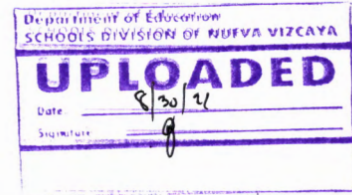




Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF NUEVA VIZCAYA



August 30, 2022

DIVISION MEMORANDUM
 No. 207, s. 2022

SCHOOL YOUTH FORMATION PROJECT PROPOSALS AND COMPLETION REPORTS

To: Public Schools District Supervisors/District In-Charge
 Public and Private Elementary and Secondary School Heads
 SPG-SSG/YES-O/BKD/Club Teacher - Advisers,
 All others concerned

1. In reference to **Division Memorandum No. 50, s. 2020 Re Learning and Development (L&D) Activities for Learners**, this Office requests all recognized school clubs and organizations with Youth Formation Project proposals wherein learners are the primary participants shall have their project proposals approved by the **Supreme Pupil Government/Supreme Student Government Teacher-Adviser** and the **School Head** while SPG-SSG-led proposals and completion reports shall only require the School Head's approval.
2. The youth formation project proposals shall only cover school-wide learning and development Programs, Projects and Activities (PPAs) such as innovations, contests, trainings, learning sessions, workshops, and the like.
3. The approved youth formation project proposal by the SPG-SSG and School Head shall be submitted to the Division Office through the School Governance and Operations Division - Youth Formation Unit (SGOD-YFU) for approval and indorsement of the said unit and the Schools Division Superintendent.
4. Youth Formation Project Proposals shall be submitted at most two (2) weeks before the project implementation.
5. Submitted Youth Formation Project Proposals shall require a submission of Completion Report right after the project implementation with the same process for approval.
6. Project Proposal and Completion Forms may be downloaded at <https://tinyurl.com/YouthAP>

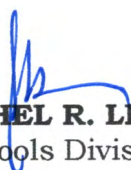



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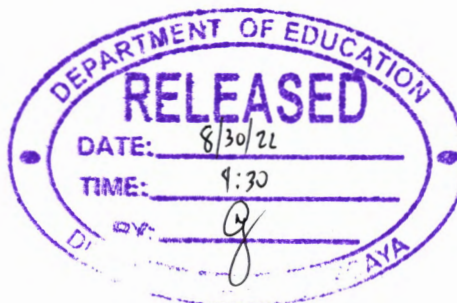
7. For relevant queries, you may contact Geepee Kelsey E. Vidad, Project Development Officer I-Division Youth Formation Coordinator at **0926 076 8118** or at **geepeekelsey.vidad@deped.gov.ph**

8. For information, dissemination and strict compliance.


RACHEL R. LLANA PhD, CESO V
Schools Division Superintendent 

As stated

References: Division Memorandum No. 50, s. 2020



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