



**Republic of the Philippines**  
**Department of Education**  
 REGION II – CAGAYAN VALLEY  
 SCHOOLS DIVISION OF NUEVA VIZCAYA

18 January 2023

DIVISION MEMORANDUM  
 No. 17, s. 2023

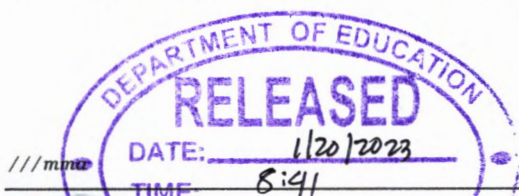
**SCHOOL SPORTS SCHEDULE OF ACTIVITIES**

To: Office of the Assistant Schools Division Superintendent  
 School Governance and Operations Division Chief  
 Curriculum Implementation Division Chief  
 Public Schools District Supervisors/District In-Charge  
 Public Elementary and Secondary School Heads  
 SDO EXECOM Members  
 All others concerned

- In view of the continuous advocacy of ensuring learners' holistic development where school sports is deemed effective and essential laboratory of learning in MAPEH, furtherance of skills, leadership capabilities, fostering discipline, and ensure preparation for higher level of school sports competition especially to the Palarong Pambansa, this Office announces the following schedule of activities:

Activity	Date
School-based Athletic Meet/ Intramurals	February 4-5, 2023
<i>Municipal Athletic Meet (optional)</i>	February 11-12, 2023
Provincial Athletic Meet	March 3-5, 2023
Pre-CAVRAA School-based/Inhouse Training	March 13 - April 1, 2023 <i>(Tentatively- to be determined upon the issuance of CAVRAA specific schedule)</i>
Regional/CAVRAA	April, 2023 (Tentative schedule)

- All schools shall maximize the conduct of the school-based sports activity/ Intramurals where all learners will be given the chance to participate; *Laro ng Lahi* may be integrated in the Activity Plan.
- The School Heads, together with the School Sports Coordinators in coordination with School Nurses shall ensure the fitness of every player where health condition will not be compromised and to strictly implement measures in observance of existing health protocols; moreover, Parent's Waiver/Consent shall be required.
- The conduct of Municipal Meet may depend on the potential contingents of the municipality in adherence to the new playing guidelines and requirements. Attached hereto is a Program Matrix for guidance and reference.
- For information, guidance and compliance



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 Schools Division Superintendent

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Enclosure to DM 17 s, 2023

**SCHOOL SPORTS PROGRAM MATRIX**

<b>Activity</b>	<b>Matrix/ Details of Activities</b>
<b>A. Planning (Complete Staff Work)</b>	
Intramurals	Meeting after class by concerned school personnel <ul style="list-style-type: none"><li>- Identify individual and team events to be played</li><li>- Determine available logistical resources: officiating officials, playing venue and ground preparations, sports equipment, meals and awards (if there's any), learners' fitness, health and safety preparations</li><li>- Finalize games schedule which include the awarding is there's any</li><li>- Discuss playing mechanics, guidelines and other internal policies if there's any</li></ul>
Municipal Athletic Meet	Meeting after class by school heads and District sports coordinators <ul style="list-style-type: none"><li>- Determine potential players meeting the basic requirements for measurable individual events</li><li>- Identify schools with potential school-based varsity teams</li><li>- Decide the final municipal delegation and preparation activities as needed</li></ul>
Provincial Athletic Meet	CSW with Provincial Athletic Meet Technical Working Group (TWG) and Program Management Team (PMT) <ul style="list-style-type: none"><li>- Identify the logistical needs</li><li>- Discuss roles and responsibilities of TWG and PMT</li><li>- Finalize Playing rules and guidelines by Tournament Managers</li><li>- Establish basic and document requirements of players for elementary and Secondary in all playing events</li><li>- Coordinate and communicate information and other identified needs</li></ul>
<b>B. Play Proper</b>	
<ul style="list-style-type: none"><li>▪ Intramurals</li><li>▪ Municipal Athletic Meet</li><li>▪ Provincial Athletic Meet</li></ul>	<ul style="list-style-type: none"><li>- Conduct Program preliminaries and general orientation of playing mechanics and guidelines along Individual events, Team Events (in adherence to Palarong Pambansa) and/or Laro ng Lahi (for school-based only)</li><li>- Ensure the players' fitness, health and safety</li><li>- Implement measures in observance of existing health protocols</li><li>- Implement games plan</li><li>- Award trophies/plaques/medals/certificates as applicable</li></ul>



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<b>C. Monitoring and Evaluation/ Post-implementation activities</b>	
<ul style="list-style-type: none"><li>▪ Intramurals</li><li>▪ Municipal Athletic Meet</li><li>▪ Provincial Athletic Meet</li></ul>	<ul style="list-style-type: none"><li>- Conduct post activity evaluation using the QAME End-program evaluation tool</li><li>- Discuss the activity strengths, limitations and recommendations for improvement</li><li>- Conduct debriefing session as needed</li><li>- Accomplish Terminal Report and submit to SDO address to Schools Division Superintendent</li></ul>

