



Republic of the Philippines  
**Department of Education**  
 Region II – Cagayan Valley  
 Schools Division of Nueva Vizcaya

October 11, 2021

DIVISION MEMORANDUM  
 No. 373, s. 2021

**DESIGNATION OF HOMEROOM GUIDANCE FOCAL PERSONS  
 IN THE SCHOOL LEVEL**

To: Office of the Assistant Schools Division Superintendent  
 School Governance and Operations Division Chief  
 Curriculum Implementation Division Chief  
 Public Schools District Supervisors/District In-Charge  
 Public Elementary and Secondary School Heads  
 All others concerned

1. In compliance with the Regional Memorandum No. 238, s. 2021, the school heads of the public elementary and secondary levels are requested to designate Guidance Counselors or Career Guidance Advocates to handle the Homeroom Guidance Program at the school level.

2. Please fill out the template below:

Name of Personnel	Position/ Designation	School	District	School Head	PSDS/DIC

3. The deadline of submission is on October 12, 2021, ~~Wed~~ Tuesday, before 12:00 Noon through private message to Roscoe Nagui Gacusana facebook account.

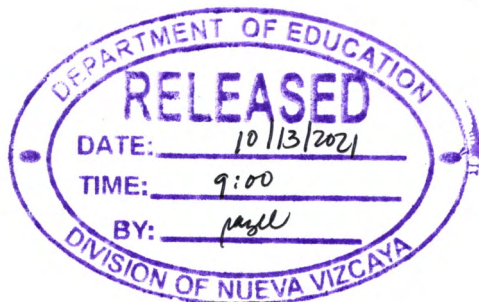
4. Immediate, wide dissemination and compliance of this memorandum is directed.

For:

**RACHEL R. LLANA, PhD, CESO VI**  
 Officer-in-Charge  
 Office of the School Division Superintendent

By the Authority of the SDS:

**MARY JULIE A. TRUS, PhD, CESE**  
 Officer-in-Charge  
 Office of the Asst. School Division Superintendent



Inclosure: *as stated*  
 References: *Regional Order 238, s. 2021*

*10-16-20-21*



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Doc Code: **FM-OSDS-SDS-001** Rev: **01**  
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