



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region 02, Cagayan Valley
SCHOOLS DIVISION OFFICE OF NUEVA VIZCAYA



MEMORANDUM

To: Assistant Schools Division Superintendent
 Chief Education Program Supervisors (CID, SGOD)
 Education Program Supervisors
 Public Schools District Supervisors / District In-charge (PSDS/DICs)
 Public Elementary and Secondary School Heads
 All Others Concerned

From: **FLORDELIZA C. GECOBE, PhD., CESO VI**
Flor
of 08/19
 Officer-In-Charge
 Office of the Schools Division Superintendent

DEPARTMENT OF EDUCATION
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 1-9-19
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Date: **January 8, 2019**

Subject: **DIVISION ORIENTATION ON THE PROCESS OF ASSESSMENT AND HIRING GUIDELINES FOR TEACHER APPLICANTS**

1. Relative to Division Memorandum No. 6, s. 2019 Re *Division Assessment of Teacher-Applicants for Kindergarten, Elementary, Junior HS and Senior HS for SY 2019-2020*, this Office calls for the participation of all applicants to attend the Division Orientation on the Process of Hiring Guidelines on **January 19, 2019, 8:00 AM to 5:00 PM** in the following venues:
 - a. Southern Sector – Bambang HS
 - b. Northern Sector – Solano HS
2. The Orientation shall encompass the following topics to be facilitated by selected SDO Officials and employees, to wit:

Topic	Southern	Northern
DO 7, s. 2015	Evelyn V. Ramos, CID Chief	Romulo S. Ancheta, PhD., SGOD Chief
DO 3, s. 2016	Jonathan A. Fronda, PhD., CESE., OIC - ASDS	Flordeliza C. Gecobe, PhD., CESO VI., OIC – SDS
DO 50, s. 2016	Rayda Joy Calansi, EPS – EsP	Ma. Concepcion D. Absalon, EPS – AP
Assessment Process and Documents to be submitted	Erlinda B. Roduta, AA VI - HRMO	Princess C. Acquitania, AO IV - HRMO

3. Registration fee shall be borne by the participants to cover their meals inclusive of AM and PM snacks and lunch, while meals and travel expenses of the members of the Program Management Team (PMT) and Technical Working Group (TWG) shall be charged to Division Fund, subject to usual accounting and auditing rules and regulations.
4. For information, guidance and strict compliance.

Department of Education
 SCHOOLS DIVISION OFFICE OF NUEVA VIZCAYA
UPLOADED
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SGOD/seps_hrd//OrientationTeachApp