



Republic of the Philippines
Department of Education
Region II - Cagayan Valley
Schools Division of Nueva Vizcaya

29 November 2022

DIVISION MEMORANDUM
No. **428**, s. 2022

**3rd ORGANIZATIONAL AND CONSULTATIVE MEETING
OF SECONDARY SCHOOL HEADS**

TO: OIC-Assistant Schools Division Superintendent
Chiefs (SGOD, CID)
Education Program Supervisors
Public Schools District Supervisors/Districts In-Charge
Secondary School Heads
All others concerned

1. This office announces the conduct of the 3rd Organizational and Consultative Conference of Secondary School Heads of the Schools Division of Nueva Vizcaya on December 1, 2022, 8:00 a.m., at Kasibu National Agricultural School, Kasibu, Nueva Vizcaya.
2. The agenda of the said meeting are as follows:
 - a. Ratification and amendment of the NVASSP Constitution and By-laws
 - b. Discussion of DO # 21, s. 2019
 - c. EPS Updates
 - d. Presentation/Benchmarking of Best Practices
 - e. Other related matters
3. Attendance to this activity is on official business. A registration fee of five hundred pesos (P 500.00) shall be collected to defray expenses for the meals and other incidental expenses relative to the conduct of the activity chargeable against local school funds subject to the usual auditing and accounting rules.
4. For health and safety protocols, participant are advised to always practice social distancing and wear face mask during the activity.
5. For information, guidance and compliance.


RACHEL R. LLANA PhD, CESO V
Schools Division Superintendent



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As of:	01-09-2020	Page:	1

