



Republic of the Philippines
Department of Education
 Region II – Cagayan Valley
 Schools Division of Nueva Vizcaya

February 15, 2021

DIVISION MEMORANDUM
 No. 39, s. 2021

**MODIFIED SEARCH FOR THE 2020 BRIGADA ESKWELA
 BEST IMPLEMENTING SCHOOLS**

1. Pursuant to the DepEd Memorandum OU-LAPP No. 008, s. 2021 entitled, “Conduct of Brigada Eskwela Awards 2021”, the Office announces the schedule of **2020 Modified Division Search for Brigada Eskwela Best Implementing Schools to wit:**

Activity	Schedule
Submission of the Official Entries by District for elementary level and by Municipality for secondary level the four (4) regular awards – categories: Small, Medium, Large and Mega schools.	February 23, 2021 Tuesday 3:00 PM SDO NV Records Unit
Documents assessment or evaluation for the selection of the top 3 schools in each category of the elementary and secondary levels.	February 25-26, 2021
Division on-site validation of the top 3 schools for elementary and secondary school-entries.	March 1-5, 8-9, 2021
Submission of the Division entries to the Regional Office.	March 10, 2021

2. The following policies and guidelines shall be observed in the 2020 Modified Division Search for Best Implementing Schools in Brigada Eskwela:
- Each district shall submit one (1) entry-school per category while one (1) secondary school per municipality per category (Small, Medium, Large, Mega);
 - The rating period covers from June 1, 2020 to October 31, 2020;
 - The Public Schools District Supervisor or District –in-Charge shall submit the official entries on or before **February 23, 2021**. The documents shall be officially received at the Records Section.



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- d. Pre-evaluation of documents of the school-entries shall be done at the Division Office prior to the on-site validation of the top 3 shortlisted schools for every category for elementary and secondary levels.
- e. The best three (3) entries per category garnering the highest scores shall be subjected for on-site validation vying for the Champion, First and Second Runners-up respectively.
- f. The Schools Division Office shall certify the actual number of teachers of the entry school. Only teachers (permanent and contractual) with plantilla who are actually teaching in the entry school shall be counted. The School Head, Head Teacher/s and other non-teaching staff shall be excluded.
- g. The School Head shall prepare all relevant MOV documents. Concerned personnel must be readily available during the onsite validation.
- h. The management prescribes the simplified manner and style of documentary packaging for evaluation purposes with corresponding relevant file inclusions (i.e. pictorials, letters, etc.). Each component criterion entry file must not exceed a maximum of 40 pages, each separately book-bound (A4, Calibri, Font size is 12, single-spaced) as follows:
 1. School Profile with
 - i. Transmittal Letter addressed to the Schools Division Superintendent, through the Chairman of the Division Brigada Eskwela Search Committee, Dr. Romulo S. Ancheta, SGOD Chief duly signed by the School Head and noted by the PSDS/DIC.
 - ii. PSDS's/DIC's certification on the actual number of regular/permanent teachers actually teaching.
 - iii. 2020 Brigada Eskwela Action Plan
 - iv. Summative Accomplishment Reports on
 - **Brigada Eskwela Partnerships Engagement Activities**
 - **Resources Generated relative to the COVID-19 Situation**
 - **Bayanihan effort to support the BE-LCP implementation**
 - i. The 2020 Annual Implementation Plan (AIP), 2020 Brigada Eskwela Workplan, Resolutions, Program of Works, and Consolidated/Summary of Donations used in the Brigada Eskwela shall be presented during the evaluation.
 - j. Program of Works of on-going or completed projects shall be properly documented with pictures –before, during and after project



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implementation, official receipts/invoices/purchase orders, and related documents).

- k. Only projects accomplished or done from June 1 to October 31, 2020 shall be considered provided that:
- There is proof that the project was donated or acquired in support to the Brigada Eskwela Program implementation.
 - Deed of Donations for P15,000.00 and above shall be properly notarized. **A consolidated notarization is allowed.**
 - Donations below P15,000.00 shall be supported by unnotarized Deed of Donation (attested by a witness and/or similar Acknowledgment Receipt documents).
- l. Prioritization shall be observed in the Scope of Work (e.g. school facilities for BE-LCP, water and sanitation projects, etc.)
- m. The School Head of the entry school who was responsible in the implementation of 2020 Brigada Eskwela activities as a result of reshuffling shall be present during the evaluation and must be credited for the said Brigada Eskwela efforts.
3. The criteria for judging, categories of school entries and the list of evaluators are in Annexes A, B and C respectively.
4. Transportation and other allowable expenses incurred by the teams of the evaluators shall be charged to local funds subject to existing accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is highly enjoined. Please be guided accordingly.


RACHEL R. LLANA, PhD., CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge
 Office of the Schools Division Superintendent

2/15/2021
2/15/2021

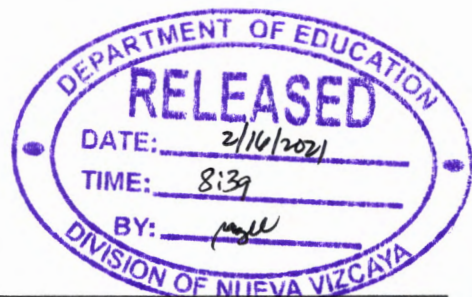
SGOD/SMAN/rsa/rng/mltb 2021

Encl. As stated

References:

DepEd Memorandum OU-LAPP No. 008, s. 2021

To be indicated in the Perpetual Index
 under the following subjects:
 CAMPAIGN PROJECTS
 LEARNERS SCHOOLS



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ANNEX A.



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**CRITERIA FOR THE SEARCH FOR THE MODIFIED 2020 BRIGADA
 ESKWELA BEST IMPLEMENTING SCHOOLS IN THE NEW NORMAL**
 (pursuant to MEMORANDUM OU-LAPP No. Q-008, s. 2021)

Component	Percentage	Indicator	MOVs
<p>1. Brigada Eskwela Partnerships Engagement Activities</p> <p>This pertains to the kind/impact of partnership engagement activities</p> <ul style="list-style-type: none"> Projects may include water and sanitation in schools, health lectures on the prevention and control of Corona Virus Disease 2019 (COVID-19), IECs, Training and Consultancy for Teachers, etc.) Innovative Projects Aesthetic factor of the school 	40%	<p>-number of learners/teachers/nonteaching personnel benefited by the activity.</p> <p>-number of partnership engagements/activities or innovative projects</p> <p>- number of accomplishment reports on the partnership engagements/activities or innovative projects</p>	<p>Summary List of Teaching and Non-Teaching recipients and Learners</p> <p>Resolutions, Letter to Partners, Project Proposals, Program of Works</p> <p>SIP - AIP 2020</p> <p>Memorandum of Agreement (MOA)</p> <p>Pictorials with captions</p>
<p>2. Resources Generated relative to the COVID-19 Situation</p>	30%	<p>-Amount of the donations received in Philippine Peso shall be based on the prevailing market value of the items donated.</p>	<p>Deed of Donation and Acceptance</p> <p>Summary List of Donations</p> <p>Pictorials with captions</p>





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<p>3. Bayanihan effort to support the BE-LCP implementation This shall reflect the equivalent of the volunteer man hours generated from the partnership activities. Bayanihan effort to support the BE-LCP implementation This shall reflect the equivalent of the volunteer man hours generated from the partnership activities.</p>	<p>30%</p>	<p>- Number of Diverse Partners who supported the school in regard to the implementation of the Basic Education – Learning Continuity Plan (BE-LCP)</p>	<p>Summary List of Diverse Partners namely:</p> <ol style="list-style-type: none"> 1. Parents 2. Other Volunteers <ol style="list-style-type: none"> a. LGUs (Brgy., Mun. & Provl) b. Line agencies (DENR, DPWH, DAR, DA, GSIS, GOCCs, etc.) c. Private companies, foundation, establishments, banks, cooperatives, schools, individuals etc.) d. Non-Government Org. (Masonic Lodges, Rotary Clubs, APO, Amaranth, Radio groups, etc.) e. Civil Society Group (Religious groups, org., civic-oriented Groups)
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ANNEX B.

The elementary and secondary schools are categorized based from the number of full-time teachers as shown below:

LEVEL AND CATEGORY

Category	Elementary Level	Secondary Level
	Number of full-time Teachers	Number of full-time Teachers
Small School	9 and below	9 and below
Medium School	10 – 29	10 – 25
Large School	30 – 50	26 – 50
Mega School	51 and above	51 and above





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ANNEX C.

The composition of the evaluators is shown in the table below:

LIST OF DIVISION EVALUATORS FOR THE SEARCH FOR BEST IMPLEMENTING SCHOOLS IN BRIGADA ESKWELA 2020

Component	Elementary Level	Secondary Level
1. Brigada Eskwela Partnerships Engagement Activities	Roscoe N. Gacusana (SGOD-SMAN) Hazel Arreo (SGOD-SHN)	Melany M. Asuncion (SGOD-EPS) Tricia Marie Pascua (SGOD-SHN)
2. Resources Generated relative to the COVID-19 Situation	Noli Mar M. Navarro (SGOD-SMME) Julius Michael Panganiban (SGOD-SHN) Van Garingan (ADAS-Acctg)	Maria Liel T. Balico (SGOD-EPS II)-Sec. Rudy A. Agustin (SGOD-SHN) ADAS in Secondary
3. Bayanihan effort to support the BE-LCP implementation	Roger S. Sebastian (CID-EPS) Nimfa Norie A. Aquino (CID-EPS) Maria Theresa B. Iglesia (SGOD-PDO 2)	Orlando S. Vicente (CID-EPS) Dindo John H. Moreno (CID-EPS) Julius C. Calangan (SMME-EPS II)

Overall Chair.....**Romulo S. Ancheta, PhD**
 Chief, SGOD

Consultants.....**Mary Julie A. Trus, PhD, CESE**
 OIC, Asst. Schools Division Superintendent

Rachel R. Llana, PhD, CESO VI
 OIC, Schools Division Superintendent

