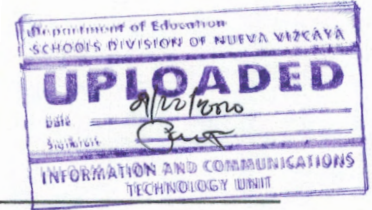




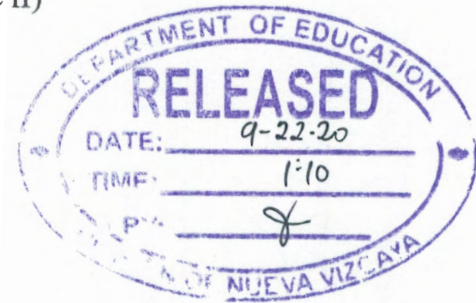
Republic of the Philippines  
**Department of Education**  
 REGION II – CAGAYAN VALLEY  
 SCHOOLS DIVISION OF NUEVA VIZCAYA



**UNNUMBERED MEMORANDUM**

**TO:** OIC, Office of the Assistant Schools Division Superintendent  
 Chief Education Program Supervisors (CID & SGOD)  
 Education Program Supervisors (CID & SGOD)  
 Public Schools District Supervisors/DICs (Aritao I & II)  
 Public Secondary/Elementary School Heads (Aritao I & II)  
 All others concerned

**FROM:** **RACHEL R. LLANA, PhD., CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent



**DATE:** September 22, 2020

**SUBJECT: STRICTER IMPOSITION OF AUTHORIZED MOVEMENT OF TEACHING AND NON-TEACHING PERSONNEL OF DEPED WITHIN THE MUNICIPALITY OF ARITAO, NUEVA VIZCAYA**

1. The Office received the LGU Aritao Municipal Resolution No. 2020-126, requesting for the temporary regulation of activities of public school teachers pending the containment of Covid-19 infection among teachers within the municipality;
2. While the Office continuously reminds all DepEd personnel in Nueva Vizcaya to strictly follow all existing Covid-19 health protocols in the discharge of their responsibilities as prescribed by the IATF, DOH, and other agencies, there are instances still where the virus finds its way within our ranks despite stringent implementation of containment measures;
3. Considering that the scheduled opening of public schools is less than three (3) weeks away, preparatory activities by teaching and non-teaching personnel are understandably increasing every day;
4. In view of the foregoing, the Office reminds and mandates the District Heads and School Heads of Aritao I and II District Offices to minimize the movement of their personnel especially those that includes interaction with the general public unless extremely necessary;
5. Teaching and Non-Teaching personnel within the municipality shall only be allowed to interact with the general public, in the performance of their official function, if authorized in writing by the District Head or School Head, where the observation of the minimum health standards is ensured and monitored (face mask, face shield, body temperature etc.);



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6. The District Offices/Schools shall maintain a separate logbook of personnel that were issued letters of authority to interact with the general public, and if not yet being done, shall also prepare a record of the names and other personal circumstances of the persons they come in contact with;
7. This Memorandum shall apply effective immediately until October 4, 2020;
8. Guidelines during the opening of classes and thereafter shall be issued separately.

For strict compliance.



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