  
**Republic of the Philippines**  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

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October 26, 2022

DIVISION MEMORANDUM  
No. 37, s. 2022

**MONITORING OF THE 5-DAY IN-PERSON CLASSES FOR SY 2022-2023**

To: Assistant Schools Division Superintendent  
Curriculum Implementation Division Chief  
School Governance and Operations Division Chief  
Education Program Supervisors  
Public Schools District Supervisors  
Principals In-Charge of the District  
All others concerned

1. This office announces the conduct of monitoring of the 5-Day In-Person Classes starting November 2-4, 2022 by the CID, SGOD and OSDS Personnel of the SDO Nueva Vizcaya.
2. This activity aims to:
  - a. monitor the implementation of the 5-day in-person classes in public schools including Community Learning Centers (CLCs);
  - b. ensure the preparedness of private schools for the 5-day in-person classes;
  - c. gather data on actual enrolment, other relevant data and the extent of school and teacher readiness; and
  - d. assess issues, barriers or challenges on indicators that may aid in planning for technical assistance considerations.
3. The list of monitoring teams per district and monitoring tool are hereto attached. The team shall confer on specific school/s that each member may visit and shall coordinate with the district head. The consolidated report per team shall be sent through the given link, <https://bit.ly/M E Report Consol>.
4. District heads shall supervise the preparations of schools in their district.
5. School Health Nurses and other Health personnel shall report daily to their respective district assignments/stations to assist.



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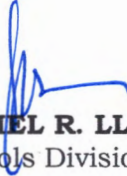

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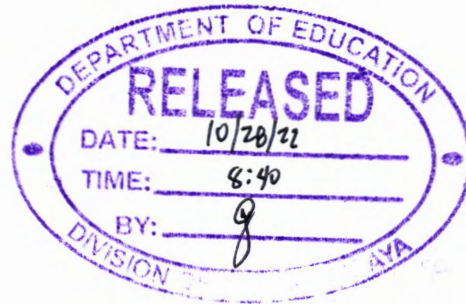
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6. Travel expenses of the division monitoring personnel shall be charged to the Division MOOE subject to the usual auditing and accounting rules and regulations.
7. For guidance, information and strict compliance.

  
**RACHEL R. LLANA PhD, CESO V**  
Schools Division Superintendent 

Reference:

DepED Order 34, s. 2022  
DepED Order 44, s. 2022



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Enclosure 1 to Division Memorandum No 377, s. 2022

**List of Division Monitoring Team**  
 November 2-4, 2022

No.	Monitoring Team	District	Nov. 2	Nov. 3	Nov. 4
1	Nimfa Norie A. Aquino	Bagabag 2	Tuao South ES Tuao HS Tuao North ES Baretbet ES	Pogonsino Annex ES Tabban ES	Singian ES Pogonsino ES MVDuque ES Villaros ES
	Roscoe Gacusana	Bagabag 1	Bagabag South ES V. Coloma Memorial ES Lantap ES Sta. Lucia ES Jose P. Castillo ES	Murong ES Sta. Cruz ES Careb ES Murong National HS	B.A.Bugayong ES Paniki ES Nangalisan ES Paniki HS
	Geepee Kelsey Vidad	Diadi	Diadi CS San Luis ES Bugnay ES Diadi National HS Villa Aurora ES VillaFlorentino ES	Rosario PS Nagsabaran ES Ampakleng ES Pallagao ES Lurad ES Balete ES Duruarog ES Namamparan ES	Butao ES Arwas ES San Pablo ES Escoting ES Langka ES Pinya ES
2	Dindo John H. Moreno	Solano 1	Bangar ES Bascaran ES Bascaran NHS Concepcion ES	Dadap ES Curifang ES Solano East CS-ISC	PD Galima ES San Luis ES Lactawan ES Aggub ES Tucal ES
	Herminigildo S. Gandeza	Quezon	Madiangat ES Baresbes ES Quezon NHS Quezon CS Darubba ES	Runruno ES Runruno NHS Dumaliguia ES Laya ES Darubba ES	Dagupan ES Dippog NHS Bonifacio ES Nalubbanan ES
	Epifania Tumaliuan	Solano 2	Solano SouthCentral school Bagahabag ES Solano North ES Solano West ES Aldersgate College	Solano HS Mapaina ES Wacal ES Uddiawan ES Communal ES	Uddiawan NHS San Juan ES Calaogan ES Bangaan ES
3	Roger S. Sebastian	Bayombong 1	Kakilingan ES Vista Hills ES Magsaysay ES Bayombong South ES	Villa Adriano ES Dr. Candido V. Rosario Sr. ES Magapuy ES Busilac ES	Ammococan ES Paima National HS Bansing ES Paitan ES
	Melany S. Asuncion	Bayombong 2	Bonfal NHS Bonfal Pilot CS Lingay ES	La Torre ES Casat ES Casat NHS	Cabuaan ES Luyang ES



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					Bayombong West ES
4	Macrino A. Raymundo	Ambaguio	Dulli IS Hamhamaan ES Tiblac ES Tiblac NHS	Salingsingan ES Ambaguio CS Ambaguio HS Daclig ES	Ammoweg ES Balong IS Hukhukyong Es Labang ES
	Marianne C. Eugenio	Villaverde	Bintawan North ES  Turod ES Bintawan South ES Bintawan National HS	Ernesto Lapan Pale ES Nagbitin ES Gov. Juan Manzano ES Villaverde CS SPED Center	Ocapon ES Sawmill ES Felix Juana Brawner CS Villaverde CS Annex
5	Wilhelmina C. Castro	Dupax Del Norte 1	Lamo ES Lamo NHS Mabasa ES	Dupax Norte NHS Dupax Norte CS Ineangan ES	Mungia HS Mungia ES Parai ES Bitnong ES
	Ma. Teresa Iglesia	Dupax Del Norte 2	New Gumiad ES, Bugkalot HS and Giayan ES	Abatan ES, Oyao ES, Macabenga and Mantatta ES	Belance HS and Nagakay ES
6	Orlando S. Vicente	Aritao 1	Ukaw ES Balite ES Bone South ES-Annex	Bone South ES-Main Bone North IS Nagcuartelan ES Cutar ES	Baan ES Kirang ES Kirang ES-Annex Aritao NHS
	Ma. Licel Balico	Aritao 2	Darapidap ES, Banganan ES, Comon CS, CM Tubiera ES, Tabueng ES, Tucanon ES	Anayo ES, Sta. Clara ES, Sta. Clara HS, Beti ES, Latar ES	Canabuan ES, Canarem ES, Yaway ES
	Nolimar Navarro	Dupax Del Sur	GACES DCS Banila ES Palabotan ES	Carolotan ES Carolotan HS Mangayang ES Dupax del Sur NHS	Ganao ES Ganao HS Kinabuan ES
7	Hilda D. Aragon	Kasibu West	Kongkong Valley National HS Kongkong ES	KNAS KCS Watwat ES	Bua IS Lupa ES Muta ES
	Edgar Capuno		Antutot ES Macalong ES	Catarawan ES Biyoy ES	Siguem ES Paquet IS
	Caroline Lagula	Kasibu East	Tadji ES KECS	Wangal ES Didipio ES	Camamasi IS Alimit IS
	Julius Calangan		Binogawan IS Papaya ES	MVNHS ENVNHS	Bilet ES Kapisaan ES Tukod ES



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8	Maria Concepcion D. Absalon	Eastern Kayapa	Pingkian CS, Sta. Cruz PHS	Mapayao ES San Fabian ES	Binalian IS Binalian ES
	Chester Cortez		Cabanglasan ES Baan ES	Pinayag NHS Macdu ES	Nansiakan NHS Nansiakan ES
	Romeo Emmanuel Yarcia	Western Kayapa	Talicabcab ES,KCS	Tidang Village ES,Castillo Village ES	Kayapa Proper West ES,MCNHS
	Rydiant Blessing Manuel		Dayap ES,Pangawan ES	Tubongan ES,Balangabang ES	Besong ES,KHS
9	Ronnie B. Bibas	Santa Fe	Atbu ES, Tactac ES, SFNHS, Santa Fe CS,	Tan Yan Kee ES, Buyasyas ES, Imugan ES	Baracbac ES, Sinapaoan, Baliling ES, Bacneng ES
	Rudy Agustin	Alfonso Castaneda	Alfonso Castaneda NHS Alfonso Castaneda CS	Mandunot ES Abuyo ES Abuyo NHS	Casecnan NHS
	Pink Euria Montano		Galintuja ES Balintugon ES	Marikit ES	Lipuga ES Pelaway ES
10	Bermelita E. Guillermo	Bambang 2	Almaguer North ES Almaguer South ES San Antonio south ES	Labni ES San Fernando ES Dullao ES Sto Nino PS	Abinganan ES Abian ES Macate ES Bambang East CS
	Rommel S. De Gracia	Bambang 1	Manamtam ES Cawacao ES Sto. Domingo IS	Salinas HS Salinas ES Barat ES San Leonardo ES	Mauan ES Indiana IS GK Aliaga ES Aliaga ES

*Note: Regional/National monitors will visit any school/district at anytime during the duration. SDS, SDS and Chiefs will visit/monitor schools and districts in random.*



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Enclosure 2 to Division Memorandum No. 377, s 2022

School: \_\_\_\_\_ District: \_\_\_\_\_

**MONITORING CHECKLIST ON THE 5-DAY IN-PERSON CLASSES**  
 SY 2022-2023

No.	Criteria	Evident	Not Evident	Remarks
<b>A</b>	<b>Curriculum, Instruction and Assessment</b>			
1	Learning Recovery and Continuity Plans			
2	Remediation and Interventions			
3	Class Program (signed and posted at the door)			
4	Teacher's Load/SF7			
5	List of Excess Teachers or MTs if any based on teacher: enrolment ratio			
6	Enrolment ( <b>Attach updated data - disaggregated per grade level and by sex</b> )			
7	DLL/Contextualized DLP			
8	Inventory of Learning Resources and Support Materials			
9	Assessment Results of the following: (as bases for remediation, interventions and contextualization)			
	a. PHIL-IRI			
	b. EGRA			
	c. EGMA			
	d. Numeracy Pretest			
	e. MYS Pretest			
	f. MFAT (Grade 1)			
	g. PECD Checklist (Kindergarten)			
	h. Functional Literacy Assessment Tool (FLAT)			
10	Quarter 1 TOS & Test Papers			
11	Reading, Writing and Numeracy programs			
12	Contextualized Enhancement of Numeracy Towards Excellent Results(CENTER)			
13	Implementation of the HGP/RDNEB			
14	For Senior High School: Updated Track Offering			
15	School Improvement Plan/AIP			
16	Community and School-Based Learning Center (Functional Literacy Test, Mandatory Forms, Number of Learners per CLC – AF3, DTR of ALS Teachers per Learning Center)			



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<b>B.</b>	<b>Compliance with Health and Safety Protocols</b>			
1	Physical Set up (Advocacy materials , tarps)			
2	Classroom Set Up (Signages, markings)			
3	Updated Data on Vaccination of Teachers & Learners			
<b>C</b>	<b>Operations</b>			
1	Number of Seats: _____ Learner: Seat Ratio _____			
2	Number of Classrooms: _____ Classroom: Learner Ratio _____			
3	Number Teachers: _____ Teacher:Learner Ratio _____			
4	Number of classes organized : _____			
5	Number of shifting (if needed)			
6	Hotlines in conspicuous places			
<b>D. Issues and Concerns</b>				
	Priority Needs	Challenge Encountered	Resolutions	TA Needed
<b>E. Best Practices</b>				
<b>Other Observations/Comments/Suggestions</b>				

Conforme: \_\_\_\_\_  
*School Head*

Monitored by: \_\_\_\_\_

Noted: \_\_\_\_\_  
*PSDS/DIC*

Date Monitored: \_\_\_\_\_



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