



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

19 January 2023

DIVISION MEMORANDUM
No. 20, s. 2023

**COMPOSITION OF THE DIVISION REVIEW AND ACCREDITATION
COMMITTEE FOR RESEARCHES, LEARNING AND DEVELOPMENT
INITIATIVES (L & D) DEVELOPMENT PROJECTS AND INNOVATIONS**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (CID, SGOD)
Education Program Supervisors, SEPS, EPS
Public Schools District Supervisors/Districts-In Charge
Elementary and Secondary School Heads
All others concerned

1. This office hereby informs the field of the composition of the Division Review and Accreditation Team responsible for the management of Research, Innovation, Income Generating Project, L & D and Development Projects at the Schools Division Office level.

Name and Position	Designation	Responsibility
RACHEL R. LLANA, PhD., CESO V <i>Schools Division Superintendent</i>	Adviser	Approves proposed and conducted Researches, Learning and Development Initiatives (L & D), Development Projects and Innovations as recommended by the Schools Division Review and Accreditation Committee
MARY JULIE A. TRUS <i>Assistant Schools Division Superintendent</i>	Chairperson	Recommends approval of proposed and acceptance of conducted Researches, Learning and Development Initiatives (L & D), Development Projects and Innovations - Chairs the panel for the Proposal and acceptance defense/presentation.



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<p>ROMULO S. ANCHETA, PhD <i>Chief, SGOD</i></p> <p>MARICEL S. FRANCO, PhD, CESE <i>Chief, CID</i></p>	<p>Co-Chairperson</p>	<ul style="list-style-type: none"> • Review further the evaluated materials submitted by the members of the committee • Facilitate the presentation/defense of proposed and conducted papers before the issuance of <i>Permit to Conduct and Acceptance</i> of conducted/implemented resrach/project • Sit in the panel during the proposal and acceptance defense/presentation. • Forward signed Permit To Conduct and Acceptance of Researches, Learning and Development Initiatives (L & D), Development Projects and Innovations to the Chairperson for recommendation for approval by the Committee Adviser.
<p>Regular Members</p> <p>ROMMEL S. DE GRACIA, PhD <i>SEPS, PAR</i></p> <p>MELANY M. ASUNCION, PhD <i>EPS, SGOD</i></p> <p>HILDA D. ARAGON, PhD <i>EPS, Kindergarten & SPED</i></p> <p>Provisional Members <i>By Invitation</i></p> <ul style="list-style-type: none"> • L & D : MARIANNE C. EUGENIO, PhD • Innovations <ul style="list-style-type: none"> a. Innovations on Curriculum, Instruction and Assessment (CIA) 	<p>Members</p>	<ul style="list-style-type: none"> • Receive forwarded proposal and acceptance paper from Secretariat for review and evaluation: <i>Research and L & D:</i> Rommel S. De Gracia <i>Innovation:</i> Melany M. Asuncion <i>Development project:</i> Hilda D. Aragon • Evaluate and review submitted Researches, Learning and Development Initiatives (L & D), Development Projects and Innovations and as to compliance to existing guidelines on format, structure, content and language.



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<p>Learning Area Focal Persons <i>English-Elem</i> : DINDO JOHN H. MORENO, PhD <i>English-Sec</i> : BERMELITA GUILLERMO, PhD <i>Filipino</i> : ROGER SEBASTIAN, PhD <i>Math</i> : NIMFA NORIE AQUINO, PhD <i>Science</i> : RONNIE BIBAS, PhD AP/IPED/MADRASAH MARIA CONCEPCION D. ABSALON, PhD <i>TLE/SHS</i> : ORLANDO VICENTE, PhD <i>MAPEH/ALS</i> : MACRINO RAYMUNDO, PhD <i>ESP</i> : WILHELMINA CASTRO <i>SPED/Kindergarten</i> : HILDA ARAGON</p> <p>b. Innovations on Co-Curricular, Extra Curricular and School Operations</p> <p><i>School Health & Nutrition</i> <i>Medical:</i> MEDICAL OFFICER/ RUDY AGUSTIN <i>Dental</i> : DR. EPIFANIA TUMALIUAN <i>Gulayan Sa Paaralan:</i> GEEPEE KELSEY VIDAD <i>Journalism</i> : DINDO JOHN H. MORENO ROGER SEBASTIAN <i>SBM/SGC/NQMS/School Sports:</i> MELANY M. ASUNCION <i>School Planning/ L.I.S:</i> ROMEO EMMANUEL YARCIA II <i>School Resources</i> <i>Finance</i> : EMERSON BALUT <i>Human</i> : PRINCESS AQUITANIA <i>Other Admin Matters:</i> MARITNESS E. VIDAD <i>DRRM:</i> MARIA TERESA B. IGLESIA</p> <ul style="list-style-type: none"> Development Projects <i>Partnership/Resource Generation/PTA</i> ROSCOE N. GACUSANA, PhD <i>School Conversion/ Renaming/ Merging/ Establishment/ Separation</i> : NOLI MAR M. NAVARRO, PhD <i>School Facilities</i> : ENGR. CAROL Q. LAGULA <i>School Titling/CPC</i> ATTY. JULIUS CAESAR DOMINGO, CPA 		<ul style="list-style-type: none"> Return the evaluated and reviewed Researches, Learning and Development Initiatives (L & D) and Development Projects/ Innovations to the Secretariat: <ul style="list-style-type: none"> - For schedule and other preparations for Panel Defense; and/or - Return (through Return Indorsement) to Proponent for integration of corrections as indicated/ determined Sit in the Panel during the proposal and acceptance defense/presentation of the proponent. If the proposed paper is approved after the defense/presentation, the Regular Members and invited Member/s sign the "Permit to Conduct" and "Acceptance" prepared by the Secretariat. Forward proposal / acceptance paper with attached Permit to Conduct/ Acceptance to Committee Co-Chairperson/s for further review.
GEEPEE KELSEY E. VIDAD	Chair-Secretariat	<ul style="list-style-type: none"> Facilitate the Call for Submission of Researches, Learning and Development Initiatives (L & D) and Developments Projects and Innovations through the issuance of Memorandum,
JULIUS CALANGAN	Secretariat Members	



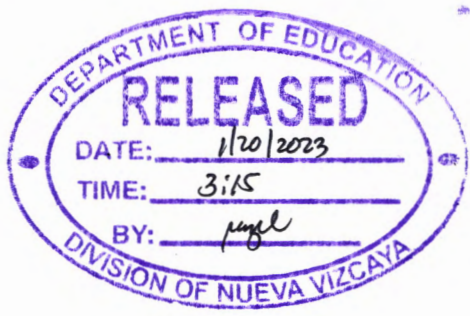
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<p>HRD EPS</p>		<ul style="list-style-type: none"> • Receive submitted proposal and acceptance paper through the Chairperson and forwards to Regular Members for review and evaluation; • Plan and schedule Defense/ Presentations • Organize, communicate, take minutes and document meetings, defense/ presentation, trainings and other related activities of the Committee; • Prepare Accomplishment Report and other related documents of the Committee; and • Maintain and ensure upkeep of documents and records of the Committee.
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2. Schools/districts shall create their own review committee to take charge of the initial review of the proposals for Researches, Learning and Development Initiatives (L & D) Development Projects and Innovations before endorsing to the division level for review and for the issuance of Accreditation (Permit/ Acceptance)
3. For information, guidance and compliance.

[Handwritten Signature]
RACHEL R. LLANA PhD, CESO V
 Schools Division Superintendent



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