




Republic of the Philippines  
**Department of Education**  
 REGION II – CAGAYAN VALLEY  
 SCHOOLS DIVISION OF NUEVA VIZCAYA

UNNUMBERED MEMORANDUM

TO: OIC-Assistant Schools Division Superintendent  
 Rewards and Recognition Committee  
 Awarding Rites Committee  
 All others concerned

FROM: **RACHEL R. LLANA PhD, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer In-Charge  
 Office of the Schools Division Superintendent

by the authority of the Schools Division Superintendent:

  
**BERMELITA E. GUILLERMO PhD**  
 EPS - LRMDS

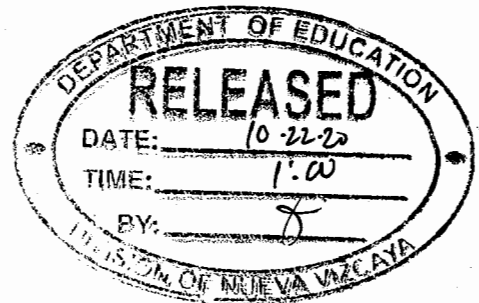
DATE: October 22, 2020

SUBJECT: **FINALIZATION OF PLANS AND TECHNICAL REHEARSAL OF 2020 SIKAT AWARDING RITES**

1. The SDO Nueva Vizcaya's 2020 SIKAT Awarding Rites aims to inspire and recognize its workforce performing beyond standards. Because of this, a Working committee has been provided with authority to take charge of the virtual awarding of the Most Outstanding Teaching and Non-Teaching employees of the entire Division in different categories.
2. The Working Committee are requested to finalize the plans and conduct a technical rehearsal of the 2020 SIKAT Awarding Rites to ensure the smooth flow of the event:

**Technical & Production Working Committees**

- |                         |            |
|-------------------------|------------|
| Edward M. Santiago      | - Chair    |
| Geepee Kelsey Vidad     | - Co-chair |
| Herminigildo Gandeza    | - Co-chair |
| John Michael Cachero    | - Member   |
| Jayson A. Arzadon       | - Member   |
| Cromoel G. Parinas      | - Member   |
| Seigfred G. Ballesteros | - Member   |
| Averil B. Upod          | - Member   |
| All R&R Members         |            |



**Address:** Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya  
**Telephone Nos.:** (078) 362-0106, 09171589946  
**Email Address:** [nuevavizcaya@deped.gov.ph](mailto:nuevavizcaya@deped.gov.ph)  
**Website:** [www.deped-nv.com.ph](http://www.deped-nv.com.ph)

Doc Code:	FM-08DS-SDS-002	Rev:	00
As of:	10-15-2019	Page:	1



## Entertainment

Chester Cortez - Chair  
Nathaniel Almendra - Member  
Stephanie Ruth Cordero - Member

## Program Management

Ma. Julie Anne C. Gajes - Chair  
Patricia Celine Tandoc - Co-chair  
Orville Jan Padilla - Member  
Jan Mikhael Pating - Member

## Production Set-up

Roldan C. Cordero - Chair  
Carlito Tambalque - Member  
Hope Gonzales - Member

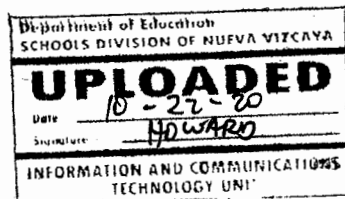
## Plaques & Certificates

Jamestone Infanta - Chair  
Averil Upod - Member

## Documentation

Christian T. Corpuz - Chair  
Jayson A. Arzadon - Member  
Cromoel G. Parinas - Member

3. The date of the airing of the awarding ceremony is set on October 30, 2020 as a culminating activity of the National Teachers' Month and World Teachers' Day.
4. Face-to-face Staff Orientation Work (SOW) for the Finalization of Plans for the SIKAT Awarding Rites will be conducted on Friday, October 23, 2020 at 9:30 AM in the morning and Technical Rehearsal for all the members of Working Committee will be done on October 28, 2020, 8:00 AM - 5:00 PM at the SDO Conference Hall.
5. For your information, guidance and immediate action.



**Address:** Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya  
**Telephone Nos.:** (078) 362-0106, 09171589946  
**Email Address:** [nuevavizcaya@deped.gov.ph](mailto:nuevavizcaya@deped.gov.ph)  
**Website:** [www.deped-nv.com.ph](http://www.deped-nv.com.ph)

Doc Code:	FM-OSDS-SDS-002	Rev:	00
As of:	10-15-2019	Page:	2

