduction of Participants	Laptop Projector PPT presentation
8:30-9:30	Ethics in Campus Journalism By Merlie Binay-an	Power point Presentation
9:30 - 10:00	Break	
10:00 - 11:30	School Paper Management By Romeo N. Valdez	Powerpoint Presentation
11:30 - 1:00	Lunch	
1:00 - 3:00	Use of Media Tech in Journalism (Adobe Spark) by Herminigildo Gandeza	Powerpoint presentation
3:00 - 4:30	News page by Harold Gallo	Powerpoint presentation
4:30 - 5:00	Evaluation	Google form
Moderator: Karen Coidno Jan Mikhael Pating		
Time Frame	Day 2	Session Guide Tips
7:00 – 8:00	Registration	
8:00 – 9:30	Sports page By Honofre Molina PhD	Laptop Projector PPT presentation
9:30 - 10:00	Break	
10:00 - 11:30	Feature page By Ma. Julie Anne C. Gajes	Powerpoint Presentation
11:30 - 1:00	Lunch	
1:00 - 3:00	Editorial Writing By Nathaniel Aliguyon	Powerpoint presentation
3:00 - 4:30	Developmental Communication Page by Romeo Tulayao	Powerpoint presentation
4:30 - 5:00	Evaluation	Google form
Moderator: Jeffrey Balut		



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Marlon Cuntapay		
Time Frame	Day 3	Session Guide Tips
7:00 – 8:00	Registration	
8:00 – 9:30	Science Page By Erwin Dumelod	Laptop Projector PPT presentation
9:30 - 10:00	Break	
10:00 - 11:30	TV Broadcast By Maximino Noveda	Powerpoint Presentation
11:30 - 1:00	Lunch	
1:00 - 3:00	Presentation of Output	Online
3:00 - 4:00	Closing Program	Laptop
Moderator: Karen Coidno Jan Mikhael Pating		



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Enclosure 2

Program Management

Name	Position	Role
Evelyn R. Ramos	CID Chief	Program Manager
Roger S. Sebastian PhD	EPS	Program Manager
Dindo John H. Moreno PhD	EPS	Program Manager
Onofre M. Molina PhD	DIC	Resource Speaker
Harold Gallo	PSHS	Resource Speaker
Ma. Julie Anne C. Gajes	TIII	Resource Speaker/Facilitator
Herminigildo Gandeza	PDO	Resource Speaker
Merlie Binay-an	MTII	Resource Speaker/Facilitator
Romeo Tulayao	MTI	Resource Speaker/Facilitator
Romeo N. Valdez Jr.	MTII	Resource Speaker/Facilitator
Maximino Noreno Jr.	TIII	Resource Speaker/Facilitator
Nathaniel Aliguyon	TII	Resource Speaker/Facilitator
Erwin Dumelod	TIII	Resource Speaker/Facilitator
Karen Coidno	TII	Facilitator
Jan Mikhael Pating	TII	Facilitator
Jeffrey Balut	TIII	Facilitator
Marlon Cuntapay	MTI	Facilitator



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