



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

August 16, 2021

DIVISION MEMORANDUM

No. 300 s. 2021

**ORIENTATION ON THE ENROLLMENT GUIDELINES FOR SY 2021-2022
IN THE CONTEXT OF THE CONTINUING NATIONAL PUBLIC HEALTH
EMERGENCY DUE TO COVID-19**

To: Officer-In-Charge, Assistant Schools Division Superintendent
Curriculum Implementation Division (Chief, EPS's)
Schools Governance and Operations Division (Chief, PAR, SMME)
Public Schools District Supervisors/Districts In-Charge
Public Elementary & Secondary School Heads/Principals
Private Elementary & Secondary School Heads
District and School ICT & LIS-EBEIS Coordinators
All others concerned

1. In line with the issuance of **DepEd Order No. 32, s. 2021** which enclosed the **Guidelines on Enrollment for SY 2021-2022 in the Context of the Continuing National Public Health Emergency due to Covid-19** to provide schools various options for implementing an enhanced enrollment process that adheres to the guidelines set by the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID), the division office through the School Governance and Operations Division – Planning & Research Sections announces the conduct of online enrollment orientation for SY 2021-2022 on August 18-19, 2021.
2. This orientation activity aims to:
 - a) orient the ICT/LIS/EBEIS Coordinators and School Heads regarding the guidelines in the enrollment of learners for School Year 2021-2022;
 - b) equip the ICT/LIS/EBEIS Coordinators and School Heads on the process and guidelines in using the LIS for registering, enrolling and updating learners' profiles; and,
 - c) capacitate the ICT/LIS/EBEIS Coordinators and School Heads on the use of the system.



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3. The participants and the schedules to this orientation activity are as follows:

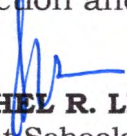
Schedule	Districts/Schools	Participants
August 18, 2021 8:00-10:00 AM	Alfonso Castañeda, Ambaguio, Aritao I, Aritao II, Bagabag I, Bagabag II	PSDS, DICs, School Heads and ICT/LIS/EBEIS Coordinators
August 18, 2021 10:15-12:15 PM	Bambang I, Bambang II, Bayombong I, Bayombong II, Diadi, Dupax del Norte I	PSDS, DICs, School Heads and ICT/LIS/EBEIS Coordinators
August 18, 2021 1:00-2:45 PM	Dupax del Norte II, Dupax Del Sur, Eastern Kayapa, Kasibu East, Kasibu West	PSDS, DICs, School Heads and ICT/LIS/EBEIS Coordinators
August 18, 2021 3:00-5:00 PM	Quezon, Solano I, Solano II, Santa Fe, Villaverde Western Kayapa	PSDS, DICs, School Heads and ICT/LIS/EBEIS Coordinators
August 19, 2021 9:00-11:00 AM	Public Secondary Schools	PSDS, DICs, School Heads and ICT/LIS/EBEIS Coordinators
August 19, 2021 2:00-4:00 PM	Private Elementary and Secondary Schools, SUCs	School Administrators or LIS/EBEIS Coordinators

4. Please refer to the following links according to the set schedule for your districts/schools.

Schedule	LINKS (Google Meet)
August 18, 2021 8:00-10:00 AM	meet.google.com/dna-djvm-yjf
August 18, 2021 10:15-12:15 PM	meet.google.com/iwi-ajcd-bwj
August 18, 2021 1:00-2:45 PM	meet.google.com/wko-uaqr-zzm
August 18, 2021 3:00-5:00 PM	meet.google.com/xjy-ufpa-ocq
August 19, 2021 9:00-11:00 AM	meet.google.com/wyd-kduk-njk
August 19, 2021 2:00-4:00 PM	meet.google.com/zir-rpsf-szh

5. For technical assistance or inquiry, please consult the Planning and Research Unit or channel it through the ICT coordinators in your school or district.

6. For the information, guidance, action and compliance of all concerned.


RACHEL R. LLANA, Ph.D., CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge
 Office of the Schools Division Superintendent

Encl.:

As stated

References:

DepEd Order No. 32, s. 2021



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