



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

UNNUMBERED MEMORANDUM

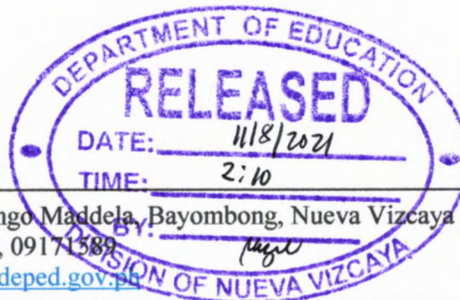
TO: OIC, Assistant Schools Division Superintendent
Budget Officer III
Accountant I (Implementing Units)
Administrative Officer II (Implementing and Districts)
Administrative Assistant II/III (Implementing Units)
Administrative Assistants III (Personnel In-Charge Districts)
Administrative Assistants III (Personnel In-Charge Secondary
Non-Implementing Units)

FROM: **RACHEL R. LLANA Ph.D., CESO VI**
Officer In-Charge
Office of the Schools Division Superintendent

DATE: November 5, 2021

**SUBJECT: VIRTUAL SEMINAR-WORKSHOP ON THE BUDGET PROPOSAL
PREPARATION OF FISCAL YEAR 2023**

1. The Department of Education (DepEd), with the Office of the Secretary at the forefront, is committed to implement financial management reform for the effective and efficient delivery of services and to ensure accountability and transparency.
2. One component of institutional reform in government is financial accountability, which requires establishing standard that promote transparency, strategy and efficiency. As one of the essential part of financial accountability is the budget preparation, prioritization among programs must be made to ensure that the budget fits the government policies and priorities.



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
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3. In connections with this, the field is informed of the scheduled Orientation and Workshop on **CY 2023 Budget Preparation on November 12, 2021** at SDO Conference Hall, Bayombong, Nueva Vizcaya.
4. The objectives of the activity are as follows:
 - a. To ensure that the budget fits financial resources and that expenditures are under control,
 - b. To determine the concerns, bottlenecks and issues with regard to Personnel Services,
 - c. To allocate resources and programs in conformity with the government’s policy objectives,
 - d. To assure conditions for operational efficiency and performance issues committed further for the attainment of the Organization’s vision and mission for the greater beneficence of the A2LL2.
5. Attached is the list of participants of the activity.
6. Participants are advised to prepare/set up the following:
 - a. Laptops/Computer Desktops
 - b. Stable internet connection
 - c. Copy of the Updated Personal Services Itemization and Plantilla of Personnel (PSIPOP).
7. Expenses to this activity shall be charge against Division HRTD Fund subject to the usual accounting and auditing rules and regulations.
8. Wide and immediate dissemination of the contents of this memorandum is enjoined.

Google meet link: (<https://meet.google.com/gby-xydw-fnu>)



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LIST OF PARTICIPANTS

ELEMENTARY

District/School	Name	Position
Alfonso Castaneda District	Angeli Fae B. Ferry	Administrative Officer II
Ambaguio District	Ruben B. Guindayan	Administrative Assistant III
Aritao (I) West District	Yolanda L. Dupinio	Administrative Officer II
Aritao (II) East District	Joezel R. Ambrosio	Administrative Assistant II
Bagabag I District	Rosalinda R. Labiano	Administrative Officer II
Bagabag II District	Abigale A. Carbonel	Administrative Assistant III
Bambang I District	Jonathan B. Gabbac	Administrative Officer II
Bambang II District	Edlyn m. Wakit	Administrative Officer II
Bayombong I District	Romelie S. Gurat	Administrative Officer II
Bayombong II District	Wencesla Talaro	Administrative Assistant III
Diadi District	Ivy F. Gundayao	Administrative Officer II
Dupax del Norte I District	Vanessa Jane G. Rala	Administrative Assistant III
Dupax del Norte II District	Rod Karlo M. Perpetua	Administrative Assistant III
Dupax del Sur District	Marlene R. Reyes	Administrative Assistant III
Kasibu East District	Sunshine D. Covita	Administrative Officer II
Kasibu West District	Vivian Gay W. Navarette	Administrative Officer II
Kayapa East District	Lovely P. Carpio	Administrative Assistant III
Kayapa West District	Aprila C. Culay-an	Administrative Assistant II
Quezon District	Rotsen Karl S. Nicolas	Administrative Assistant III
Santa Fe District	Decelyn M. Pindog	Administrative Assistant III
Solano I District	Jaxvines M. Ramos	Administrative Assistant II
Solano II District	Franie Gay M. Orotea	Administrative Officer II
Villaverde District	Annabelle C. Palayon	Administrative Officer II

SECONDARY

District/School	Name	Position
Abuyo National High School	Michelle T. Bentres	Administrative Assistant II
Alfonso Castaneda National High School	Nancy B. Tapiceria	Administrative Assistant II
Alimit Integrated School	Abigail Ethel D. Culliao	Teacher III/ TIC
Ambaguio High School	Maricel Pindog	Administrative Assistant II
Aritao National High School	Rizza C. Berras	Administrative Officer II
Bagabag National High School	Scarlet T. Cauilan	Administrative Officer II
Bambang National High School	Hajie Jay B. Pascua	Administrative Officer II
Balong Integrated School	Arsenia K. Odonez	Head Teacher I/ TIC
Bascaran National High School	Joan M. Estabillo	Administrative Assistant II
Belance High School	Charmaine Mae M. Acierto	Administrative Assistant III
Binalian High School	Regina P. Maugao	Administrative Assistant II
Bintawan National High School	Marylou B. Libunao	Accountant I
Bonfal National High School	Katherine M. Barrera	Administrative Assistant III
Bugkalot High School	Divine Mary Grace C. Velasco	Administrative Assistant II
Cabayo Integrated School	Eleonor U. Davis	Head Teacher I/ TIC
Canabuan National High School	Marissa L. Siano	Administrative Assistant II
Carolotan High School	Frenliz Ann Q. Tamon	Administrative Assistant II
Casat National High School	Rene Boy A. Lopez	Administrative Assistant II
Casecnan National High School	Nieves Bambico	Administrative Assistant II
Diadi National High School	Antonio P. Angeles	Accountant I
Dippog National High School	Noemi L. Bulan	Principal I
Dulli Integrated School	Reynold B. Mariano	Teacher III/ TIC
Dupax del Norte National High School	Rhomelyn C. Rodriguez	Administrative Assistant II

SECONDARY

District/School	Name	Position
Dupax del Sur National High School	Noreen S. Gallandez	Administrative Assistant III
Eastern Nueva Vizcaya National High School	Weyna Rose Pascual	Administrative Assistant II
Ganao National High School	Cleofe B. Covita	Administrative Assistant II
Kakiduguen National High School	Julie Ann H. Jacob	Administrative Assistant II
Kasibu National Agricultural School	Novelyn B. Caman	Administrative Assistant III
Kayapa High School	Grace Joy T. Espada	Administrative Assistant II
Kongkong Valley National High School	Relyn N. Abiba	Administrative Assistant III
Lamo National High School	Lester John T. Valdez	Accountant I
Malabing Valley National High School	Mona Liza Basat	Administrative Assistant II
Martinez Cuyangan National High School	Marivel S. Balasya	Administrative Assistant II
Munguia National High School	Mae C. Movida	Administrative Assistant III
Murong National High School	Jojo Elbanbuena	Administrative Assistant II
Nansiakan National High School	Meling B. Embong	Accountant I
Napo-Tuyak National High School	Johnny L. Guindayan	Administrative Assistant II
Nueva Vizcaya General Comprehensive High S	Dave Mark Limson	Accountant I
Paima National High School	Michelle R. Garcia	Administrative Assistant II
Paniki High School	Efrelia F. Pilorin	Administrative Assistant II
Pinayag National High School	Romy C. Daga	School Head
Quezon National High School	Olivia S. Bancifra	Administrative Assistant III
Runruno National High School	Jennifer G. Ison	Administrative Assistant II
Salinas High School	Rachel A. Arzadon	Administrative Assistant III
Santa Fe National High School	Breznev Ian S. Julva	Administrative Assistant III
Solano High School	Lety Anne V. Raza	Administrative Officer II
Sta. Clara High School	Babylyn P. Yacas	Administrative Assistant II
Sta. Cruz Pingkian High School	Alyssa Jen D. Poyatos	Administrative Assistant III
Sto. Domingo Integrated School	Jerry B. Lazaro	Principal II
Tiblac National High School	Maria Leonora L. Cortado	School Head
Tuao High School	Hazel dela Cruz	Administrative Assistant II
Uddiawan National High School	Evelyn F. Calabon	Accountant I