



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
Schools Division of Nueva Vizcaya

11 January 2023

DIVISION MEMORANDUM  
No. **11**, s. 2023

**ORIENTATION OF ELEMENTARY SCHOOL HEADS, ADMINISTRATIVE OFFICERS II AND NEW TEACHER APPLICANTS ON THE NEW MERIT SELECTION PLAN**

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors-  
Public Schools District Supervisors/District-In-Charge  
Administrative Officer V  
Elementary School Heads  
All Others Concerned

1. As an offshoot of Division Memorandum No. 3, s.2023, Re: Orientation of the New Merit Selection Plan, this office would like to inform the field of the conduct of the orientation on the New Merit Selection Plan.
2. Participants of the said orientation are the following:
  - a. Elementary School Heads
  - b. Administrative Officer II
  - c. New Teacher I applicants of each district
3. All interested Teacher I applicants are enjoined to attend said orientation from 8:00AM-12:00NN, while Elementary School Heads and Administrative Officers will be attending the orientation from 8:00AM-5:00PM on the following dates and venue:

<b>Date and Time</b>	<b>Cluster Schools</b>	<b>Venue</b>
<b>January 17, 2023</b>	Aritao I Aritao II Sta. Fe Alfonso Castaneda	Aritao Central School
<b>January 18, 2023</b>	Dupax del Norte I Dupax del Norte II Dupax del Sur Kasibu West	Dupax North Central School
<b>January 19, 2023</b>	Bambang I Bambang II	Bambang National High School



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	Kayapa East Kayapa West	
<b>January 24, 2023</b>	Bayombong I Bayombong II Ambaguio	Bayombong Central School
<b>January 25, 2023</b>	Solano I Solano II Quezon Kasibu East	Solano East Central School
<b>January 26, 2023</b>	Bagabag I Bagabag II Villaverde Diadi	Bagabag National High School

4. In compliance to the Rules and Regulations set by IATF to prevent the spread of the Covid-19 virus, all teachers and applicants are **STRICTLY** advised to wear their face masks and practice proper health protocols during the conduct of the said orientation.
5. Travel expenses of Human Resource Management Personnel Selection Board (HMPSB) will be charged to Division MOOE, while, travel expenses of School Heads and Administrative Officer II, relative to this activity will be charged to School MOOE/ Local Funds subject to usual accounting and auditing rules and regulations. Expenses on meals and snacks shall be borne by the participants.
6. Immediate dissemination of this memorandum is desired.

  
**RACHEL R. LLANA, PhD., CESO V**  
 Schools Division Superintendent



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