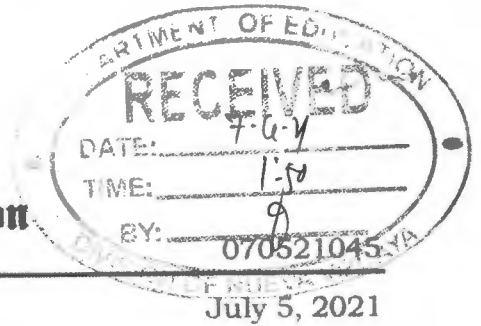




Republic of the Philippines  
**Department of Education**  
 REGION II - CAGAYAN VALLEY



**REGIONAL MEMORANDUM**

No. 138, s. 20 21

**SCHOOL OPENING OF PRIVATE SCHOOLS AND NON-DEPED PUBLIC SCHOOLS FOR SCHOOL YEAR 2021-2022**

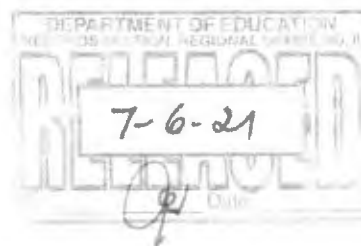
To: Schools Division Superintendents  
 Private School Administrators/Heads  
 State/Local Universities and Colleges Heads  
 All Others Concerned

MEMORANDUM		Date: 7/8/2021	Released (Records):
To: (✓) PSDS/DICs	( ) Elem/Sec School Heads		
(✓) Private Schools	(✓) Others:		
For: (✓) Information	(✓) Dissemination		
(✓) Guidance	(✓) Strict Compliance		
<b>RACHEL R. LLANA, PhD., CESO VI</b> OIC, Office of the Schools Division Superintendent			
By: <input type="checkbox"/> Asst. Dir. for Adm. Serv.	<input checked="" type="checkbox"/> CID Chief	<input type="checkbox"/> Chief	<input type="checkbox"/> AO
<input type="checkbox"/> Atty.	Signature: <i>[Signature]</i>		

- Pursuant to DepEd Advisory dated June 23, 2021 titled "Advisory to Private Schools and Non-DepEd Public Schools on School Opening for SY 2021-2022", this Office reiterates the announcement that private schools and non-DepEd public schools **may already start** their classes for School Year 2021-2022 pending the issuance of the new school opening guidelines and school calendar provided that there are **no face-to-face classes** and **only distance learning modalities** shall be implemented.
- Schools intending to start classes before the general school opening shall submit the required documents on readiness assessment as prescribed under DepEd Order No. 13, s. 2020 and DepEd Order No. 17, s. 2020 to the Regional Office at least a week prior to the preferred start of classes for the evaluation and validation of documents for them to be issued Provisional Compliance Certificate. Attached is the list of documentary requirements.
- Immediate dissemination of this Memorandum to all concerned is desired for information and compliance.

*[Signature]*  
**BENJAMIN D. PARAGAS PhD, CESO V**  
 Director IV/Regional Director

Encl: As stated  
 Reference: None  
 To be indicated in the Perpetual Index under the following subjects:  
 CALENDAR  
 MONITORING & EVALUATION  
 SCHOOLS



QAD/lat/jts



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(Attachment to RM No. 131 s. 2021)

**A. Documents to be Submitted for Online Distance Learning (ODL):**

1. ✓ School Calendar for SY 2021-2022
2. ✓ School's plan for compliance with the minimum health standards by the Department of Health (DOH), the Inter-Agency Task Force (IATF), and the Office of the President (OP)
3. ✓ School's Learning Continuity Plan (for private schools and non-DepEd public schools) showing alternative delivery modes of learning or School Recovery and Readiness Plan (for schools accredited by DepEd under the ESC Program)
4. ✓ Certification that the school has a Teacher Professional Development/Training Plan to adequately prepare teachers and other relevant personnel for the implementation of Online Distance Learning
5. ✓ Certification of the existence of an Orientation-Training Plan for parents for the implementation of Online Distance Learning
6. ✓ Statement of Undertaking that tuition and other fees are properly consulted with the parents
7. ✓ School's Omnibus Certificate of Compliance to the minimum requirements set by DepEd for Online Distance Learning as contained in the checklist.
8. ✓ Certification from the private school that it has IT infrastructure with technology support for the following:
  - a. ✓ internet service provider and its bandwidth;
  - b. ✓ web hosting service provider;
  - c. ✓ technical support for learners and other users (parents, guardians); and
  - d. ✓ its own Learning Management System or outsourced online system to support the learning modality.
9. ✓ Disclosure of essential e-learning applications (whether the school will use available applications like MS Office 365, Moodle, Google Suite for Education, and others, which are either outsourced or locally developed.
10. ✓ Statement of Undertaking signed by the school head/administrator that courseware for each learning area in different grade levels are available and ready for the school year. Courseware refers to a self-learning package in digital format provided to learners for independent study, and the set of educational materials in digital format for use of teachers in instruction delivery.
11. ✓ Statement that ensures accessibility of e-learning platform for users (admin, teacher, learners, parents).
12. ✓ Detailed discussion on Curricula Implementation, including a statement that it complies with the minimum requirement of DepEd in terms of learning competencies, time allotment, and promotion and retention.
13. ✓ Scanned copy of the permit to operate or government recognition.

**B. Documents to be Submitted for Modular Distance Learning (MDL):**

1. ✓ School Calendar for SY 2021-2022
2. ✓ School's plan for compliance with the minimum health standards by the Department of Health (DOH), the Inter-Agency Task Force (IATF), and the Office of the President (OP)
3. ✓ School's Learning Continuity Plan (for private schools and non-DepEd public schools) showing alternative delivery modes of learning or School Recovery and Readiness Plan (for schools accredited by DepEd under the ESC Program)
4. ✓ Certification that the school has a Teacher Professional Development/Training Plan to adequately prepare teachers and other relevant personnel for the implementation of Modular Distance Learning.



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5. Certification of the existence of an Orientation-Training Plan for parents for the implementation of Modular Distance Learning.
6. Statement of Undertaking that tuition and other fees are properly consulted with the parents.
7. School's Omnibus Certificate of Compliance to the minimum requirements set by DepEd for Modular Distance Learning as contained in the checklist.
8. Statement of Undertaking signed by the school head/administrator that learning materials in print/e-copy or courseware (for those with computers only) for each learning area in different grade levels are available and ready for the school year.
9. Detailed discussion on Curricula Implementation, including a statement that it complies with the minimum requirement of DepEd in terms of learning competencies, time allotment, and promotion and retention.
10. Scanned copy of the permit to operate or government recognition.

**C. Documents to be Submitted for TV/Radio-Based Instruction:**

1. School Calendar for SY 2021-2022
2. School's plan for compliance with the minimum health standards by the Department of Health (DOH), the Inter-Agency Task Force (IATF), and the Office of the President (OP)
3. School's Learning Continuity Plan (for private schools and non-DepEd public schools) showing alternative delivery modes of learning or School Recovery and Readiness Plan (for schools accredited by DepEd under the ESC Program)
4. Certification that the school has a Teacher Professional Development/Training Plan to adequately prepare teachers and other relevant personnel for the implementation of TV/Radio-Based Instruction.
5. Certification of the existence of an Orientation-Training Plan for parents for the implementation of TV/Radio-Based Instruction.
6. Statement of Undertaking that tuition and other fees are properly consulted with the parents.
7. School's Omnibus Certificate of Compliance to the minimum requirements set by DepEd for TV/Radio-Based Instruction as contained in the checklist.
8. Copy of the MOA/MOU between the private school and the television network and/or radio station.
9. Statement of Undertaking signed by the school head/administrator that video-taped/radio-based learning materials for each learning area in different grade levels are available and ready for the school year, as well as print/e-copy or courseware, whichever is applicable to complement TV/Radio-Based Instruction.
10. Detailed discussion on Curricula Implementation, including a statement that it complies with the minimum requirement of DepEd in terms of learning competencies, time allotment, and promotion and retention.
11. Scanned copy of the permit to operate or government recognition.



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