

Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

14 June 2023

DIVISION MEMORANDUM  
No. 199 , s. 2023

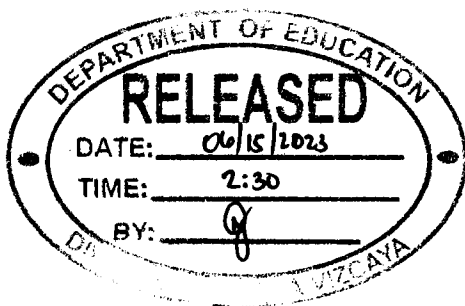
**CONDUCT OF PRE-PLANNING CONFERENCE REGARDING  
THE PREPARATIONS FOR THE PRE-PALARONG PAMBANSA CLUSTER MEET  
AND PALARONG PAMBANSA PROPER**

To: Assistant Schools Division Superintendent  
School Governance and Operations Division Chief  
Curriculum Implementation Division Chief  
Public Schools District Supervisors/District In-Charge  
Public Elementary and Secondary School Heads  
All others concerned

1. This Office announces the conduct of **Pre-Planning Conference of Coaches, Trainers, Technical Working Group (TWG) and Program Management Team (PMT) and Division ExeCom Members on June 19, 2023 at SDO Conference Hall, Bayombong, Nueva Vizcaya** regarding the participation of this SDO in the Pre-Palarong Pambansa Clustered Meet in Laoag, Ilocos Norte and Palarong Pambansa at Marikina City. The list of qualified coaches, co-coaches, chaperons, trainers and members of technical working group, program management team and Division ExeCom Memers are hereto attached as Memo Enclosures.
2. The pre-planning meeting aims to ensure the readiness of athletes and coaches with the TWG/PMT in the national sports activity. Specifically, the schedule and other details for the conduct of in-house training to actual participation/competition will be discussed.
3. The meals and snacks of participants during the activity shall be charged against Special Education Funds while the travel expenses to be incurred shall be charged against local funds subject to usual accounting guidelines, rules, and procedures.
4. For information, guidance and compliance.

**ORLANDO E. MANUEL, Ph.D., CESO V**  
Schools Division Superintendent

By the Authority of the Schools Division Superintendent:




**MARITESS E. VIDAD**  
Administrative Officer V



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Enclosure to DM \_\_\_\_\_ s. 2023

List of Qualified Coaches, Co-Coaches, Chaperon, Trainers,  
and Members of TWG, PMT and Division ExeCom

No	Name	Designation	Event
1	Jay B. Guzman	Coach	Softball-Elementary
2	Jerry B. Guzman	Trainer	Softball-Elementary
3	Vilma D. Cuntapay	Chaperon	Softball-Elementary
4	Ian Bartolome	Coach	Basketball Secondary
5	Eric Cabrerros	Trainer	Basketball Secondary
6	Melgar P. Temblor	Coach	Volleyball Secondary
7	Jerwin Butay	Co-Coach	Volleyball Secondary
8	Val Menardo Basilio	Trainer	Volleyball Secondary
9	Aurelio Q. Costales Jr.	Coach	Aero Gymanstics-Elem
10	Rowena Reguyal	Coach	Aero Gymnastics-Secondary
11	Abigail Pablo	Trainer	Aero Gymnastics
12	Freddie Roda	Coach	Women's Artistic Gymanstics-Elem
13	Acqkiah Pescasio	Coach	Women's Artistic Gymanstics-Sec
14	Jona Bernardino	Trainer	Women's Artistic Gymanstics
15	Alpha Mae Ambatali	Coach	Rhythmic Gymnastics- Secondary
16	Winie Dangan	Trainer	Rhythmic Gymnastics- Secondary
17	Manuel Bautista	Coach	Chess Secondary
18	Ryan D. Nesperos	Coach	Boxing
19	Emlio Biniahan	Co-Coach	Boxing

**Members of TWG/PMT**

No	Name	TWG/PMT	School/Office
1	Marietta Dummanao	Accommodation	Bayombong South ES
2	Merlita Padilla	Training Venue	NVGCHS
3	Rubelita Tallase	Training Venue	Bayombong CS
4	Roger Sebastian	Monitoring	CID
5	Orlando Vicente	Monitoring	CID
6	Noli Mar M. Navarro	Equipment/Monitoring	SGOD
7	Jamestone Infanta	Equipment/Monitoring	Magapuy ES
8	Marilou Tugade	Training Venue/ Monitoring	Sta Rosa ES
9	Menalyn Salvador	Communication/ Monitoring	Mungia NHS
10	Dr. Epifania Tumaliuan	Medical	SDO-SGOD
11	Rudy Agustin	Medical	SDO-SGOD



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12	Roscoe Gacusana	PMT/Monitoring	SDO-SGOD
13	Macrino Raymundo	PMT/ Monitoring	SDO-CID
14	Melany Asuncion	PMT/Monitoring	SDO-SGOD
15	Gaye D. Castillo	Logistics-Materials & Equipment	SDO OSDS
16	Jeassel G. Alayu	Logistics-Finance	SDO OSDS
17	Ritzelle Marie C. Nicolas	Logistics-Finance	SDO OSDS
18	Emerson B. Balut, CPA	Logistics-Finance	SDO OSDS
19	Atty. Julius Caesar G. Domingo, CPA	PMT-Logistics	SDO OSDS
20	Maritess E. Vidad	PMT-Logistics	SDO OSDS
21	Maricel S. Franco PhD, CESE	PMT	SDO-CID
22	Romulo S. Ancheta, PhD	PMT	SDO-SGOD
23	Mary Julie A. Trus PhD, CESO VI	PMT Assistant Delegation Head	SDO
24	Orlando E. Manuel PhD, CESO V	PMT Delegation Head	SDO

**Other Division ExeCom Members**

	<b>Name</b>	<b>Position</b>
1	Rommel De Gracia	SEPS-PAR
2	Marianne Eugenio	SEPS-HRDS
3	Engr. Carol Lagula	Engr II, EFU
4	Razel Navarrete	Records Officer
5	Princess Cachola	HRMO
6	Edward Santiago	PSDS Representative
7	Dindo John H. Moreno	EPS Representative



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