



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

August 5, 2022

DIVISION MEMORANDUM

No. 264 s. 2022

**ADDENDUM TO DIVISION MEMORANDUM NO. 261, S. 2022,
“2022 DIVISION BRIGADA ESKWELA KICK-OFF PROGRAM”**

To: Office of the Assistant Schools Division Superintendent
Schools Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
School Heads of Elementary and Secondary Schools
All others concerned

1. In the Schools Division Office (SDO) Team who will monitor the conduct of the Municipal Brigada Eskwela Kick Off on August 8, 2022 shall include Robert C. Cutillon, Division Coordinator of the Edukasyon sa Pagpapakatao (ESP). The other team members shall be retained.
2. The Schools Division Office (SDO) Team shall proceed to Aritao Central School (ACS), the host school, with Aritao 1 and 2 Districts, through the support of the Local Government Unit of Aritao for the conduct of the Division Brigada Eskwela Kick Off on August 8, 2022, Monday, at 7:00 AM.
3. The Brigada Eskwela Tool for Monitoring and Inspection is attached herewith for use by the Division Brigada Eskwela Monitoring and Inspection Team. The consolidated District Monitoring and Inspection Data shall be submitted to Roscoe N. Gacusana, EdD, RGC, SEPS-SMAN on or before August 22, 2022 for consolidation in the division level.
4. The other details or provisions in Division Memorandum No. 261, s. 2022 shall remain and in effect.
5. The transportation and other expenses relative to the Division Brigada Eskwela Kick Off shall be charged from local funds subject to the usual accounting and auditing rules and regulations.



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6. Immediate and widest dissemination of this memorandum is highly enjoined.

For the Schools Division Superintendent:

RACHEL R. LLANA, PhD, CESO V
Schools Division Superintendent

By the Authority of the Schools Division
Superintendent:

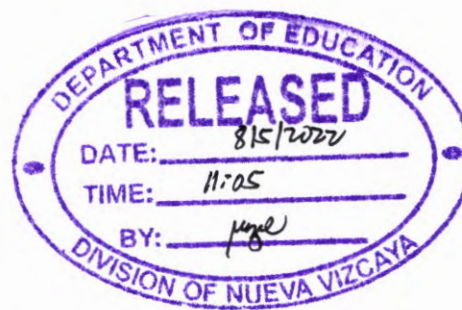

MARITES E. VIDAD
Administrative Officer V

8.5.22

Encl.: as stated

References:

Division Memorandum No. 261, s. 2022 “Division Brigada Eskwela
Kick Off Program”



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2022 BRIGADA ESKWELA MONITORING

School Year 2022-2023

Date of Monitoring: _____

Name of School _____ District _____ School Head: _____ District Head: _____

Criteria: *VE – Very Evident* *E – Evident* *NE – Not Evident. (Please check)*

Each school head with his/her team will conduct self-assessment to be able to accomplish this. The school head prepares 2 copies for submission to the monitor/evaluator for his/her remarks. Monitor/Evaluator signs then gives a copy to the School Head.

Indicators	Self-Assessment (by the School team led by the School Head)				Remarks by Monitor/Evaluator
	VE	E	NE	Remarks by the School Head (be specific), suggest solutions	
BRIGADA ESKWELA DOCUMENTS					
1. The Brigada Eskwela Workplan is available and complete.					
2. The Attendance Sheets for the Diverse Partners are prepared.					
3. Presence of Consolidated School Needs Assessment (SNA) for SY 2022-2023					
4. The data on the donations of Partners are completely captured.					
SCHOOL READINESS (Physical Upkeep of the School)					
1.1. Brigada Eskwela is observed, i.e. surroundings are clean, and the school landscape is ok. Specify land area of the school _____					
1.2. Classroom is decongested, i.e. no other structures/furniture aside from the teacher's table and chair and learner's chair.					
1.3. Sufficiency of chairs and teacher's table .					
1.4. The condition of each school building is favorable to the learners and employees.					
1.5. The school is disaster/hazard free.					



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1.5.1. No protruding nails/sharp objects, broken windows, etc				
1.5.2. Electric outlets have safety precautions				
1.5.3. Electrical appliances do not pose danger to learners/employees				
1.5.4. Gutters are in good condition.				
1.6. Availability of potable water for children (duly tested by the DOH/PHO/MHO).				
1.7. Source of water supply.				
<input type="checkbox"/> Pipeline <input type="checkbox"/> Jetmatic/ Pump well <input type="checkbox"/> Pressurized Pump				
1.8. There is triage and isolation areas.				
1.9. Handwashing facilities are available and functional.				
1.10. Clean toilets/urinals are available.				
1.11. Electrical energy is available in the classroom.				
1.10 Display of signages on school safety and compliance to IATF Protocols are properly posted in conspicuous and suitable areas in the school				
1.11 School ID number painted on the roof.				
1.12 Updated school directory, bulletins, transparency boards and other signages				
1.13 PTA, unarmed PNP/Army, Barangay Officials, etc are visible in the school opening.				

Conformed:

Certified Correct:

Validated By:

School Head

PSDS

Monitor