



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

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**DIVISION MEMORANDUM**

**No.:** 321 **s. 2023**

**To :** Assistant Schools Division Superintendent  
Chief Education Program Supervisors (CID & SGOD)  
Public Schools District Supervisors and District In-Charge  
Public Elementary & Secondary School Principals  
All Others Concerned

**From :** **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

**Date :** September 13, 2023

9/13/2023

**Subject:** **Division Orientation on the Beginning of the School Year 2023-2024 in the Learner Information System Cum Technical Assistance on the Enhanced School Improvement Plan Preparation**

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1. The Department of Education, SDO Nueva Vizcaya reiterates the importance of updating enrollment data in the in the Learner Information System (LIS), particularly in monitoring enrolment updates in our schools for reporting to the different offices across all governance levels and stakeholders.
2. The next E-SIP cycle ends this 2022, and school heads will be preparing for the next E-SIP cycle for SYs 2022-2025. By virtue of DepEd Order 44, s. 2015, the conduct of activities related to the preparation and implementation of the SIP, including training design and learning package set according to NEAP standards through the Regional Offices is also authorized.
3. In this regard, there will be an orientation on the **Beginning of the School Year 2023-2024 in the Learner Information System (LIS) Cum Technical Assistance on the Enhanced School Improvement Plan Preparation** as part of the annual collection and encoding of accurate and comprehensive masterlist of learners in the LIS.
4. Provision of technical assistance on Enhanced School Improvement Plan (E-SIP) will also be conducted.



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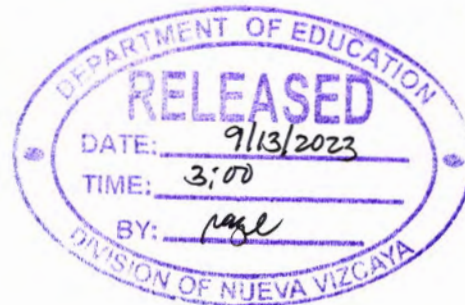
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5. The venue and scheduled date will be as follows:

Target Date	Venue	Districts
Sep. 18, 2023	Dupax del Norte CS	Dupax del Norte 1 and 2, Kasibu East and West
Sep. 20, 2023	Aritao CS	Santa Fe, Aritao 1 and 2, Dupax del Sur and A. Castañeda
Sep. 21, 2023	Bambang NHS	Bambang 1 and 2, Kayapa East and West, Ambaguio
Sep. 22, 2023	Solano South CS	Solano 1 and 2, Bayombong 1 and 2
Sep. 25, 2023	Diadi NHS	Bagabag 1 and 2, Diadi, Quezon and Villaverde

6. All public schools offering elementary, junior high school, and senior high school shall comply with the prescribed guidelines set forth in this Memorandum and actively participate in collecting and encoding data in the LIS.

7. For information, guidance and strict compliance.



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