



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF NUEVA VIZCAYA

27 January 2023

DIVISION MEMORANDUM
 No. 32, s. 2023

**MONITORING OF THE ADMINISTRATION OF
 NATIONAL ACHIEVEMENT TEST (NAT) GRADE 12**

To: Office of the Assistant Schools Division Superintendent
 School Governance and Operations Division Chief
 Curriculum Implementation Division Chief
 Public Schools District Supervisors/District In-Charge
 Public and Private Elementary and Secondary School Heads Concerned
 All others concerned

1. Pursuant to DepEd Memo. 001, s. 2023 entitled Administration of the National Achievement Test Grade 12 and DepEd Order No. 55, s. 2016 entitled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program, the Department of Education through the Bureau of Education Assessment (BEA) shall administer the National Achievement Test (NAT) Grade 12 nationwide.

TEST	DATE OF ADMINISTRATION	EXAMINEES
NAT G12	January 30-31, 2023	All Grade 12 learners of public and private schools

2. Relative to this, all Public School District Supervisors and Districts In-Charge are required to monitor the administration of the NAT Grade 12.

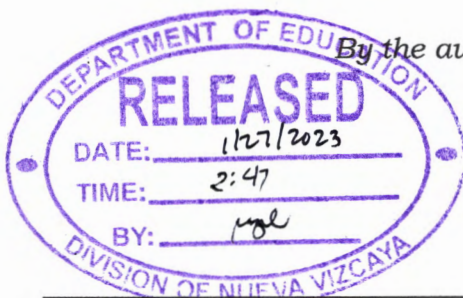
3. Monitoring Tool on the administration of national assessment is hereto attached. Accomplished Monitoring Tool shall be submitted to Mr. Julius C. Calangan, EPS II-SMME on February 1, 2023.

4. Transportation allowance of monitors shall be charged to Division MOOE, subject to usual accounting and auditing procedures.

5. For information and strict compliance.

RACHEL R. LLANA, PhD., CESO V
 Schools Division Superintendent

By the authority of the Schools Division Superintendent:



MARITESS E. VIDAD
 Administrative Officer V

[Signature]
 1.26.2023



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
Telephone Nos.: (078) 362-0106, 09171589943
Email Address: nuevavizcaya@deped.gov.ph
Website: www.deped-nv.com.ph

Doc Code:	FM-OSDS-SDS-001	Rev:	01
As of:	01-09-2020	Page:	1



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

NATIONAL ASSESSMENT SYSTEM FOR BASIC EDUCATION (NASBE) MONITORING FORM

ELLNA NCAE PEPT NATG6 NATG10 BEEA G12
(Please check.)

Directions: Please complete/answer truthfully and objectively all the subsequent indicators.

A. GENERAL INFORMATION.

Date of Monitoring/Testing: _____ Time of Monitoring _____
Testing Center: _____ Number of Testing Rooms: _____
Name of Chief Examiner: _____
Total Enrolment/Registrants: Male: _____ Female: _____ Total: _____
Number of Actual Examinees: Male: _____ Female: _____ Total: _____
Number of Absences: Male: _____ Female: _____ Total: _____

B. SUFFICIENCY OF TEST MATERIALS:

Indicators	SUFFICIENT	NOT SUFFICIENT	(If Not Sufficient) No. of Needed Materials/Remarks
1. Test Booklets			
2. Scannable Answer Sheets			
3. Seat Plan			
4. Examiner's Handbook			

C. READINESS OF THE TESTING ROOMS:

Indicators	EVIDENT	NOT EVIDENT	REMARKS
1. Well-lighted.			
2. Conducive to testing.			
3. Only 30 armchairs are inside the testing room.			
4. Seats are 6 rows of 5.			
5. Arrangement of the seats are well-spaced and spread-out.			
6. Lists of examinees are posted at or near the door of each testing room.			
7. There was an allotment of separate testing rooms for special group of examinees (if applicable).			

D. EXAMINERS' PERFORMANCE:

Indicators	EVIDENT	NOT EVIDENT	REMARKS
1. Testing discipline is imposed.			
2. Did not allow electronic devices (calculators, cellphones), references (dictionaries) and measuring devices inside the testing room.			
3. All belongings of the examinees are placed in front of the testing room, under the board. Only pencils, sharpeners, and computation papers were with the examinees while the test is going on.			
4. Seat assignments were strictly based on the Seat Plan.			
5. Seats of the late comers/absentees were left vacant.			
6. No unnecessary noise during the test.			
7. Cheating of any form was prohibited (talking			



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
Telephone Nos.: (078) 362-0106, 09171589946
Email Address: nuevavizcaya@deped.gov.ph
Website: www.deped-nv.com.ph



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

with co-examinees, copying answers from others, etc.)			
FOR THE ROOM EXAMINERS:			
8. Refrained from reading/copying test items.			
9. Did not explain/translate to the examinees the test items.			
10. Kept custody of unused Test Booklets and Answer Sheets.			

E. Specify the problem(s) encountered solution you gave and recommended measures to improve the conduct of future national test.

Problem(s)	Solution/s made	Recommendation/s

Monitored by:

Conforme:

Signature over Printed Name Monitoring Official

Signature over Printed Name of Chief Examiner

Designation

Designation

To the Monitoring Official: Kindly submit the accomplished Monitoring Tool to Mr. Julius C. Calangan, EPS II-SMME until February 1, 2023. Thank you. **SGOD - SMME**



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
Telephone Nos.: (078) 362-0106, 09171589946
Email Address: nuevavizcaya@deped.gov.ph
Website: www.deped-nv.com.ph