



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

August 02, 2021

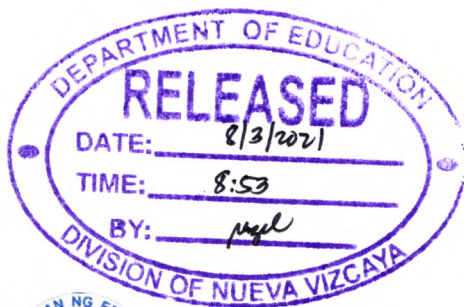
DIVISION MEMORANDUM


No. **272**, s. 2021

**SUBMISSION OF SCHOOL CAREER GUIDANCE PROGRAM IMPLEMENTATION
REPORT FOR SY 2020-2021**

TO: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors (CID,SGOD)
B.A.L.I.T.A Section/Unit Heads
Public Schools District Supervisors/DICs
Public School Heads (Secondary)
Guidance Counselor / Career Guidance Advocate/Designate
All others concerned

1. In reference to DM-OUCI-2021-015 Career Guidance Program(CGP) for S. Y. 2020-2021 an Advisory from the Central Office thru the Regional Office requires the Submission of School Career Guidance Implementation Report.
2. All the Public Secondary Schools in the division are earnestly requested to submit the Report in soft and hard copies on **August 6, 2021**.
3. This will be the link to be used to access the template.
<https://tinyurl.com/CareerGProg>
4. The soft copies of the report will be sent thru this email add
raydajoy.calansi001@deped.gov.ph
5. Expenses to be incurred during the preparation of report shall be charged to school funds subject to the usual accounting, auditing rules and regulations.
6. For information, guidance and compliance.




RACHEL R. LLANA PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In -Charge
Office of the Schools Division Superintendent



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
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As of:	01-09-2020	Page:	1



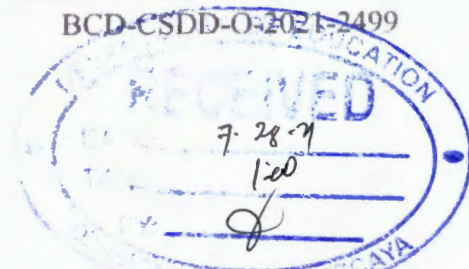


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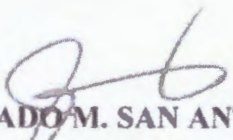
ADVISORY
July 21, 2021



In reference to DM-OUCI-2021-015 Career Guidance Program (CGP) for S.Y. 2020-2021, please be reminded on schedule below relative to the submission of report on the implementation of Career Guidance:

Date	Activity	Link for Submission
August 6, 2021	Submission of School Career Guidance Implementation Report (see Annex C of DM-OUCI-2021-015)	To be assigned by the Division Supervisor In-Charge of Career Guidance
August 20, 2021	Submission of Division Career Guidance Implementation Report (see Annex D of DM-OUCI-2021-015)	To be assigned by the Regional Supervisor In-Charge of Career Guidance
August 31, 2021	Submission of Regional Career Guidance Implementation Report (See Annex E of DM-OUCI-2021-015)	https://bit.ly/RegCareerReport

For your guidance and reference.

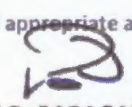

DIOSDADO M. SAN ANTONIO
Undersecretary

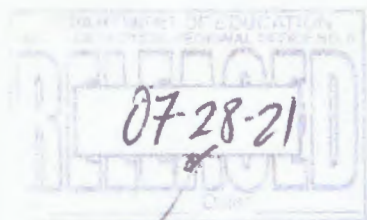
July 27, 2021

To: Schools Division Superintendents

The Career Guidance Program incharge is hereby requested to submit the Division Career Guidance implementation report to clmd.region2@deped.gov.ph attention to Dr. Octavio V. Cabasag, Chief of CLMD not later than August 20, 2021.

For information, dissemination and appropriate action.


BENJAMIN D. PARAGAS, PhD., CESO V
Director IV/Regional





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Annex C: School Career Guidance Implementation Report

CAREER GUIDANCE IMPLEMENTATION REPORT
S.Y. 2020 - 2021

School:	Name of School Head:
Division:	Region:
Date of Submission:	

Career Guidance Program				
1. Facilitation of Career Guidance Orientation <i>(Attach documentation: photos, videos program matrix, summary of activity evaluation report)</i>				
Activity	Date of Facilitation	Target number of attendees	Actual number of attendees	Outcome
2. Career Guidance Learning Activity Plan				
Task	Actual Accomplishment	Remarks		
A. Provides relevant and updated information to learners (schedule of distribution and retrieval of activity sheets, learning resource link and other supplementary information)				
B. Prepares and distributes Career Guidance Learning Plan				
C. Preparation and distribution of Career Guidance Learning Activity Sheets				
D. Attends to the learner's concerns in different modalities.				
E. Encourages learners to appropriately use tools, ideas, methods, or "ways of knowing" to accomplish the activity and/or solve the problem.				



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3. Career Counseling and Consultation		
Task/s	Accomplishment	Remarks
A. Responds appropriately to learner questions and comments		
B. Explains important ideas in a clear and practical way		
C. Provides time and direction for individual counseling / consultation		
D. Attends to the learner's concerns in different modalities		
E. Responds appropriately to learner 's questions, clarifications and comments		

4. Curriculum Exit Tracking System
No. of Senior High School Graduates: _____
No. of Responses / Entries in the Curriculum Exit Tracking System: _____

Recommendations _____

Prepared by:

Name and Signature of School Head



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Annex D: Division Career Guidance Implementation Report

Division Career Guidance Implementation Report

Division: _____ Region: _____

O – Outstanding	<ul style="list-style-type: none"> • 90% - 100% participation of stakeholders • adherence to the guidelines / evident best practices • timeliness and quality delivery of services • outstanding evaluation results after each activity
VS – Very Satisfactory	<ul style="list-style-type: none"> • 80 % - 89% participation of stakeholders • adherence to the guidelines / evident best practices • timeliness and quality delivery of services • very satisfactory evaluation results after each activity
S – Satisfactory	<ul style="list-style-type: none"> • 70% -79% participation of stakeholders • Adherence to the guidelines • timeliness and quality delivery of services • satisfactory evaluation results after each activity
NI – Needs Improvement	<ul style="list-style-type: none"> • 60% - 69% participation of stakeholders • Minimal compliance to the guidelines • timeliness and quality delivery of services • Satisfactory evaluation results after each activity
P – Poor	<ul style="list-style-type: none"> • 59% below – participation of stakeholders • non- compliance to the guidelines • timeliness and quality delivery of services • poor evaluation results after each activity

Name of School	Career Guidance Orientation	Career Guidance Learning Activity Plan	Career Consultation and Career Counseling	Curriculum Exit Tracking	Recommendations

Prepared by:
 Name and Signature of EsP Supervisor

Verified by: _____

Noted by:

 Schools Division Superintendent