

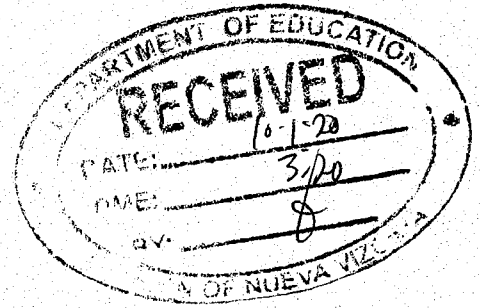



09 30 20064

Republic of the Philippines
Department of Education
Region II - Cagayan Valley

MEMORANDUM

To : Schools Division Superintendents
Assistant Schools Division Superintendents
CID Chiefs
Learning Area Supervisors
Public Schools District Supervisors
School Heads, Teachers
All Others Concerned

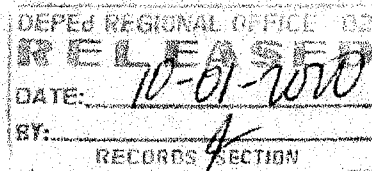
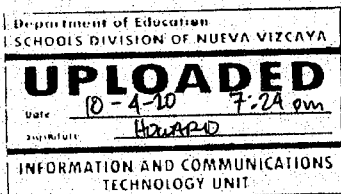


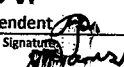
From :  **ESTELA L. CARIÑO, EdD., CESO IV**
Director IV/Regional Director

Date : September 30, 2020

Subject: **EXCERPTS OF AGREEMENTS AND TIMELINES DURING THE VIRTUAL MEETING ON THE GENERAL INSTRUCTIONS AND GUIDELINES IN THE OPENING OF SCHOOL YEAR 2020-2021**

1. In view of the recently conducted Virtual Meeting on the General Instructions and Guidelines in the Opening of Classes held on September 29, 2020, this Office reiterates the agreement and timelines in the preparation and submission of harvested and developed RBI/TVI. Copy of the agreement is hereto attached for your reference.
2. Recorded file during the meeting is available through the link meet.google.com/nwa-qhsx-oha
3. For information and wide dissemination of all concerned is desired.



MEMORANDUM		Date: 10-1-20	Released (Records):
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
	<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input checked="" type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
RACHEL R. LLANA PhD, CESO VI OIC, Office of the Schools Division Superintendent			
By:	<input checked="" type="checkbox"/> [Signature]	<input type="checkbox"/> [Signature]	Signature: 



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 304-3855; (078) 396-9728
Email Address: region2@deped.gov.ph
Website: region2.deped.gov.ph



Doc Code:	FM-ORD-003	Rev:	00
As of:	July 2, 2018	Page:	1

Excerpts of the Virtual Meeting on the General Instructions and Guidelines in the Opening of SY 2020-2021

1. Packaging of ADM/LAS
 - a. For Key Stage 1- Do not use duct tape so that learning activity sheets could easily be detached. One is to one ratio is required.
 - b. For Key Stages 2, 3 and 4- Learners use a separate sheet in answering the required activities in the SLM/LAS.
2. LAS are backups for SLMS.
3. The retrieval of accomplished Learning Activity Sheets can be done weekly or monthly depending on the degree of difficulty in accomplishing the activities and community situation.
4. RBI/TBI
 - a. SDOs shall be furnished list of unsubmitted RBI/TBI Packages for completion.
 - b. CLMD to facilitate the uploading of the RBI/TVI materials and the preparation of MOA of sharing radio frequency.
5. RD-ELC will serve as an additional material in teaching Homeroom Guidance.
6. Homeroom Guidance should not be part of the computation of grades by the end of each quarter. HG assessment results must be distributed and discussed by the class adviser during the PTA Conference. This shall be issued as an attachment to the learner's report card.
7. Exit assessment results shall be utilized to:
 - a. Determine if learners are meeting the learning standards.
 - b. Help provide information to improve instructional practices.
 - c. assess/evaluate effectiveness and efficiency of education service delivery using learning outcomes as indicators.
8. Assessment coordinators of the different SDOs shall have analysis of the internal or national test results and provide the RO copy for M&E purposes.
9. In crafting the Weekly Home Learning Plan and Teacher's Weekly Plan. Refer to Sample Teachers Weekly Plan in the BE-LCP and to the attached Sample Teachers Weekly Plan.
10. School heads are also required to prepare an Administrative and Supervisory Plan.
11. Skeleton Force in school is allowed with the approval of the Regional Director.
12. Teachers are encouraged to wear their uniform when reporting to school.
13. Maximum Screen time for learners daily
 - a. Kinder - 1 hour
 - b. Grade 1 to Grade 5 - 1.5 hours
 - c. Grade 6 to Grade 8 - 2 hours
 - d. Grade 9 to Grade 12 - 4 hours
14. For the class program of Kindergarten, the Regional Office shall provide a contextualized activity for the blocks of time.
15. Module/LAS writers will be given Certificate of Recognition by the Regional Office and be considered as authorship.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

Telephone Nos.: (078) 304-3855; (078) 396-9728

Email Address: region2@deped.gov.ph

Website: region2.deped.gov.ph



Doc Code:	FM-ORD-003	Rev:	00
As of:	July 2, 2018	Page:	2

Sample Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:00 – 8:30	Monitoring of received SLMs	Home Visitation/ Following up of students via ONLINE platform	Recording of scores	Preparation of feedback form	Sorting, Distribution and Retrieval of SLMs
8:30 – 10:00	Preparation of remedial plan	Home Visitation/ Following up of students via ONLINE platform	Recording of scores	Preparation of feedback form	
10:00 – 10:30	Health break, practice of covid-19 IATF protocols & health related reminders				
10:00 -12:00	Preparation of remedial plan	Home Visitation/ Following up of students via ONLINE platform	Recording of scores	Preparation of feedback form	
12:00 – 1:00	Lunch Break				
1:00 – 2:30	Home Visitation/ Following up of students via ONLINE platform	Checking of outputs	Remediation of identified learners at risk	Printing of modules	
2:30 – 4:30	Home Visitation/ Following up of students via ONLINE platform	Checking of outputs	Remediation of identified learners at risk	Printing of modules	
4:30 – 5:00	Suggested time for clarification of some. Learners and subject teacher may agree on their most convenient time.				
5:00 Onwards	Following up of Learner's Progress/Output Tracking via online Note: Schedule may change from time to time.				

FOR KINDERGARTEN

A. Mother Tongue is the primary Medium of Teaching and Learning (MOTL) for Kindergarten

B. Learning Activities are organized into thematic units or teaching themes. Thematic units integrate concepts and skills from the seven (7) developmental domains. The themes include – Myself, My Family, My School, My Community, and Other Things Around Me.

C. Kindergarten follows a class program known as the **Blocks of Time** (See Table 1). Following the daily routine helps children feel safe while supporting and encouraging them to take risks and work cooperatively with others. The Kindergarten teacher observes and documents children’s learning as they are involved in the learning activities. Many outcomes of Kindergarten curriculum are reinforced once daily routines are practiced. This systems of organizing the children’s learning experiences can be appropriately contextualized in relation to the social and cultural realities in their community.

Table 1 outlines an indicative schedule, description of activities, and sample competencies that can be developed in each block of time.

Table 1. Blocks of Time

Blocks of time	No. of minutes	Description of Learning Activities	Sample competencies linked to daily routine
Arrival time SETTING TIME AT HOME	10	<p>Period of individual, peer or group exploration of the different play areas or activity centers in the classroom while waiting for the other children to arrive.</p> <p>Learner may explore / play with the available playing materials at home</p> <p>Parent may set a playing center/corner at home</p>	<p>Fine motors skills such as scribing, drawing, building with blocks, molding figures using playdough</p> <p>Language literacy and communications skills such as using greetings and polite expressions</p> <p>Socio-emotional skills such as autonomy, working with others, and self-regulation.</p>

Meeting Time 1	10	<p>Introductory or preparatory activities for the day which include:</p> <ul style="list-style-type: none"> • Class-circle for teacher-guided recitation (e.g., prayer, songs, etc. • Teacher-led physical exercises <p>Parent guide the learner to pray, sing and do physical exercise like stretching, jumping etc</p>	<p>Language, Literacy, and Communication Skills such as following instructions, expressing ideas, participating in conversations or discussions</p>
Work Period 1	45	<p>Children work in small groups, in pairs, or individually on either teacher-assigned or child-initiated activities.</p> <p>Learner masters / practices required numeracy skills with the guidance of parents</p> <p>MELC Based SLM shall be used. Parent may play the recorded RBI / TBI packages</p>	<p>Numeracy skills such as recognizing and writing numerals, comparing quantities, etc.</p> <p>Work and Study Skills such as ability to accomplish tasks within allotted time, ability to stay focused</p>
Meeting Time 2	10	<p>The children are once again gathered by the teacher as a whole group. Also a time to prepare for washing hands before eating snacks.</p> <p>Learner with other siblings or any adult (if applicable) at home shall be practicing the Proper Handwashing and Sanitizing through the guidance of the parent</p>	<p>Language, Literacy, and Communication Skills such as following instructions, recalling information</p>
Recess	15	<p>Nourishing break for the learners. Proper etiquette for eating will be part of the teacher's instruction as this break is facilitated.</p> <p>Parent shall supervise / guide the learner in taking snacks observing proper etiquette in eating</p> <p>If there are no available snacks, parent may discuss immediately the etiquette in eating.</p>	<p>Personal Autonomy or self-help skills (feeding self, use of utensils, etc.)</p> <p>Fine motor skills such as opening lids and containers</p>

		Note: Recess is optional but giving of eating etiquette is mandatory	
Quiet Time	10	<p>During this time, children can rest or engage in relaxing activities</p> <p>Resting Mode through listening to music or any relaxing activities. Learner is allowed to go for a short nap, stretching etc.</p>	Following instructions
Stories/ Rhymes /Poems/ Songs	15	<p>This is a teacher-guided interactive read-aloud activity for stories, rhymes, poems, or songs.</p> <p>Parent may play the story found in the RBI/TBI Readex packages given or read aloud short stories and ask the learner to read with the parent</p>	Language, Literacy and Communication Skills such as recalling story details, relating personal experience to story events, etc.
Work Period 2	40	<p>Children work in small groups, in pairs, or individually on either teacher-assigned or child-initiated activities</p> <p>Learner performs the required activities in the SLM and RBI/TBI packages through the assistance of the parent Parent may play the Kindergarten MELC 1 Episode</p>	Cognitive Skills e.g. identifying attribute of objects match, sort, arrange objects in sequence according to a specific attribute; reasoning and problem-solving skills
Indoor/Outdoor Games	20	<p>Activities include sports, simple athletics, movement activities, and outdoor games.</p> <p>Parent will guide the learner in playing a game depending on the desire of the learner.</p> <p>If possible with directions/instructions from the parent.</p>	<p>Gross and Fine Motor Skills such as balancing, running, throwing, catching</p> <p>Receptive and Expressive Language Skills such as following instructions, etc.</p>
Meeting Time 3	5	Children are given time to pack away. Teachers synthesize the children's learning experiences.	Language, Literacy and Communication Skills such as expressing

		<p>Parent may give some key lessons for the day.</p> <p>Example:</p> <p>Week 1. Bawat bata ay may sariling ugali at damdamin. Parent will guide the learner in fixing his SLN/ school materials used including the arrangement of the Study/Play Area.</p>	<p>describing experiences, following instructions, etc.</p> <p>Self-help skills such as packing own things, return things to the proper place, etc.</p>
Total	180 minutes		

Week of the Quarter/Grading Period	MELC
Week-1/ 1 st Q	<ul style="list-style-type: none"> • Nakikilala ang sarili A. Pangalan at apelyido – RBI Kindergarten Week1-MELC 1a B. Kasarian-RBI Kindergarten Week-MELC 1b C. Gulang/kapanganakan-RBI Kindergarten Week1-MELC 1c D. 1.4 gusto/di-gusto-RBI Kindergarten Week1-MELC 1d • Use the proper expression in introducing oneself e.g., I am/My name is _____

Reference: DepEd Order No. 47 s. 2016

BLOCKS OF TIME		
Time	Minutes	Activities
7:30-7:40	10	Arrival Time
7:40 – 8:00	10	Meeting Time 1
8:00 – 8:45	45	Work Period 1
8:45 – 8:55	10	Meeting Time 2
8:55 – 9:10	15	Recess
9:10- 9:20	10	Quiet Time
9:20 – 9:40	15	Story Time/ Rhymes/ Poems/ Songs
9:40 – 10:20	40	Work Period 2
10:20 – 10:40	20	Indoor/Outdoor Games/Activities
10:40 – 10:45	5	Meeting Time 3