



Republic of the Philippines  
**Department of Education**  
 REGION II – CAGAYAN VALLEY  
 SCHOOLS DIVISION OF NUEVA VIZCAYA

29 MARCH 2023

**DIVISION MEMORANDUM**

No. 103, s. 2023

**CALL FOR THE PARTICIPANTS TO THE PROJECT EDUCREATE 2.0**  
**(EDUcational and ComprehensivE Research Advancement**  
**for Teachers' EngagemenT)**

To: Office of the Assistant Schools Division Superintendent  
 Chief - School Governance and Operations Division  
 Chief - Curriculum Implementation Division  
 Public Schools District Supervisors/District In-Charge  
 Public Elementary and Secondary School Heads  
 All others concerned

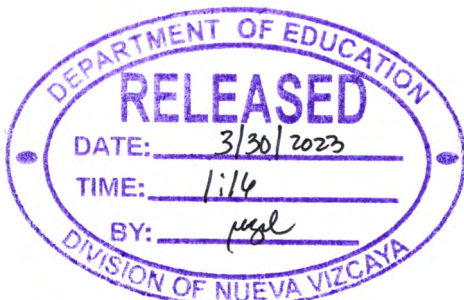
1. Recognizing the importance of Research in improving the delivery of basic education services, DepED provided funding facility for research through the Basic Education Research Fund (BERF) and PLGUs' Provincial Special Education Fund (PSEF) for Educational Research.
2. Strengthening the implementation of the Research Management Guidelines as set in DepEd Order No. 16, s. 2017, the School Division Research Committee (SDRC) announces the conduct of **Research Learning and Development for School Heads and Teachers** which will be implemented through a face-to-face activity on **April 20-22, 2023**.
3. The Public Schools District Supervisor (PSDS) and District In - Charge, through their school heads, are requested to nominate names of **participants with professional development needs along Research and willing to undergo research training**.
4. PSDS and DICs may instruct their proposed participants (1 Principal or Head Teacher, 1 Master Teacher and 1 Teacher in-Charge or Teacher III) coming either from elementary or secondary schools **to fill-up the link and upload initial research proposal** following the attached template **on or before April 5, 2023**: <https://forms.gle/Zp9ziKmGhZighox39>.
5. The Schools Division Research Committee (SDRC) and Professional Development Committee (PDC) will select the final list of participants and this will be issued on a separate memorandum. Registration process observes the first-come-first-serve basis.
6. Strict compliance and adherence to this memorandum is directed.

**RACHEL R. LLANA PhD., CESO V**  
 Schools Division Superintendent

*By the Authority of the Schools Division Superintendent:*

**MARY JULIE A. TRUS PhD., CESO VI**  
 Assistant Schools Division Superintendent

*3-24-2023*



Encl.: As stated

References: DepEd Order 16, s. 2017



**Address:** Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya  
**Telephone Nos.:** (078) 362-0106, 09171589946  
**Email Address:** [nuevavizcaya@deped.gov.ph](mailto:nuevavizcaya@deped.gov.ph)  
**Website:** [www.deped-nv.com.ph](http://www.deped-nv.com.ph)

Doc Code:	<b>FM-08DS-SDS-001</b>	Rev:	<b>01</b>
As of:	<b>01-09-2020</b>	Page:	<b>1</b>



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

---

**I. ACTION RESEARCH PROPOSAL TEMPLATE**

- I. Context and Rationale
- II. Action Research Questions
- III. Proposed Innovation, Intervention and Strategy
- IV. Action Research Methods
  - a. Research Design
  - b. Participants and/or Other Sources of Data and Information
  - c. Data Gathering Methods
  - d. Ethical Issues/Research Ethics
  - e. Data Analysis Plan
- V. Action Research Work Plan and Timelines
- VI. Cost Estimates
- VII. Plans for Dissemination and Utilization
- VIII. References

**II. BASIC RESEARCH PROPOSAL TEMPLATE**

- I. Introduction and Rationale
- II. Literature Review
- III. Research Questions
- IV. Scope and Limitation
- V. Research Methodology
  - a. Research Design
  - b. Sampling Procedure
  - c. Data Collection Procedures
  - d. Ethical Issues/ Research Ethics
  - e. Plan for Data Analysis
- VI. Timetable/ Gantt Chart
- VII. Cost Estimates
- VIII. Plans for Dissemination and Utilization
- IX. References

