



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

08 June 2022

DIVISION MEMORANDUM
No. 225, s. 2022

**3rd REGULAR DIVISION
MANAGEMENT COMMITTEE (MANCOM) MEETING**

To: Office of the Assistant Schools Division Superintendent
School Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
SDO EXECOM Members
All others concerned

1. This Office announces the conduct of the **3rd Regular Division Management Committee (ManCom) Meeting to be conducted at Villaverde LGU Gymnasium, Ibung, Villaverde, Nueva Vizcaya on July 12, 2022, Tuesday at 8:30 in the morning.**
2. The Division ManCom Meeting agenda and expected attendees are the following:
 - a. Agenda
 - (1) Basic Education Learning Recovery and Continuity Plan (BELRCP)
 - (2) 20212022 OPCRf
 - (3) SDO NV 120th Founding Anniversary
 - (4) Updates
 - a. CID
 - b. SGOD
 - c. OSDS
 - (5) Administrative Matters
 - (6) SDS Hour
 - (7) Other Matters
 - b. Expected participants
 - SDO : 31 ExeCom Members (SDS, ASDS, 2 Chiefs, 10 EPS, BALITA Heads, OSDS- 2Section Heads-Personnel & Supply, 4 SEPS, 1 EFU, 2PDOs-DRRM & YFU, 2 SHS-Medical Officer & Nurse Representative District : 23 PSDSs and DICs
 - School : 47 NVASSP Secondary School Heads
69 Elementary School Heads (3 from each district) 1 Central School, 1 Elementary School, 1 TIC/OIC
3. The participants from the schools are requested to pay a Registration Fee of Five Hundred Pesos (Php500.00) to cover expenses for 2 snacks and lunch and other incidental expenses charged to local funds subject to usual accounting guidelines, rules and regulations.



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Doc Code:	FM-OSDS-SDS-001	Rev:	01
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4. The conference flow and discussants will be as follows:

Topic/Agenda	Discussant/ In-charge
a. Preliminaries <i>National Anthem, Prayer Recitation of the NQPS Opening Remarks Message</i>	John Michael B. Cachero, PhD <i>Member, Program & Documentation Committee</i>
b. Certification of Quorum • Meeting Call to Order • Meeting Agenda	Princess C. Aquitania, HRMO Mary Julie A. Trus, PhD, CESE <i>ASDS, Presiding Officer</i>
c. Basic Education Learning Recovery and Continuity Plan (BELRCP)	Maricel S. Franco, PhD, CESE <i>Chief, CID</i>
d. 20212022 OPCRf	Mary Julie A. Trus, PhD, CESE, ASDS
e. SDO NV 120 th Founding Anniversary	Mary Julie A. Trus, PhD, CESE, ASDS
f. Updates • CID • SGOD • OSDS	Maricel S. Franco, PhD, CESE <i>Chief, CID</i> Romulo S. Ancheta, PhD <i>Chief, SGOD</i> Mary Julie A. Trus, PhD, CESE <i>ASDS</i>
g. Administrative Matters	Maritess E. Vidad, AO-V
h. Other Matters	Mary Julie A. Trus, PhD, CESE <i>ASDS</i>
i. SDS/ASDS Hour	Rachel R. Llana, PhD, CESO V <i>Schools Division Superintendent</i>
j. Adjournment	

5. All attendees are advised to ensure the observance and strict compliance to IATF and DOH protocols and guidelines.
6. For the Evaluation of the ManCom Meeting, the participants are requested to assess online using the link <https://tinyurl.com/SDONuevaVizcayaMeetingEval>.
7. The meals of the SDO Management Committee shall be charged against the Division MOOE subject to usual accounting guidelines, rules and regulations.
8. For information, guidance and compliance.




RACHEL R. LLANA, PhD., CESO V
 Schools Division Superintendent

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