



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

October 25, 2021

DIVISION MEMORANDUM
No. 390, s. 2021

**CAPABILITY BUILDING OF DISTRICT PARTNERSHIP FOCAL PERSONS
IN CONDUCTING PTA FORUM**

To: Office of the Assistant Schools Division Superintendent
School Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
All others concerned

1. DepED Order No. 54, s. 2009 states that every elementary and secondary schools shall organize a Parents-Teachers Association (PTA) for the purpose of providing a forum for discussion of issues and their solutions related to the total school program and to ensure the full cooperation of parents in the efficient implementation of such program.
2. In order to implement such program based on existing PTA guidelines, a “Capability Building of District Partnership Focal Persons in Conducting the PTA Forum” shall be held on November 9-10, 2021, at 8:00 in the morning at the Bagabag Teachers’ Camp, Villa Coloma, Bagabag, Nueva Vizcaya.
3. The activity aims to:
 - a. strengthen partnerships with PTA through collaborative engagements;
 - b. discuss PTA Policies, Guidelines and Laws among teachers and homeroom advisers;
 - c. enhance skills and knowledge among teachers and homeroom advisers on engaging parents in their classrooms; and
 - d. open forum to raise issues and problems that concern the PTA.
4. The participants include the ***District Partnership Focal Persons (23) and one (1) Secondary School Partnership Focal Person per municipality (15).***



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5. Food and other incidental expenses relative to the conduct of the said activity are chargeable against the SDO-HRTD Fund whereas participants' transportation expenses are chargeable against the School MOOE/Local fund and other sources. All are subject to the usual accounting and auditing rules and regulations.
7. Immediate and widest dissemination of this memorandum is highly enjoined.

For:

RACHEL R. LLANA, PhD, CESO VI
Officer-in-Charge
Office of the School Division
Superintendent

*By the Authority of the Schools Division
Superintendent:*

MARY JULIE A. TRUS, PhD, CESE
Officer-in-Charge
Office of the Asst. School Division
Superintendent

10-25-2021

Encl.:

As stated

References:

Department of Education (DepED) Order No. 54, s. 2009
Department of Education (DepED) Order No 83, s. 2009:
An Amendment to DO 77



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