



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

02 May 2023

DIVISION MEMORANDUM

No. **138**, s. 2023

**TRAINING-WORKSHOP ON ENHANCING AND NURTURING LEADERS' SKILLS
ALONG INSTRUCTIONAL SUPERVISION AND TECHNICAL ASSISTANCE
FOR IMPROVED TEACHING (ENLIST IT) – BATCH 2**

TO: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Education Program Supervisors
Public Schools District Supervisors/Districts In-Charge
Secondary School Heads
All others concerned

1. This office thru the Curriculum Implementation Division informs the field of the TRAINING-WORKSHOP ON ENHANCING AND NURTURING LEADERS' SKILLS ALONG INSTRUCTIONAL SUPERVISION AND TECHNICAL ASSISTANCE FOR IMPROVED TEACHING (ENLIST IT) - BATCH 2 on May10-12, 2023, at the SDO Conference Hall, Bayombong, Nueva Vizcaya.
2. The training-workshop aims to:
 - a) enhance competence of instructional leaders and teachers along instructional supervision and provision of technical assistance for improved teaching-learning;
 - a) convey appreciation of education leaders' improvement of one's skills and carrying out of reflective practices necessary in improving the delivery of teaching – learning; and
 - b) come up with a well implemented, properly monitored and evaluated Instructional Supervisory Program.
3. Participants to this activity are elementary school heads and master teachers and secondary school department heads and master teachers. (Official list to be disseminated later)
4. Participants are advised to strictly adhere to health and safety protocols during the training-workshop. Substitution is NOT allowed.
5. Meals, supplies and other incidental expenses relative to the conduct of the activity are chargeable to the division HRTD fund while transportation expenses shall be chargeable to local fund source subject to the usual auditing and accounting rules and regulations.



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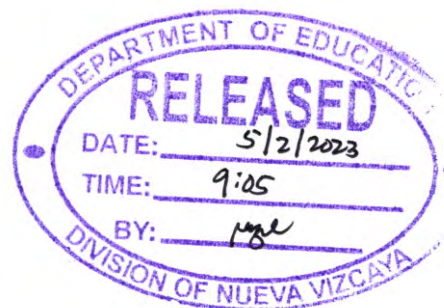
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6. A division staff orientation workshop (DSOW) shall be conducted on May 8, 2023, 8:00 a.m. at the Curriculum Implementation Division Office, SDO Bayombong, Nueva Vizcaya. The following NEAP/LIFT accredited facilitators and members of the technical working group are enjoined to attend:

Name	Position/Station
Ronnie B. Bibas	EPS – Science
Edward Santiago	PSDS – Bambang II
Marivic C. Bacud	PSDS – Bayombong II
Irene Bosque	P-III/DIC – Sta Fe
Luviminda M. Cordero	P-IV – Bascaran NHS
Robert Cutillon	P-IV – Diadi NHS
Roselle R. Mendoza	P-1 – Lamo NHS
Menalyn A. Salvador	P-1 – Mungia NHS
Florence Esparrago	HT-1- Paima NHS
Mikael Raymundo	HT-III – Runruno NHS
Amherstine Bata	MT-II/TIC – Labbu ES
Maria Leonora Cortado	HT-1 – Ambaguio NHS
Jefferson Roda	MT-II/TIC – Bangaan ES
Belinda Dulay	P-I – Solano West ES
Francis Ramos	MT I/TIC Cutar ES
Dexter Patricio	T III/TIC Baan ES
Lyndon Deo Reyes	MT I/TIC – San Leonardo ES

7. For information, guidance and strict compliance.

ORLANDO E. MANUEL PhD, CESO V
 Schools Division Superintendent
 OIC-Assistant Regional Director



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