



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

01 March 2021

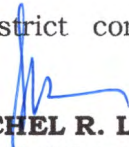
**DIVISION MEMORANDUM**

No. 62, s. 2021

**CALL FOR THE SUBMISSION OF ACTION/APPLIED AND BASIC  
EDUCATION RESEARCH PROPOSALS FOR FISCAL YEAR 2021**

To: Office of the Assistant Schools Division Superintendent  
Chief - School Governance and Operations Division  
Chief – Curriculum Implementation Division  
Public Schools District Supervisors/District In-Charge  
Public Elementary and Secondary School Heads  
All others concerned

1. The Department of Education established the **“Research Management Guidelines”** through **DepEd Order No. 16, S. 2017**, which provides guidance in managing research initiatives in the division down to school levels. The policy also provides support mechanisms for research such as funding, partnerships and capacity building.
2. In connection to this, the division office through the Schools Division Research Committee (SDRC) announces the *call for submission of action/applied or basic education researches for Fiscal Year 2021*.
3. Research Proposals to be submitted must be aligned with the **DepEd’s Research Agenda** as stipulated under **DepEd Order No. 39, s. 2016**. The four core strands of the *Research Agenda* are *Teaching-Learning, Human Resource Development, Child Protection and Governance with the cross-cutting themes which are Gender and Development, Disaster Risk Reduction and Management and Inclusive Education* (See enclosure 2 for additional Research Agenda in the New Normal).
4. Research proposals to be submitted shall follow the order attached to this memorandum (see enclosure 1) and shall be endorsed through proper channels.
5. For more information you may visit the Planning and Research Unit and see Rommel S. de Gracia, SEPS-PAR.
6. Immediate dissemination of and strict compliance with this division memorandum is directed.

  
**RACHEL R. LIANA PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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## Enclosure 1: Minimum Requirements of the Research Proposal

### A. Basic Research Proposal Template

- I. Introduction and Rationale
  - II. Literature Review
  - III. Research Questions
  - IV. Scope and Limitations
  - V. Research Methodology
    - a. Research Design
    - b. Sampling Procedures
    - c. Data Gathering Procedures
    - d. Ethical Issues
    - e. Plan for Data Analysis
  - VI. Timetable/Gantt Chart
  - VII. Cost Estimates
  - VIII. Plans for Dissemination and Advocacy
  - IX. References
- Attachment: Validated Research Instruments/Tools

### B. Action Research Template

- I. Content and Rationale
  - II. Action Research Questions
  - III. Proposed innovation, Intervention, and Strategy
  - IV. Action research Methods
    - a. Research Design
    - b. Participants and/or Other Sources of Data and Information
    - c. Data Gathering Methods
    - d. Ethical Issues
    - e. Plan for Data Analysis
  - V. Action Research Workplan and Timeliness
  - VI. Cost Estimates
  - VII. Plans for Dissemination and Utilization
  - VIII. References
- Attachment: Quality Assured Pre-Post Tests and other Tools (with TOS)

Inclosure: As stated  
Reference: D.O No. 16, s. 2017, D.O. No. 39, s. 2016, Div. Memo. No. 265, s. 2017  
To be indicated in the perpetual index under the following subjects:  
Basic/Applied Research                      Research Management Guideline                      Research Agenda



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**Enclosure 2:**

**RESEARCH AGENDA ALIGNED TO THE IMPLEMENTATION OF THE  
BASIC EDUCATION LEARNING AND ACONTINUITY PLAN (BE-LCP)**

Research Agenda in the NEW NORMAL

- a. Impact evaluation of the different major PAPs;
- b. Implementation of the BE-LCP (Practices, Challenges and Experiences);
- c. Involvement of Partners and Stakeholders in the BELCP implementation;
- d. Health interventions and practices;
- e. Instructional Supervision in the new normal;
- f. Human Resources and Development;
- g. Emerging Issues on Access and Quality;
- h. Inclusive Education and Special Programs;
- i. Governance in the time of pandemic;
- j. Development and effectiveness of Self-learning Modules and Learning Activity Sheets used in distance learning; and,
- k. Effectiveness of the learning modalities in the new normal.

Inclosure: As stated  
Reference: D.O No. 16, s. 2017, D.O. No. 39, s. 2016, Div. Memo. No. 265, s. 2017  
To be indicated in the perpetual index under the following subjects:  
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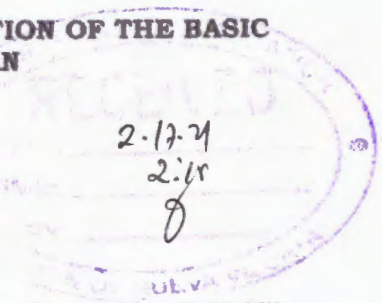
February 15, 2021

**REGIONAL MEMORANDUM**

No. 016, s. 2021

**RESEARCH AGENDA AS ALIGNED TO THE IMPLEMENTATION OF THE BASIC EDUCATION LEARNIG CONTINUITY PLAN**

To: **Schools Division Superintendents**  
**Regional Research Committee**  
**Schools Division Research Committee**  
**All Concerned**



1. With the implementation of the Basic Education Learning Continuity Plan(BELCP) and as fiscal year is not yet declared to be COVID-free, this office acknowledges the concerns, issues, problems and gaps and the corresponding solutions, innovations, and interventions in the accomplishment of the mandates of teaching, non-teaching and related teaching personnel of the department. Recognizing the importance of research in providing guidance and in academically documenting all these, DepEd Region 2 through the Policy, Planning and Research Division releases the Research agenda in support to DepEd Order No. 43 s. 2015 titled The Revised Guidelines for Basic Education Research Fund (BERF).

2. The following are the general objectives of the research agenda for FY 2021:  
a. provide thematic roadmap for research proposals to be implemented for this year;  
b. evaluate the effectiveness of the BELCP and other initiatives implemented during the COVID-19 pandemic; and  
c. create a research journal that will serve as repository of the best practices and interventions for easy reference in time of disasters and calamities.

3. Aligned with the implementation of BELCP and the research management guidelines, the following are the Region's Research Agenda for FY 2021:  
a. Impact evaluation of the different major PAPs;  
b. Level of Implementation of the Basic Education Learning Continuity Plan;  
c. Effectiveness of Basic Education Learning Continuity Plan;  
d. Level of Involvement of Partners and Stakeholders;  
e. Health Interventions and Practices;  
f. Human Resources and Development;  
g. Instructional Supervision in the New Normal;  
h. Emerging Issues on Access and Quality;  
i. Inclusive Education and Special Programs;  
j. Disaster Risk Reduction Management;  
k. Governance in the time of pandemic and  
l. Effectiveness of learning modalities;



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4. In compliance to Inter-Agency Task Force (IATF) protocols against COVID-19, all activities will be done on blended face-to-face and virtual mode including the submission of research proposals, meetings, colloquium, presentation and dissemination.

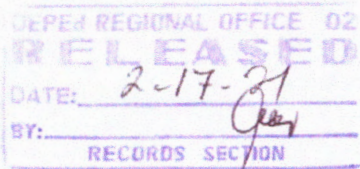
5. Schools Division Research Committee Members are expected to provide technical assistance and quality assure research proposals so that they are aligned to the research agenda.

6. Immediate dissemination of this memorandum is earnestly enjoined.

  
**BENJAMIN D. PARAGAS, PhD., CESO V**  
Director IV/Regional Director 

Encl: none

PPRD/FTV/mdat



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