



Republic of the Philippines
Department of Education
 Region II – Cagayan Valley
 Schools Division of Nueva Vizcaya

06 December 2022

DIVISION MEMORANDUM

No. **434**, s. 2022

**CAPACITY BUILDING AND TRAINING ROLL-OUT ON PROGRAM
 MANAGEMENT INFORMATION SYSTEM (PMIS)**

To: Office of the Assistant Schools Division Superintendent
 Chief - School Governance and Operations Division
 Chief - Curriculum Implementation Division
 Public Schools District Supervisors/District In-Charge
 Public Elementary and Secondary School Heads
 All others concerned

1. Strengthening the implementation DepEd Order Number 11, s. 2021, otherwise known as the Guidelines on the Operationalization of the Program Management Information System, this office through Performance Management and Planning Team informs the participants in the conduct of a Capacity Building and Roll-Out on Program Management Information System (PMIS) on December 12-13 and 15-16, 2022 at Nueva Vizcaya Teachers' Camp, Bagabag, Nueva Vizcaya.

2. This activity aims to:
 a. capacitate the PMIS – Program Owners in the utility of the system;
 b. encode and finalize AIP 2023 activities in the system;
 c. prepare the WFP, PPMP and APP of the 2023 Operational Plans; and,
 d. orient Administrative Officers and Assistants in-charge on the preparation PMIS-WFP.

3. The participants of the activity and the indicative venue are as follows:

Participants	Number	Date	Venue
PMIS Coordinators			
-SGOD (SEPS PAR, SMME, POIII)	3	December 12 –	TBA
-CID (EPS-ALS, EPSA II, ADAS III)	3	1:30PM	
-OSDS (Budget Officer, AO II, ADAS I/III)	4	December 13 – 8:00AM – 5:00PM	
Administrative Officer II	33	December 15-16, 2023 8:00 – 5:00PM	Nueva Vizcaya Teachers' Camp, Bagabag, Nueva Vizcaya
Administrative Assistant II of Non-Implementing Units (Non IUs)	25		
Administrative Assistant II of (Non IUs)	5		
Mobile ADAS	15		
SGOD-EPS, External Speakers	3		
Total	91		



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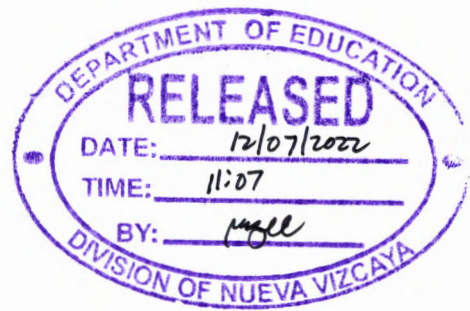
Doc Code:	FM-OSDS-SDS-001	Rev:	01
As of:	01-09-2020	Page:	1

4. Refer to the attached list of participants for the said activity (Annex A).
5. Participants are requested to bring their laptops and AIP for FY 2022 for the workshop.
6. Meals and Snacks, Travel Expense, Accommodation and Tokens of the Facilitators will be charged against the PMIS-CMF Allotment for 2022 subject to the usual accounting and auditing rules and regulations.
7. Strict compliance and adherence to this memorandum is directed.


RACHEL R. LLANA PhD., CESO V
Schools Division Superintendent

Encl.: As stated

References: DepEd Order 11, s. 2021.



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Doc Code:	FM-OSDS-SDS-001	Rev:	01
As of:	01-09-2020	Page:	2

LIST OF PARTICIPANTS			
	Name	Office/Station	Position
1	FERRY, ANGELI FAE BUMATAY	Alfonso Castañeda	Administrative Officer II
2	BLANCO, NOEL JAY SAGAYSAY	Ambaguio	Administrative Officer II
3	GABBAC, MYJELLA ESTONELO	Aritao East	Administrative Officer II
4	DUPINIO, YOLANDA LAMSIS	Aritao West	Administrative Officer II
5	BANCOD, REXELDA BARTOLOME	Bagabag I	Administrative Officer II
6	LABIANO, ROSALINDA RAMISCAL	Bagabag I	Administrative Officer II
7	CARBONEL, ABIGALE AUGUSTO	Bagabag II	Administrative Officer II
8	RESUELLO, JACQUELYN BLANCO	Bambang I	Administrative Officer II
9	CUTARAN, MA. ELENA TAACA	Bambang I	Administrative Officer II
10	WAKIT, EDLYN MARIONES	Bambang II	Administrative Officer II
11	ANCHETA, KARINA GENEVY BARTOLOME	Bayombong I	Administrative Officer II
12	GURAT, ROMELIE SUMAWANG	Bayombong I	Administrative Officer II
13	NICOLAS, RITZELLE MARIE CABALAR	Bayombong I	Administrative Officer II
14	VALIDO, MARICAR MAYOYA	Bayombong II	Administrative Officer II
15	ACOPA, RITZELLE GUILLERMO	Bayombong II	Administrative Officer II
16	GUNDAYAO, IVY FEIR	Diadi	Administrative Officer II
17	RAMOS, IAN KEITH DE VERA	Dupax del Norte I	Administrative Officer II
18	SILAO, VICTORIA PRADO	Dupax del Norte I	Administrative Officer II
19	GABBAC, JONATHAN BERMUSA	Dupax del Norte II	Administrative Officer II
20	REYES, MARLENE RAMOS	Dupax del Sur	Administrative Officer II
21	COVITA, SUNSHINE DALOG	Kasibu East	Administrative Officer II
22	NAVARETTE, VIVIAN GAY WADWADAN	Kasibu West	Administrative Officer II
23	BUCASAN, PINKY ELIONG	Kasibu West	Administrative Officer II
24	OBNIALA, LOVELY CARPIO	Kayapa East	Administrative Officer II
25	CAPAYAN, ALONA DE LEON	Kayapa West	Administrative Officer II
26	GALVIZO, KATHLYN JOY SABADO	Quezon	Administrative Officer II
27	AGUSTIN, JONNALYN PILYAN	Santa Fe	Administrative Officer II
28	MELAD, EMILY PRAXEDES	Solano I	Administrative



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	DANGILAN		Officer II
29	RAMOS, LOVELY PRINCESS GALAPON	Solano I	Administrative Officer II
30	RODUTA, ERLINDA LOZANO	Solano II	Administrative Officer II
31	OROTEA, FRANIE GAY MALAB	Solano II	Administrative Officer II
32	PALAYON, ANNABELLE CRISOSTOMO	Villaverde	Administrative Officer II
33	SAMPAGA, DORINA	Villaverde	Administrative Officer II
34	BENTRES, MICHELLE TAMIRAY	Abuyo National High School	Administrative Assistant II
35	PINDOG, MARICEL B.	Ambaguio National High School	Administrative Assistant II
36	MANNAG, JOAN CACEREZ	Bascaran National High School	Administrative Assistant II
37	ACIERTO, CHARMAINE MAE MENZI	Belance High School	Administrative Assistant III
38	MAUGAO, REGINA PANAS	Binalian Integrated School	Administrative Assistant II
39	VELASCO, DIVINE MARY GRACE C.	Bugkalot National High School	Administrative Assistant II
40	SIANO, MARISSA L.	Canabuan National High School	Administrative Assistant II
41	TAMON, FRENLIZ ANN QUINTOS	Carolotan National High School	Administrative Assistant II
42	LOPEZ, RENE BOY A.	Casat National High School	Administrative Assistant II
43	BAMBICO, NIEVES BALTING	Casecnan National High School	Administrative Assistant II
44	CAYME, RUBILYN ESTIANDAN	Dippog National High School	Administrative Assistant II
45	RODRIGUEZ, RHOMELYN CASTRO	Dupax Del Norte National High School	Administrative Assistant II
46	PASCUAL, WEYNA ROSE	Eastern Nueva Vizcaya National High School	Administrative Assistant II
47	COVITA, CLEOFE BENITO	Ganao High School	Administrative Assistant II
48	JACOB, JULIE ANN HO	Kakiduguen National High School	Administrative Assistant II
49	BENIGNO, JOAN DUPINGAY	Kayapa National High School	Administrative Assistant III
50	ABIVA, RELYN NUÑEZ	Kongkong Valley National High School	Administrative Assistant III
51	CACHERO, IVY JOY A.	Malabing Valley High School	Administrative Assistant II
52	GUINDAYAN, JOHNNY LASATEN	Martinez Cuyangan National High School	Administrative Assistant II
53	PATING, MARLOUI	Mungia National High School (NVSPC Campus)	Administrative Assistant II
54	AFALLA, CRISTINA CORPUZ	Murong National High School (NVSPC Campus)	Administrative Assistant II
55	CHIAN, CHERRYLENE JACINTO	Napo Tuyak National High School	Administrative Assistant II
56	GARCIA, MICHELLE REYES	Paima National High School	Administrative Assistant II



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Doc Code:	FM-OSDS-SDS-001	Rev:	01
As of:	01-09-2020	Page:	4

57	PILORIN, EFRELIA FELIPE	Paniki High School	Administrative Assistant II
58	BULLONG, RIZA SABORNIDO	Pinayag National High School	Administrative Assistant II
59	ISON, JENNIFER GUZMAN	Runruno National High School	Administrative Assistant II
60	YACAS, BABYLYN PARUCHA	Sta. Clara High School (NVSPC Campus)	Administrative Assistant II
61	POYATOS, ALYSSA JEN DELA CRUZ	Sta. Cruz Pingkian High School (NVSIT Campus)	Administrative Assistant III
62	JULVA, BREZNEV IVAN SONDAY	Sta. Fe National High School (NVSIT Campus)	Administrative Assistant III
63	DELA CRUZ, HAZEL YACAPIN	Tuao High School (NVSIT Campus)	Administrative Assistant II
64	GARINGAN, VAN ALACAR	Office of the Schools Division Superintendent	Administrative Assistant III
65	DE GUZMAN, MARIE GRACE SORIANO	Office of the Schools Division Superintendent	Administrative Assistant III
66	FIGUEROA, ROXANNE JAMILE CAPARAL	Office of the Schools Division Superintendent	Administrative Assistant III
67	BACUD, GAY MARIE ABAYA	Office of the Schools Division Superintendent	Administrative Assistant III
68	AFAN, ANNA MARIE PASCUA	Office of the Schools Division Superintendent	Administrative Assistant III
69	LOZARES, PRINCESS RHEA PEREZ	Office of the Schools Division Superintendent	Administrative Assistant III
70	DOTIMAS, ROSALYN C.	Office of the Schools Division Superintendent	Administrative Assistant III
71	MANNAG, MA. THERESA CACEREZ	Office of the Schools Division Superintendent	Administrative Assistant III
72	BACUD, GAY MARIE ABAYA	Office of the Schools Division Superintendent	Administrative Assistant III
73	SOLIS, MYRA LONNA V.	Office of the Schools Division Superintendent	Administrative Assistant III
74	UY, MARGIE ALLAGA	Office of the Schools Division Superintendent	Administrative Assistant III
75	SABATAL, MARIZEL G.	Office of the Schools Division Superintendent	Administrative Assistant III
76	MICU, KRISTINE JOCEL D.	Office of the Schools Division Superintendent	Administrative Assistant III
77	MENDOZA, MARILOU BICERA	Office of the Schools Division Superintendent	Administrative Assistant III
78	BALBERAN, ROSULA MEJIA	Office of the Schools Division Superintendent	Administrative Assistant III



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As of:	01-09-2020	Page:	5