



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

UNNUMBERED MEMORANDUM

TO: Officer –in – Charge, Assistant Schools Division Superintendent
Chief - Curriculum Implementation Division (Chief and EPSs)
Chief - School Governance and Operations Divisions
Schools Division Research Committee (SDRC) Members
Public Elementary and Secondary School Heads
All others concerned

FROM: **RACHEL R. LLANA, PhD., CESO VI**
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

DATE: April 21, 2021

SUBJECT: **CONDUCT OF RESEARCH WRITESHOP FOR SCHOOL HEADS
AND TEACHERS: BATCHES 4, 5 AND 6**

1. In support to the implementation of Research Management Guidelines as stipulated under DepEd Order No. 16, s. 2017, the Schools Division Research Committee announces the conduct of **Research Writeshop for School Heads and Teachers** on at the SIL Bagabag Teachers' Camp, Bagabag, Nueva Vizcaya through a **limited face-to-face modality**.

2. The research Learning and Development activity aims to:

- Draft/write basic and action research proposals for implementation;
- Abreast with new trends and techniques in conducting educational researches; and,
- Address professional learning and development needs of school heads and teachers along research.

3. The participants to the said L&D are the qualified pre-registered school heads and teachers. See attached list of participants including the schedules of the training.

4. Participants to the said L&D are requested to bring the following during the workshop:

- hypothetical proposed research (working proposal);
- developed SLMs, LASa, IMs, etc.;
- fully-charged laptop and portable *wifi*;
- face mask and face shield (including some disinfectant);
- fully-accomplished Covid19 TRIAGE Form (see attached form).



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
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5. Participants are expected to observe social distancing, proper handwashing and wearing of face mask and shield during the conduct of the L&D.

6. The facilitators to the said L&D are as follows:

Name of Facilitator	School and Designation	Topic to Facilitate/Role
Rommel S. de Gracia	SDO-SGOD-SEPS -PAR	Problem Sensing
Maiianne C. Eugenio PhD	SDO-SGOD-SEPS-HRD	Writing RRL and APA Referencing
Merlie Binay-an EdD	Lamo NHS – Master Teacher II	Writing the Intervention
Francis Leonard T. Jasmin	Lipuga ES – Head Teacher III	Research Agenda
Hazel G. Diaz PhD	NVGCHS – Master Teacher I	Writing the Plan for Data Analysis
Nick I. Rojas	NVGCHS – Teacher	Writing the Data Gathering Procedures
Jayson D. Velasco	Dupax del Sur NHS – Teacher	Research evaluation
Mark Anthony I. Gano	Casecnan NHS – Teacher	Overall Secretariat
Aruel Delim Jr.	Santa Fe NHS – Teacher	Documentation and research evaluation
Melani G. Gurat	SMU – Professor	Research Methods
Mary Gay T. Aguila	NVSU - Professor	Research Instrument Validation
Ronald Guevara Julius Panganiban	SDO-SHOD-HNU-Nurse May 3, 2021	Monitor the observance of health protocol
Hazel Orreo Shiela Zapata	SDO-SHOD-HNU-Nurse May 4, 2021	Monitor the observance of health protocol
Icarus Caram Wilson Hindac	SDO-SHOD-HNU-Nurse May 5, 2021	Monitor the observance of health protocol
Tricia Pascua Lovelyn Cambaliza	SDO-SHOD-HNU-Nurse May 6, 2021	Monitor the observance of health protocol
Jennifer Sano MARilou Roderos	SDO-SHOD-HNU-Nurse May 7, 2021	Monitor the observance of health protocol

7. There will be no registration fee for the conduct of the activity. Meals and snacks will be charged against PSEF 2021 – Conduct of Educational Research Activity. Travel and other miscellaneous expenses may be charged against local funds subject to usual accounting, auditing rules and regulations.



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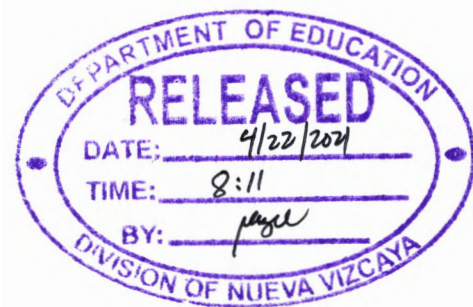
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8. Registration will start at 7:30AM and the program proper will start at exactly 8:00 AM. Participants are requested to observe punctuality in the conduct of the activity.
9. Participants who are expected to sleep at SIL Bagabag Teachers' Camp shall prepare an amount of P200.00 per night.
10. For information, guidance and compliance.



Encl.:
As stated

References:
DepEd Order 16, s. 2017. Research Management Guidelines



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Schools Division Office - Nueva Vizcaya

**COVID 19 TRIAGE FORM
Health Checklist**

Temperature:

Name: _____
Address: _____
Contact Number: _____ Date of birth: _____ Sex: _____ Age: _____
Nature of visit _____

	YES	NO
1. Do you have any of the following flu like symptoms today or in the past 14 days? / Nakaranas ka ba ng mga sintomas ng trangkaso ngayon at nitang huling 14 na araw? a. Sore Throat (pananakit ng lalamunan/ masakit lumunok) b. Body Pains (Pananakit ng katawan) c. Headache (Pananakit ng ulo) d. Fever for the past few days (Lagnat sa nakalipas na mga araw)		
2. Have you ever been in contact in the past 14 days with a person who is confirmed, suspect or probable case of COVID-19? / Nakaharap mo ba nitang huling 14 na araw ang isang taong kumpirmado, pinagduuduhan o marahil ay may COVID-19?		
3. Have you had any contact with anyone with fever, cough, colds and sore throat in the past 2 weeks? / Mayroon ka bang nakasama na may lagnat, ubo, sipon, o sakit ng lalamunan sa nakalipas na dalawang linggo?		
4. Have you travelled outside the Philippines in the last 14 days? Pls specify/ ikaw ba ay nagbiyahe sa labas ng Pilipinas sa nakalipas na 14 na araw? Sabihin kung saan at oraw kailan nagpunta:		
5. Have you travelled outside Nueva Vizcaya with reported cases of COVID-19 in the last 14 days? Pls specify / ikaw ba ay nagpunta sa labas ng Vizcaya na may mga kaso ng COVID-19 sa nakalipas na 14 na araw?? Pakisulat kung saan:		

I hereby authorize SDO-**NUUEVA VIZCAYA**, to collect and process the data indicated herein for the purpose of effecting control of COVID-19 infection. I understand that my personal information is protected by RA 10173, Data Privacy Act of 2012, and that I am required by Republic Act No. 11332 or the "Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern Act", to provide truthful information.

Signature/ Lagda _____

Date & Time/Petsa at Oras _____



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LIST OF PARTICIPANTS: BATCH 4 AND 5 CLASS SCHEDULE: MAY 3-5, 2021

District	Name (First Mi., Last Name)	Position	Designation	Living with Comorbidity	Physically Fit	Stay-in	School
Bagabag 1	JACQUELINE P. LARIDA	Principal I	School Head	No	Yes	No	Lantap ES
Bagabag 1	HAYDEE C. TACLIBON	Teacher III	None	No	Yes	No	Bagabag NHS
Bagabag I	MICHELLE EMMA A. NORIAL	Teacher III	None	No	Yes	No	Bagabag NHS
Bagabag I	FELIPE R. ILLESES	Teacher III	None	No	Yes	Yes	Bagabag NHS
Bayombong 1	Michael Jenmae F. Lazaga	Teacher II	None	No	Yes	No	NVGCHS
Bayombong I	Benedick G. Madriaga	Teacher III	None	No	Yes	No	NVGCHS
Bayombong I	JULIETA P. TABERNA	Teacher III	None	No	Yes	Yes	NVGCHS
Diadi	Arlee M. Vicmudo	Master Teacher I	None	No	Yes	Yes	Diadi NHS
DIADI	JULIE G. BINAY AN	Teacher II	None	No	Yes	Yes	Diadi NHS
Kasibu East	Ailene Z. Sepulchre	MT I	None	No	Yes	Yes	KNAS
Kasibu East	Hazel D. Pumihic	TII	None	No	Yes	Yes	KNAS
Kasibu East	Robert C. Dipagan	TIII	None	No	Yes	Yes	KNAS
Kasibu West	Joanne D. Monguiho	Teacher 1	None	No	Yes	Yes	kakiduguen NHS
Solano I	Lourdes T. Jasmin	Principal II	School Head	No	Yes	No	Bangar ES
Solano II	ELENITA B. NAVARRO	Master Teacher I	None	No	Yes	No	SOLANO HS
Villaverde	Florabel P. Sulio	Head Teacher III	School Head	No	Yes	Yes	Ocapon ES
Alfonso Cast.	Rucelle T Borja	Head Teacher III	OIC	No	Yes	No	Ukaw ES
Aritao West	DARLENE C. DERIJE	Master Teacher I	Teacher-in-Charge	No	Yes	Yes	Ukaw ES
Bayombong I	RACHELLE F. BUNCAD	Teacher III	Teacher-in-Charge	No	Yes	Yes	Banila es
Dupax del sur	Gina T. Badua	Teacher III	Teacher-in-Charge	No	Yes	Yes	Binalian ES
Eastern Kayapa	Ezekiel S. Comising	Teacher III	Teacher-in-Charge	No	Yes	Yes	Malabing Valley NHS
Kasibu East	GABRIEL C. ULLANI	Head Teacher I	Teacher-in-Charge	No	Yes	Yes	Biyoy ES
Kasibu West	JOBEL S. OLLI	Head Teacher I	Teacher-in-Charge	No	Yes	Yes	Biyoy ES
Kasibu West	Catherine P. Bullong	Principal I	School Head	No	Yes	Yes	Kasibu CS
Western Kayapa	Nieves M. Kimo	Teacher III	Teacher-in-Charge	No	Yes	Yes	Alang Salacsac ES
Dupax del Norte II	Ricmar A. Romero	None	None	No	Yes	Yes	Balance HS



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LIST OF PARTICIPANTS: BATCH 4 AND 5

CLASS SCHEDULE: MAY 5-7, 2021

District	Name (First MI., Last Name)	Position	Physically Fit	Living with Comorbidity	Stay-in	School
Alfonso Castaneda	Melanie I. De Jesus	Master Teacher I	Yes	NO	Yes	
Aritao I	Francis M. Ramos	Teacher III	Yes	NO	Yes	Aritao Central School
BAGABAG 1	ARMELY P. RAMAT	Teacher III	Yes	NO	Yes	CAREB ES
Bambang 1	KAREN FAYRE L. SOBERANO	Teacher III	Yes	NO	No	
Bambang I	Ma. Carmina H. Maniquis	Master Teacher II	Yes	NO	No	
Bambang II	Veronica N. De Vera	Teacher III	Yes	NO	Yes	Bambang East ES
Bayombong I	Cromoel G. Panfias	Teacher 1	Yes	NO	Yes	Magapuy ES
Bayombong I	Elsie n. Bayle	Teacher III	Yes	NO	Yes	
DIADI	FE N. PEROL	Teacher III	Yes	NO	Yes	
Diadi	Jovelyn P. Torno	Master Teacher I	Yes	NO	No	Anwas ES
DIADI	JONAHLYN R. DIEGO	Teacher III	Yes	NO	No	AMPAKLENG ES
Dupax del Norte 1	Alfredo V. Ordinario Jr.	Master Teacher I	Yes	NO	Yes	
Dupax del Norte 1	Imee Joy P. Galanta	Teacher III	Yes	NO	Yes	
Dupax del Sur	Mary Luz B. Castañeda	Teacher III	Yes	NO	Yes	
Dupax del Sur	Marcial R. Layugan	Master Teacher I	Yes	NO	Yes	Palabotan ES
Eastern Kayapa	GRACE D. CADAME	Master Teacher I	Yes	NO	Yes	Macdu ES
Kasibu West	Marjorie D. Arroyo	Teacher III	Yes	NO	Yes	Kasibu CS
Kasibu West	Julita S. Benosa	Teacher III	Yes	NO	No	Kasibu CS
Kayapa East	Dillia B. Sagpatan	Teacher III	Yes	NO	Yes	Mapayao ES
Solano I	Julia W. Ballesteros	Teacher III	Yes	NO	No	Solano East
Solano I	Jimmy R. Manangan	Teacher III	Yes	NO	No	Solano East
Solano I	Julie S. Gonzales	Master Teacher I	Yes	NO	No	Dadap ES
Villaverde	Ronelle P. Espiritu	Master Teacher I	Yes	NO	Yes	Villaverde CS
Villaverde	Virgilio J. Maurera	Teacher III	Yes	NO	No	Villaverde CS
Western Kayapa	Jecy S. Pugong	Teacher 1	Yes	NO	Yes	
Western Kayapa	Gabriela S. Lagayo	Master Teacher I	Yes	NO	Yes	Alang Salacsac ES



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