

ADVISORY
May 3, 2021

Announcement of Vacancies in DepED Regional Office II

DepED Regional Office 02 wishes to announce the filling up of one (1) vacant **EDUCATION PROGRAM SUPERVISOR-ARALING PANLIPUNAN** at the **Curriculum Learning and Management Division** with Item No. **OSEC-DECSEB-EPSVR-120058-2010**. Below are the minimum Qualification Standard requirements of the position for the information and guidance of all interested and qualified applicants:

Qualification Standards:

Education: Master's degree in Education or other relevant Master's degree with specific area of specialization
Relevant Experience: 2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher
Relevant Training: 8 hours of relevant training
Eligibility: RA 1080 (Teacher) PBET/LET

This Office fully implements the EQUAL EMPLOYMENT OPPORTUNITY POLICY hence, all qualified applicants shall be given due consideration for employment regardless of age, sexual orientation, gender, disability, ethnicity, religion, political affiliation, among others.

Interested applicants may submit their **letters of intent** through email address: personnel.region2@deped.gov.ph and **personally hand in** or **send through courier** their **application portfolio, arranged and properly labelled, in five (5) copies**, addressed to: **The Regional Director, Department of Education, Regional Office No. 2, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan** not later than **May 20, 2021**. Below are lists of documents to be submitted for evaluation, if any, viz:

1. **Letter of Intent**, duly signed;
2. **Personal Data Sheet** (CS Form No. 212, Revised 2017), duly signed and certified including Work Experience Sheet, with recent passport-sized picture. Forms can be downloaded at www.csc.gov.ph;
3. **Performance ratings** (OPCR/IPCR for DepED Employees) for the **last three (3) rating periods, CY 2020 as the latest**, from current/previous employer;
4. **Service Records/Certificate/s of Employment**, updated and duly certified, from current/previous employer/s;
5. **Proofs of Outstanding Accomplishments/Meritorious Accomplishments;**
 - 5.1 Certificate/s of Outstanding Employee Award supported by the Certificate of Recognition, Memorandum/Advisory regarding the conduct of the Search, Approved Criteria for Judging, and other relevant documents regarding the search;
 - 5.2 Innovations supported by the approval, thru channels, of the innovative project, Abstract of the Project and Workplan conducted/implemented for a minimum period of six months, Completion Report/Impact of the Workplan and other MOVs;

May 5, 2021



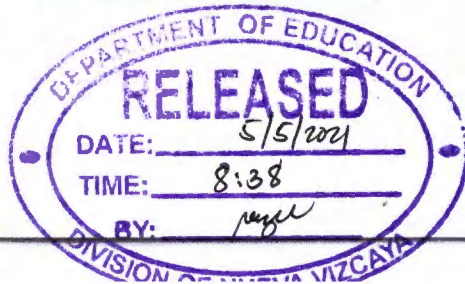
Address: Regional Government Center, Carig Sur, Tuguegarao
Telephone Nos.: (078) 304-3855; (078) 396-9728
Email Address: region2@deped.gov.ph
Website: region2.deped.gov.ph

Doc Code: **FM-0**
As of: **July**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisor
Public Elementary and Secondary School Head
All Others Concerned

For information and wide dissemination.

RACHEL R. LLANA PhD., CESO VI
OIC, Schools Division Superintendent





Republic of the Philippines
Department of Education
 REGION II - CAGAYAN VALLEY

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- 5.3 Research and Development Projects supported by the approval of the request, thru channels, to conduct the research, the Research Proposal, Findings and Recommendations and other MOVs;
- 5.4 Copy/ies of published articles which must be educational articles and not news, published in newspapers/magazines of wide/national circulation; For published books, it must be with ISBN;
- 5.5 Certificates of Recognition as Consultant/Resource Speaker in Trainings/Seminars conducted in any of the following levels: school/division/province/regional/national/ international, supported by the following documents: Invitation, Approved Special Order/Travel Order, Training Matrix, Memorandum regarding the activity;
6. **Transcript of Records (TOR)**, authenticated and certified - Master's Degree/Doctoral Degree;
7. **Certificate/s of Rating/Eligibility (RA 1080)** and **License**, duly certified and authenticated by the issuing agency;
8. **Certificates of Participation** to Trainings/Seminars attended, with the following supporting documents: Approved Travel Order, Legal basis for the travel, Certificate of Participation, Re-entry Plan for International trainings, and other MOVs:
 - 8.1 **Three (3) certificates of participation** conducted for at least 3 days each training for trainings conducted in the school/division/province/regional levels;
 - 8.2 **One (1) certificate of participation** conducted for at least 3 days for trainings conducted in the national or international level.
- 9 **Omnibus Certification**, duly notarized by a Notary Public, that all documents submitted for evaluation are true and authentic copies.

BENJAMIN D. PARAGAS, PhD., CESO V
 Director IV/Regional Director

Re: Vacant position-EPS-CLMD
 Per/jo

To: All Chiefs of Divisions in the Regional Office
 All Schools Division/City Superintendents
 This Region

Please post this Advisory in your websites/bulletin boards until May 20, 2021 for the information of all interested and qualified applicants.

Thank you.

BENJAMIN D. PARAGAS, PhD., CESO V
 Director IV/Regional Director



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Doc Code:	PM-ORD-006	Rev	00
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