



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

September 27, 2022

DIVISION MEMORANDUM
No. 328 s. 2022

**2nd ORGANIZATIONAL AND CONSULTATIVE MEETING OF
SECONDARY SCHOOL HEADS**

TO: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
School Governance and Operation Division Chief
Education Program Supervisors
Public Schools District Supervisors/District-In-Charge
Secondary School Heads
All Others Concerned

1. This office informs the 2nd Organizational and Consultative Meeting of all Secondary School heads of the Schools Division of Nueva Vizcaya on September 30, 2022 at Diadi National High School, Diadi, Nueva Vizcaya. The activity will be in-person and commence at 8:00 AM.
2. The agenda of the meeting are as follows:
 - a. Share experiences with fellow school heads on Challenges, Issues, Gaps and Problems (CIGP) in the Opening of Classes for school year 2022-2023.
 - b. Benchmark on the effective practices of secondary schools on how the CIGPs are being addressed.
 - c. Identify prospects for the improvement of school practices especially in the curriculum implementation, and in the management and operations of the Senior High School.
 - d. Discuss matters that can contribute to the welfare of the members of the Nueva Vizcaya Association of Secondary Principals.
3. Attendance to this activity shall be on **Official Business**.
4. A registration fee of Five Hundred Pesos (P500.00) will be collected by Diadi National High School to cover two snacks and meals for lunch and travel expenses of the participants shall be charged to their respective school MOOE or



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other local funds subject to the usual accounting and auditing rules and procedures.

5. For health and safety precautions against COVID-19, the participants are advised to always practice social distancing and wear face mask during the activity
6. For your information, compliance, and guidance.


RACHEL R. LLANA PhD, CESO V
Schools Division Superintendent 



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