



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF NUEVA VIZCAYA

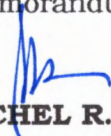
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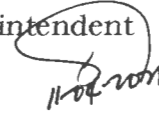
DIVISION MEMORANDUM
 No. **415**, s. 2021

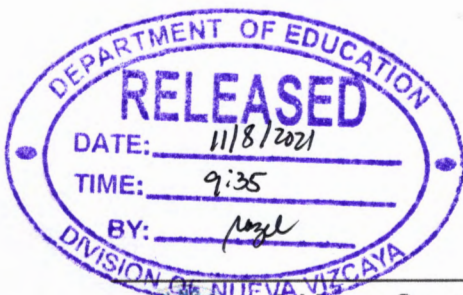
**DIVISION QATAME ASSOCIATES' UPSKILLING AND STRENGTHENING OF
 COMPETENCIES AND SKILLS**

To: Office of the Assistant Schools Division Superintendent
 School Governance and Operations Division Chief
 Curriculum Implementation Division Chief
 Public Schools District Supervisors/District In-Charge
 Public and Private Elementary and Secondary School Heads Concerned
 All others concerned

1. The Schools Division of Nueva Vizcaya through the School Management, Monitoring and Evaluation Section of the School Governance and Operations Division shall conduct the **DIVISION QATAME ASSOCIATES' UPSKILLING AND STRENGTHENING OF COMPETENCIES AND SKILLS** on November 16-18 using the blended modality (face-to-face and virtual) at SDO DepEd Conference Hall, Bayombong, Nueva Vizcaya/SIL Bagabag Teachers Camp, Bagabag, Nueva Vizcaya.
2. The upskilling aims to:
 - a. Understand the QATAME process and the roles and responsibilities of the Division QATAME Associates through the Project L and D Quality TIME (Technology-Integrated Monitoring and Evaluation);
 - b. Improve the organization's effectiveness in providing quality assurance, system policies and requirements on monitoring and evaluation through a competent pool of QATAME associates; and
 - c. Demonstrate satisfactorily the application of learning on data gathering, data analysis and providing feedback and results.
3. The identified and number of participants are the Division-External QATAME Associates (32); CID (2); OSDS (2); SGOD (2) and the Program Management Team (13). Attach to this Memorandum are the (a) Program Matrix and (b) List of Participants.
4. Expenses relative to the conduct of the said training-workshop shall be charged to 2021 HRTD Funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.


RACHEL R. LLANA PhD., CESO VI
 Officer In-Charge
 Office of the Schools Division Superintendent


 11/04/2021



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ATTACHMENT 1: PROGRAM MATRIX

DIVISION QATAME ASSOCIATES' UPSKILLING AND STRENGTHENING OF COMPETENCIES AND SKILLS
 Video call link: <https://meet.google.com/imf-enjz-nef>

DAY 1 (NOVEMBER 16, 2021) || VIRTUAL PLATFORM || PMT + ALL PARTICIPANTS

TIME	TOPIC/ACTIVITY	FACILITATOR
7:30 : 9:00	Preliminaries	Program Management Team
9:00 : 9:45	Opening Program	
	Welcome Remarks	MARY JULIE A. TRUS PhD., CESE Assistant Schools Division Superintendent
	Statement of Objectives	ROMULO S. ANCHETA PhD Chief Education Supervisor, School Governance and Operations Division
	Message	RACHEL R. LLANA PhD., CESO VI Schools Division Superintendent
	Levelling of Expectations and Presentation of House Rules	JULIUS C. CALANGAN Education Program Specialist II, School Mgmt., Monitoring and Evaluation
	Introduction of the Resource Speaker	NOLI MAR M. NAVARRO EdD Senior Education Program Specialist, School Mgmt., Monitoring and Evaluation Division QATAME Lead
9:46 : 10:30	Session 1 <i>Overview of QATAME Framework and Training Standards</i>	RONNIE P. GUILOY Education Program Supervisor, Quality Assurance Division, DepEd Regional Office 02 Resource Speaker
10:31 : 10:45	Health Break	
10:46 : 12:00	Session 2 <i>Presentation of QATAME Issues and Possible Solutions</i>	
12:00 : 1:00	Lunch Break	
1:00 : 2:00	Session 3 <i>Quality Assurance (QA) In QATAME</i>	RONNIE P. GUILOY Education Program Supervisor, Quality Assurance Division DepEd Regional Office 02 Resource Speaker
2:00 : 3:00	Session 4 <i>Technical Assistance (TA) in QATAME</i>	
3:00 : 3:15	Health Break	
3:15 : 4:15	Session 5 <i>Monitoring and Evaluation (ME) in QATAME</i>	
4:15 : 4:25	Project LD Quality TIME	SCHOOL MANAGEMENT, MONITORING AND EVALUATION
4:26 : 5:00	Reflection/Insights	MA. JULES GAJES , Division QAME Associate-LIFT-Recognized

Program Host-Facilitator: Julius C. Calangan, EPS II-SMME



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DAY 2 (NOVEMBER 17, 2021) || FACE TO FACE (SIL, BAGABAG, NV) || PMT + BATCH 1 PARTICIPANTS
DAY 3 (NOVEMBER 18, 2021) || FACE TO FACE (SIL, BAGABAG, NV) || PMT + BATCH 2 PARTICIPANTS

TIME	TOPIC/ACTIVITY	FACILITATOR
7:30 : 8:30	Preliminaries	Program Management Team
8:31 : 8:45	Management of Learning (MOL)	Batch 1/Batch 2 Participants
8:46 : 10:00	Session 6 The Basics of FGD-Debriefing (Facilitation, Listening, Observation and Rendition)	MELANY M. ASUNCION PhD Education Program Supervisor School Governance and Operations Division
10:01 : 10:15	Health Break	
10:16 : 12:00	Workshop/Simulation	
12:00 : 1:00	Lunch Break	
1:00 : 3:00	Session 7 <i>Project Quality L and D TIME</i> <i>(Technology-Integrated Monitoring and Evaluation)</i> 1. <i>Preparation of L&D Online Evaluation (District)</i> 2. <i>Data Cleaning, Consolidation and Analysis</i> 3. <i>Preparation of QAME Report</i>	DEXTER L. PATRICIO , Master Teacher I Division QAME Associate-LIFT-Recognized FRANCIS LEONARD T. JASMIN , Head Teacher Division QAME Associate-LIFT-Recognized
3:00 : 3:10	Project LD Quality TIME	SCHOOL MANAGEMENT, MONITORING AND EVALUATION
3:11 : 5:00	Closing Program Reflection/Insights	Batch 1: Mikael Raymundo , Head Teacher Division QAME Associate-LIFT Recognized Batch 2: Darlene Derlje , Principal Division QAME Associate-LIFT Recognized
	Challenge	RACHEL R. LLANA PhD., CESO VI Schools Division Superintendent

Program Host-Facilitator: Julius C. Calangan, EPS II-SMME



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ATTACHMENT 2: LIST OF EXPECTED PARTICIPANTS

BATCH 1 (November 17, 2021, SIL, BAGABAG, NV)	
1. HERBERT MANGAGCAT	OSDS
2. RITZELLE MARIE C. NICOLAS	OSDS
3. EDGAR CAPUNO	CID
4. DARRELL JOHN DE GUZMAN	CID
5. JOHN MICHAEL CACHERO	SGOD
6. JULIUS PANGANIBAN	SGOD
7. CARMELITA L. PALE	VILLAVERDE
8. CRISELDA B. ILDEFONSO	DIADI
9. DEXTER L. PATRICIO	BAMBANG 1
10. JOHNNY T. PAGADUAN	BAGABAG 1
11. LEONARD FRANCIS T. JASMIN	ALFONSO CASTANEDA
12. MA. ELVIRA C. VALTORIBIO	DIADI
13. MA. JULIE ANNE C. GAJES	BAYOMBONG 2
14. MAGGIE RONALYN Y. BACANI EdD	SOLANO 2
15. MICKAEL A. RAYMUNDO	BAMBANG 2
16. OLIVIA M. FLORENDO	BAMBANG 2
17. PRINCESS V. MAGDAY EdD	BAMBANG 2
18. VIRGINIA B. AROCO EdD	KAYAPA EAST

BATCH 2 (November 18, 2021, SIL, BAGABAG, NV)	
1. REYNOLD B. MARIANO	AMBAGUIO
2. FRANCIS M. RAMOS	ARITAO 1
3. DARLENE DERIJE	ARITAO 2
4. MARISOL SORIANO	BAGABAG 2
5. JAMESTONE INFANTA	BAYOMBONG 1
6. MERLIE M. BINAY-AN	DUPAX DEL NORTE 1
7. ALFRED C. ORDINARIO	DUPAX DEL NORTE 2
8. JAYSON VELASCO	DUPAX DEL SUR
9. GABRIEL C. ULLANI	KASIBU EAST
10. NATHANIEL ALIGUYON	KASIBU WEST
11. MARITES E. DELIO	KAYAPA WEST
12. KENETH ARKIN O. GALASINAO	QUEZON
13. JON DOMINGO	SANTA FE
14. GEROME R. ROGEL	SOLANO



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